

**TOWN OF SULLIVAN’S ISLAND  
TREE COMMISSION**

**REGULAR MEETING MINUTES  
Monday April 27, 2020**

A regular meeting of the Town of Sullivan’s Island Tree Commission was held on the above date at 5:00 p.m. online via Zoom Meeting. All requirements of the Freedom of Information Act have been satisfied. Present were Commission members Mary English, Donovan Glassburn Milton Langley and Nat Robb.

Members of the public present: Steve Herlong

Staff members present: Joe Henderson, Director of Planning/Zoning Administrator and Jessica Gress, Licensing and Permit Technician.

- I. **CALL TO ORDER:** Mr. Robb called the meeting to order and stated that the press and public were duly notified pursuant to State Law and a quorum of Commission Members were present. There were no known members of media present.
- II. **APPROVAL OF MINUTES:** Mr. Glassburn made a motion to approve the **January 27, 2020 Tree Commission Meeting Minutes. All were in favor. None opposed. Motion passed unanimously.**
- III. **TREE REMOVAL REQUESTS:**

**1320 Thompson Avenue:** Applicants requested approval to remove one Category 1 pecan tree of 28” dbh (diameter at breast height) in accordance with Zoning Ordinance Section 21-162. B. (Application for relocation, or removal and replacement). (TMS# 523-07-00-028)

Mr. Henderson stated that the applicants are in the development planning stages for demolishing an existing home and constructing a new single-family home on the property. One 28” pecan tree located within the buildable area of the lot and the applicant requested permission for removal. Mr. Henderson stated that the tree has been assessed by Town Staff, identifying that there are no visible structural or health hazards.

Mr. Robb stated that he noticed all of the mitigation trees were located on the property line. Mr. Robb asked the applicant if there was a reason to the location of these trees. Mr. Henderson recommended replanting the trees away from the property line to avoid any overhead power lines. Mr. Henderson stated that the proposed site plan is just a proposal at this time. The applicant wanted to ensure the pecan tree removal before starting on the design of the single-family home.

The Commission Members were in favor of the removal of the pecan tree with the condition that the applicant replant 28 inches or more.

**Mr. Glassburn made a motion to approve the removal of the Category 1 pecan tree with the modification to require the replanting of 28 inches or more with the trees suggested on the protected species list. Mr. Robb seconded this motion. All were in favor. None opposed. Motion passed unanimously.**

**IV. ITEMS FOR CONSIDERATION:**

**Arbor Day recognition and Tree Giveaway:** Consideration of recognizing Arbor Day on Thursday, April 23, 2020 in concert with the Sullivan’s Island Farmer’s Market.

Mr. Henderson informed the Commission Members that Arbor day will be cancelled this year due to the COVID-19 Pandemic.

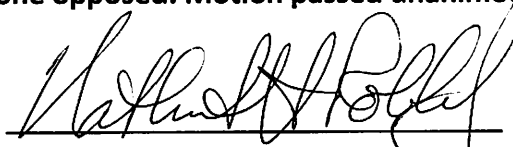
**Mr. Henderson reviewed the proposed draft rules of procedure and guidelines for Category 1 Tree removal applications (Exhibit 1).**

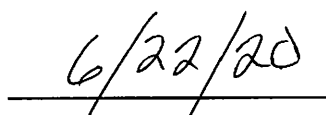
**Tree Commission Rules of Procedure:** Review of draft rules of procedure and guidelines for Category 1 tree removal applications. Establishment of rules of procedure and guidelines are authorized in Article 17, Section 21-161 of the Zoning Ordinance (General Powers and Responsibilities).

The Commission Members were in favor of the modifications made to the draft rules of procedure and guidelines for Category 1 tree removal applications.

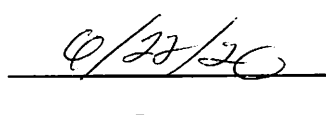
**Mr. Robb made a motion to approve the draft rules of procedure and guidelines. Mr. Glassburn seconded this motion. All were in favor. None opposed. Motion passed unanimously.**

**V. ADJOURN: Mr. Robb made a motion to adjourn at 5:35 p.m. All were in favor. None opposed. Motion passed unanimously.**

  
\_\_\_\_\_  
Nathaniel Robb, Chairman

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Mary English, Vice-Chairman

  
\_\_\_\_\_  
Date



## RECUSAL STATEMENT

Member Name: Mary English

Meeting Date: Monday, June 22, 2020

Agenda Item: 2 Section: C Number: 2

Topic: 1414 Middle Street

*The Ethics Act, SC Code §8-13-700, provides that no public official may knowingly use his office to obtain an economic interest for himself a family member of his immediate family, an individual with whom he is associated, or a business with which he is associated. No public official may make, participate in making, or influence a governmental decision in which he or any such person or business has an economic interest. Failure to recuse oneself from an issue in which there is or may be conflict of interest is the sole responsibility of the council member (1991 Op. Atty. Gen. No. 91-37.) A written statement describing the matter requiring action and the nature of the potential conflict of interest is required.*

### Justification to Recuse:

\_\_\_\_\_ Professionally employed by or under contract with principal

\_\_\_\_\_ Owns or has vested interest in principal or property

2 Other: \_\_\_\_\_

Mary English  
Member Signature

6/22/2020  
Date

[Signature]  
Signature of Official

6/22/2020  
Date