## Town of Sullivans Island - 2023 Comprehensive Project start: 09.13.2023

**Plan Review** 

			2023					2024						
		Septe	ember	October	November	December	January	February	March	April	May	June	July	
TASK	ASSIGNED TO	eek 1 2	345	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	5 1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
Task 1: Project Management Plan and Administration	on													
Contract Execution - 10.06.2023	Staff and BCDCOG			x										
Task 1.1: Project Scheduled Finalized	Staff and Planning Commission	x												
Task 1.2: Project Status Checkins - Monthly	Staff, BCDCOG, and Steering Committee			×	×	×	×	×	×					
Task 2: Public Engagement														
Task 2.1: Public Engagement Program	Staff			x	x	Public Surveys Open								
Task 2.2: Public Open House Meetings	Staff, BCDCOG, and Steering Committee				x	×		×						
Task 2.3: Public Outreach Events (more TBD)	Staff					x								
Task 2.4: Public Hearing of Final Draft	Staff and Planning Commission								×					
Task 3: Data Collection														
Task 3.1: Review of Previous Studies and Plans	Staff and BCDCOG	Updating Data				Doto								
Task 3.2: Demographic and Resource Research	Staff and BCDCOG													
Task 4: Updating Goals and Priority Investments														
Task 4.1: Review Existing Goals and Update Status	Staff				Upda	te existing goals								
Task 4.2: Identify and Remove Goals no longer important to Town	n Staff and Planning Commission						×							
Task 4.3: Identify New Goals	Staff and Planning Commission						×							
Task 4.4: Update Priority Investments	Staff and Planning Commission						×							
Task 5: Draft Preparation														
Task 5.1: Prepare Initial Draft for Project Review	Staff and BCDCOG						Draft Docume	nt						
Task 5.2: Planning Commission Consideration of Draft	Staff and Planning Commission							x						
Task 5.3: Post Accepted Draft as Online Meeting for Public Input	Staff							Public Vetting						
Task 5.4: Compile Public Input on draft Plan for Presentation to P	PC Staff								x					
Task 6: Final Plan Adoption														
Task 6.1: Present Draft Plan to PC for Resolution to Recommend	d Staff and BCDCOG									x				
Task 6.2: Prepare Presentation on Draft for City Council	Staff													
Task 6.3: Present PC Recommended Plan to City Council	Staff										x x	×	x	
Task 6.5: Provide Final Plan Copies and Posting to Website	Staff													