

**TOWN OF SULLIVAN'S ISLAND
TREE COMMISSION
REGULAR MEETING MINUTES
November 25, 2024**

A regular meeting of the Town of Sullivan's Island Tree Commission was held at 5:00 p.m. at Town Hall. All requirements of the Freedom of Information Act have been satisfied. Present were Commission members Derek Wade, Madeliene McGee, and Mark Miller.

Members of the public present: No members of the public were present.

Members of Council: No members of Council were present.

Staff members present: Charles Drayton, Director of Planning and Zoning, and Jessi Gress, Licensing and Permit Technician, Rebecca Fanning, Director of Resilience & Natural Resource Management.

- I. **CALL TO ORDER:** Mr. Langley called the meeting to order and stated that the press and public were duly notified pursuant to State Law and a quorum of Commission Members were present. There were no known members of media present.
- II. **APPROVAL OF THE MINUTES FROM August 26, 2024:** Ms. McGee made a motion to defer the approval of the August 26, 2024 Meeting Minutes provided that more details regarding the 1743 Atlantic Avenue application are added. Mr. Wade seconded this motion. All were in favor. None opposed. Motion passed unanimously.
- III. **Commission Discussion and Approval of Chair and Vice-Chair:** Mr. Wade made a motion to grant Mr. Miller as Chair and Mr. Langley as Vice-Chair. Ms. McGee seconded this motion. All were in favor. None opposed. Motion passed unanimously.
- IV. **Approval of the Meeting Calendar for 2025:** Ms. McGee made a motion to grant approval of the 2025 Meeting dates, moving the meeting times to 4:00PM, provided that the November meeting date be on November 17, 2025 and the December meeting be on December 15, 2025. Mr. Wade seconded this motion. All were in favor. None opposed. Motion passed unanimously.
- V. **Public Input and Correspondence:** No public comment was made.
- VI. **Approve Memo Recommending Updates to the RC-1 Trimming Permit:**

Ms. McGee made a motion to approve the proposed memo regarding the RC-1 Trimming permits provided that there is a line item offering assistance from the Tree Commission as needed. Mr. Wade seconded this motion. All were in favor. None opposed. Motion passed unanimously.

VII. Updates from Town Staff:

a. Stormwater Plan-SCIIP Grant Tree Removals:

Mr. Drayton provided an update on the stormwater plan-SCIIP Grant to the Commission. Mr. Drayton stated that there are a few trees proposed for removal, however a proposed landscaping allowance is to be added to the grant in the total amount of \$50,000.00 for mitigation.

b. Tree Canopy Analysis Project:

Mr. Drayton provided an update to the Commission members regarding the tree canopy analysis project. Ms. McGee suggested that when the draft is completed, it should be brought to the Tree Commission for review.

c. Winter RC Trimming:

Mr. Fanning provided an update to the Commission members on the winter RC Trimming process. Mr. Wade suggested that pesticides be sprayed on the remaining stump to avoid recreation of the popcorn trees.

d. 1743 Atlantic Avenue Oak Tree:

Mr. Drayton provided an update on the 1743 Atlantic Avenue project. Mr. Drayton estimated that the tree relocation will take place sometime around February of 2025 and suggested that the Commission attend.

e. Battery Logan:

Ms. Fanning provided an update on the Battery Logan tree removal process.

VIII. ADJOURN: Mr. Miller made a motion to adjourn at 6:02 p.m. Mr. Wade seconded this motion. All were in favor. None opposed. Motion passed unanimously.



Mark Miller, Chairman



Date