



**Town of Sullivan's Island, South Carolina
Water and Sewer Committee of Council
Meeting Minutes
Thursday, October 26, 2023**

1. Call to Order & Freedom of Information Act Requirements:

The Water and Sewer Committee of Council met at 8:45 a.m. on October 26, 2023 at Town Hall, all requirements of the Freedom of Information Act having been satisfied. Present were Council Committee members Justin Novak (Chair), Jody Latham, and Gary Visser. Staff members present were Town Administrator Andy Benke, Deputy Administrator Joe Henderson, and Bridget Welch. There were no (0) members of the public and no (0) members of the media present.

Chair Justin Novak called the meeting to order at 8:45 a.m., and stated the press and public were duly notified pursuant to State Law.

2. Public Comment

3. Communications/Additional Items from WWTF Manager, Greg Gress

- a. Construction updates as to the Lift Stations and WWTP

Mr. Gress was not in attendance.

4. Discussion/Motions:

- a. Approval of Minutes from the September 28, 2023 Committee Meeting

Motion was made by Mr. Visser, seconded by Ms. Latham, to approve the minutes from the September 28, 2023 Committee Meeting, passed unanimously.

- b. Rates discussion and consideration of a 4th tier and public hearing
- c. Discussion FY 2023-2027 CIP Plan and Funding for AMI Meters (Greg Gress recommendations)

The Committee will recommend that the meeting for the public hearing regarding the consideration of a fourth tier be held Tuesday, January 16 at 5:00 p.m., preceding January's Council Meeting.

5. Review of Active and Pending Projects:

- a. Wastewater Treatment Plant Retrofit
 - i. Screening of the WWTP
- b. CWS contract revisions
- c. Written Cost Recovery Program
- d. Private Sewer Lateral Policy for I&I Reduction
- e. Pump/Lift Stations flood proofing project
 - i. Protection using rip-rap
- f. W & S Ordinance clean-up
- g. Update Capital Improvement Plan

6. Set the date for the next W&S Committee Meeting

- a. The next Sullivan's Island W&S Committee meeting will be held on Thursday, December 7, 2023 at 8:45 a.m.

Motion was made by Mr. Visser, seconded by Chair Novak, to cancel the November and December meeting to combine them into a meeting on December 7 at 8:45 a.m., passed unanimously.

7. Adjourn

Motion was made by Mr. Visser, seconded by Ms. Latham, to adjourn the Water and Sewer Committee meeting at 8:54 a.m., passed unanimously.

Respectfully Submitted,



Bridget Welch