



Town of Sullivan's Island, South Carolina
Town Council Meeting Minutes
Tuesday, February 18, 2025, 6:00 p.m.

The regular meeting of the Town Council was held on the above date at approximately 6:00 p.m., and all requirements of the Freedom of Information Act have been satisfied.

Present were: Justin Novak, Mayor Pro-Tem
Carl Hubbard, Councilmember
Scott Millimet, Councilmember
Gary Visser, Councilmember
Jody Latham, Councilmember

Mayor Pat O'Neil and Councilmember Ned Higgins previously notified Council that they would not be available for this meeting.

Staff members present were Monty Anders, Jason Blanton, Town Attorney Jim Clement, Rebecca Fanning, Greg Gress, Amanda Hawver, Town Administrator Joe Henderson, Police Chief Glenn Meadows, Bridget Welch, and Max Wurthmann.

Mayor Pro-Tem Justin Novak called the meeting to order at 6:00 p.m. and stated the press and public had been notified in accordance with State Law. There were seven (7) members of the public present and no (0) members of the media present. Mayor Pro-Tem Novak led the Pledge of Allegiance followed by a moment of silence for prayer or reflection.

Mayor Pro-Tem Novak stated that this meeting is rescheduled from Tuesday, January 21, 2025, which was canceled due to weather conditions.

I. Format: Public Comments

- Bill Dunleavy, 2314 Middle St – Thanked staff for a successful Polar Bear Plunge this year and that he has put in this year's St. Patrick's Day event permit, which will be on Saturday, March 15 from 9:00 a.m. to 7:00 p.m. if approved

II. Council Action Items:

A. Approval of Minutes:

- Approval of the January 21, 2025, Regular Council Meeting Minutes

Motion was made by Councilmember Millimet, seconded by Councilmember Hubbard to approve January 21, 2025, Regular Council Meeting Minutes, passed unanimously (Councilmember Latham abstaining).

- Approval of January 13, 2025, Land Use and Natural Resources Minutes (Committee Members Only)

Motion was made by Committee Member Hubbard, seconded by Chair Visser to approve the January 13, 2025, Land Use and Natural Resources Minutes (Committee Members Only), passed unanimously.

III. Reports and Communication:

- A. Mayor's Report: Mayor Pro-Tem's Report: The open house and presentation for the Historic Design Guidelines has been postponed to April 15, 2025 at the Regular Council Meeting.
- B. Correspondence: February Council Correspondence
 - Rick Graham, 2102 I'On Ave – Pickleball hours in Stith Park
- C. Administrator's Report:
 - a. The next Stormwater Masterplan presentation will be at the March 18, 2025, regular Council meeting.
 - b. The Historic Design Guidelines will be advertised and presented at the April 15, 2025, regular Council meeting, with an open house prior. The guidelines are available online for public review.
 - c. Update on the Nature Trail - there is one area of ADA matting to be laid this week and signage installed in the next two weeks. A mid-March opening date is planned.
 - d. Update on the Sand Project – crews are currently working at Stations 30, 32, and 12. The plans are available online for public review.
 - e. The February Newsletter is out and was written by Christina Oxford.
 - f. Personnel anniversaries:
 1. Becky Williams, 5 years – Municipal Court
 2. Jessi Gress, 8 years – Building Department
 3. Mary Poole, 18 years – Administration Department
 4. Anthony Stith, 43 years – Fire Chief
 - g. There are six St. Patrick's Day Special Event requests from local businesses for March 15, 2025, that are requesting that the Station 22.5 to be closed to traffic. There are a few changes from previous years in terms of requests. He stated Dunleavy's requested to stop serving customers at 7:00 p.m., granted they get SCDOT approval. There will be three hours of live music. Town Staff will give a recommendation for when that should take place, with music ending no later than 4:00 p.m. Staff is also requiring that each business serving alcohol have two portalets and one portable dumpster on site. Business owners and Mr. Henderson then took questions from Council. Final decision is to close Station 22.5 from 9 a.m. to 6:00 p.m. and to stop serving at 5:30 p.m. This will allow staff time to open the road to traffic.

- D. Attorney's Report: Town Attorney Jim Clement introduced himself and had Nothing to Report
- E. Boards and Commissions Report:
 - a. Planning Commission – Nothing to Report
 - b. Board of Zoning Appeals – Nothing to Report
 - c. Design Review Board – Nothing to Report
 - d. Tree Commission –Nothing to Report

IV. Committee Reports – Discussion Items:

- A. Finance Committee –Jason Blanton reviewed the monthly financial report. He then took questions from Council. Chair Millimet stated a detailed finance report will be forthcoming concerning the FY 2026 budgets of each department.
- B. Public Facilities Committee – Multiple items were discussed at the last meeting. They are working on subcommittee permits for Old Town Hall, but there have been no other updates. The logs for the Palmetto log fort will be ready and that grant money will help pay for the project. Mr. Henderson stated there are no updates from Dominion on an engineering study, but they have been in touch with the Town. The Town will likely begin more regular maintenance moving forward. The request for funds for the Island Club Renovation will be discussed at the next Finance Committee meeting. There is some debate about the remaining landscaping plans for Battery Logan and it will be further discussed at the next LUNR meeting.
- C. Land Use & Natural Resources Committee – They are working on setting the next meeting date and there are currently three items on the agenda. Chair Visser encouraged anyone that would like to add more items to get in touch with Pam Otto.
- D. Administration Committee – Chair Latham encouraged citizens to sign up for the newsletter.
- E. Water & Sewer Committee – Chair Novak stated there are no project updates. Greg Gress stated there will be a cold snap soon and residents should prepare accordingly. The next Water & Sewer Committee meeting will be Thursday, March 13, 2025 at 9:15 a.m.
- F. Public Safety Committee – Nothing to Report
- G. Recreation Committee – Nothing to Report

V. Adjournment

Motion was made by Councilmember Visser, seconded by Councilmember Latham, to adjourn the meeting at 6:47 p.m., passed unanimously.

Respectfully submitted,



Bridget Welch