



**Town of Sullivan's Island, South Carolina  
Water and Sewer Committee of Council  
Meeting Minutes  
Thursday, February 22, 2024**

**1. Call to Order & Freedom of Information Act Requirements:**

The Water and Sewer Committee of Council met at 8:45 a.m. on February 22, 2024 at Town Hall, all requirements of the Freedom of Information Act having been satisfied. Present were Council Committee members Justin Novak (Chair), Jody Latham, and Gary Visser. Staff members present were Water and Sewer Manager Greg Gress, Jason Blanton, Joe Henderson, and Bridget Welch. There were no (0) members of the public and no (0) members of the media present.

Chair Justin Novak called the meeting to order at 8:47 a.m., and stated the press and public were duly notified pursuant to State Law.

**2. Public Comment**

**3. Communications/Additional Items from WWTF Manager, Greg Gress**

- a. Construction updates as to the Lift Stations and WWTP

Mr. Henderson stated Seamon Whiteside & Associates is working on the design for stormwater outfall project at Lift Station #1 and will submit for permits next week. These permits need to be received before installing rip-rap.

**4. Discussion/Motions:**

- a. Approval of Minutes from the January 25, 2024 Committee Meeting

**Motion was made by Mr. Visser, seconded by Ms. Latham, to approve the minutes from the January 25, 2024 Committee Meeting, passed unanimously.**

- b. Rates discussion and consideration of a 4<sup>th</sup> tier

Chair Novak stated he is compiling a list of questions for Raftelis that anyone can contribute to before they continue discussing a 4<sup>th</sup> tier.

- c. Discussion FY 2023-2027 CIP Plan and Funding for AMI Meters (Greg Gress recommendations)

Mr. Visser discussed the possibility of upgrading to AMI Meters could potentially work in conjunction with adding a 4<sup>th</sup> tier. Chair Novak agreed, but it is a very costly upgrade, so it is not something that can be done right away. Mr. Gress stated the AMI Meters can be phased in if funding does not allow for total replacement. They have not discussed the possibility of homeowners self-funding a meter recently.

**5. Review of Active and Pending Projects:**

- a. CWS contract revisions
- b. Written Cost Recovery Program
- c. Private Sewer Lateral Policy for I&I Reduction
- d. Pump/Lift Stations
  - i. Protection using rip-rap
- e. W & S Ordinance clean-up
- f. Update Capital Improvement Plan

**6. Set the date for the next W&S Committee Meeting**

- a. The next Sullivan’s Island W&S Committee meeting will be held on Thursday, March 28, 2024 at 8:45 a.m.

**7. Adjourn**

**Motion was made by Ms. Latham, seconded by Mr. Visser, to adjourn the Water and Sewer Committee meeting at 8:55 a.m., passed unanimously.**

Respectfully Submitted,



Bridget Welch