



**Town of Sullivan's Island, South Carolina**  
**Water and Sewer Committee of Council**  
**Meeting Minutes**  
**Thursday, December 7, 2023**

**1. Call to Order & Freedom of Information Act Requirements:**

The Water and Sewer Committee of Council met at 8:45 a.m. on December 7, 2023 at Town Hall, all requirements of the Freedom of Information Act having been satisfied. Present were Council Committee members Justin Novak (Chair), Jody Latham, and Gary Visser. Staff members present were Town Administrator Andy Benke, Water and Sewer Manager Greg Gress, Jason Blanton, and Bridget Welch. There were no (0) members of the public and no (0) members of the media present.

Chair Justin Novak called the meeting to order at 8:45 a.m., and stated the press and public were duly notified pursuant to State Law.

**2. Public Comment - None**

**3. Communications/Additional Items from WWTF Manager, Greg Gress**

**a. Construction updates as to the Lift Stations and WWTP**

Mr. Gress stated they received a preliminary permit for the rip-rap that he needs to sign and return. He hopes to get a contractor and an estimate in the next few months. To review, this is an erosion control project for some of the Lift Stations.

He also mentioned a complaint the Department received from 1702 Blanchard Street regarding the sewer extension project. He also stated he got one response regarding the letters that went out about the possibility of adding a fourth tier, which will be discussed further in January.

**4. Discussion/Motions:**

**a. Approval of Minutes from the October 26, 2023 Committee Meeting**

**Motion was made by Mr. Visser, seconded by Ms. Latham, to approve the minutes from the October 26, 2023 Committee Meeting, passed unanimously.**

- b. Rates discussion and consideration of a 4<sup>th</sup> tier and public hearing

The meeting is set for January 16, 2024 at 5:00 p.m., before the Town Council meeting. They will put an ad in the Island Eye News. Raftelis will be leading the meetings as well as answering questions from the public and Council. There was discussion about sending out more information, so the public is fully informed about the details.

- c. Discussion FY 2023-2027 CIP Plan and Funding for AMI Meters (Greg Gress recommendations)

The Committee will need to approve 2023-2027 plan, which includes AMI Meters, and send their recommendation to Council. This will be discussed at the January meeting, as well as options for how to fund them.

#### **5. Review of Active and Pending Projects:**

- a. Wastewater Treatment Plant Retrofit
  - i. Screening of the WWTP
- b. CWS contract revisions
- c. Written Cost Recovery Program
- d. Private Sewer Lateral Policy for I&I Reduction
- e. Pump/Lift Stations flood proofing project
  - i. Protection using rip-rap
- f. W & S Ordinance clean-up
- g. Update Capital Improvement Plan

#### **6. Set the date for the next W&S Committee Meeting**

- a. The next Sullivan's Island W&S Committee meeting will be held on Thursday, January 25, 2024 at 8:45 a.m.

#### **7. Adjourn**

**Motion was made by Mr. Visser, seconded by Ms. Latham, to adjourn the Water and Sewer Committee meeting at 9:00 a.m., passed unanimously.**

Respectfully Submitted,



Bridget Welch