

May 19, 2020

The regular meeting of Town Council was held on the above date at approximately 6:00 p.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Patrick M. O'Neil, Mayor  
Chauncey Clark, Mayor Pro-Tem  
Sarah Church, Councilmember  
Greg Hammond, Councilmember  
Tim Reese, Councilmember  
Bachman Smith, IV, Councilmember  
Kaye Smith, Councilmember

Mayor O'Neil called the meeting to order at 6:14 p.m. and stated the press and public had been notified in accordance with State Law. This meeting was conducted via virtual meeting as a result of COVID-19 Pandemic. There were approximately twenty (20) members of the public present and no members of the media present. Mayor O'Neil led the Pledge of Allegiance, followed by the invocation by Mayor Pro-Tem Clark.

**I. Public Comment:** Town Administrator Andy Benke listed the names of residents and non-residents that submitted a public comment via email. Those who submitted a public comment were: Dave Lincoln.

**II. Council Action Items:**

**Motion was made by Councilmember Bachman Smith, IV, Seconded by Councilmember Tim Reese, to amend the agenda to add item #9: Discussion and Consideration of a change proposal request for the Lift Station Project regarding generator specification changes that will give a rise to a \$70,000 increase over the initial generator bid of \$313,000.**

**Motion passed unanimously.**

**1. Approval of Council Minutes –**

**Motion was made by Councilmember Tim Reese, Seconded by Councilmember Kaye Smith, to approve the following minutes of Town Council:**

- **April 21, 2020 Regular Council Meeting**
- **April 28, 2020 Special Council Meeting**
- **May 4, 2020 Special Council Meeting**
- **May 6, 2020 Emergency Council Meeting**

• **May 11, 2020 Special Council Meeting**  
**Motion passed unanimously.**

2. A Proclamation of Carolina Day 2020 was approved and signed by the Mayor.
3. A Proclamation of Arbor Day 2020 was approved and signed by the Mayor.
4. Discussion and Consideration of necessary amendments to Emergency Ordinance 2020-07 pertaining to beach activity:

**Motion was made by Councilmember Tim Reese, Seconded by Mayor Pro-Tem Clark, to amend Emergency Ordinance 2020-07 to add the following language to adopt Emergency Ordinance 2020-10:**

6. **While the Residents and Non-Residents shall have access to the beach, all beach chairs, coolers and shade devices will be PROHIBITED until further notice. Recommended beach activities include running, walking, dog walking within permitted hours and with a Town-issued dog permit, biking, swimming, surfing, fishing and other recreational activities consistent with social distancing. Congregating in groups of more than three (3) people unless family shall be prohibited. Beach goers shall remain six (6) feet apart from each other. People with disabilities who can provide a handicap decal are exempted except for social distancing requirements.**
7. **Any person who fails to comply with the requirements of this Emergency Ordinance, or violates any provision of this Emergency Ordinance, shall be guilty of a civil infraction punishable by a fine of not more than \$100.00. Willful refusal to comply after being issued a curtesy summons and being told by the Town to comply, shall constitute additional offenses.**  
**Motion passed unanimously.**

5. Second Reading, Ordinance 2020-08, An Ordinance to Adopt the General Fund Budget for July 1, 2020 through June 30, 2021:

**Motion was made by Councilmember Tim Reese, Seconded by Councilmember Sarah Church to approve Second Reading, Ordinance 2020-08, An Ordinance to Adopt the General Fund Budget for July 1, 2020 through June 30, 2021.**

**Motion was made by Councilmember Kaye Smith, Seconded by Councilmember Greg Hammond, to amend the motion to add a line item under Admin Professional Services for \$30,000 for services of a grant writer.**

**Motion passed unanimously.**

**Motion as amended passed unanimously.**



6. Second Reading, Ordinance 2020-09, An Ordinance to Adopt the Water and Sewer Budget for July 1, 2020 through June 30, 2021:

**Motion was made by Councilmember Bachman Smith, IV, Seconded by Mayor Pro-Tem Clark to approve Second Reading, Ordinance 2020-09, An Ordinance to Adopt the Water and Sewer Budget for July 1, 2020 through June 30, 2021.**

**Motion passed unanimously.**

7. First Reading, by Title Only, Ordinance 2020-11, An Ordinance to Provide for the Issuance and Sale of Not Exceeding One Million Seven Hundred Thousand Dollars (\$1,700,000) Town of Sullivan's Island, South Carolina, General Obligation Bonds, in one or more series; to prescribe the purposes for which the proceeds shall be expended; to provide for the payment thereof; and other matters relating thereto:

**Motion was made by Councilmember Bachman Smith, IV, Seconded by Councilmember Tim Reese, to Approve First Reading, by Title Only, Ordinance 2020-11, An Ordinance to Provide for the Issuance and Sale of Not Exceeding One Million Seven Hundred Thousand Dollars (\$1,700,000) Town of Sullivan's Island, South Carolina, General Obligation Bonds, in one or more series; to prescribe the purposes for which the proceeds shall be expended; to provide for the payment thereof; and other matters relating thereto.**

**Motion passed unanimously.**

8. Discussion and Consideration of Ben Sawyer transmission main crossing easement to Charleston Water System: This is both a permeant waterline easement and a temporary construction easement that the Town has been discussing with CWS. There will be a water main underground from Middle Street along the edge of Stith Park running along the marsh under the Intracoastal Waterway into Mount Pleasant. The Town is working on completing details of the easements and ordinance process. This item will be discussed at the next Council meeting.

9. Discussion and Consideration of a change proposal request for the Lift Station Project regarding generator specification changes that will give a rise to a \$70,000 increase over the initial generator bid of \$313,000:

**Motion was made by Councilmember Bachman Smith, IV, Seconded by Mayor Pro-Tem Clark, for a change proposal request for the General Contractor to switch generators from Generac to CAT generators on all five (5) Lift Stations within their contract.**

**Motion passed unanimously.**

### **III. Reports and Communication:**

**1. Mayor's Report-** No items to report.

**2. Administrator's Report**

I. General Correspondence

II. Construction

Fire Station Structural Repairs- Construction documents held for expanded scope; revised availability of ABS moved to late second quarter 2020.

Staff and Councilmember Clark met with Curt Berg/ABS to review timeline (subject to confirmation):

- Commence Fire Station interior and storage design early second quarter (April 2020)
- Release documents for bid August 2020
- Commence construction November 2020
- Awaiting Contract from ABS

Thomas and Hutton- Sending preliminary design for Station 22.5 at Jasper crosswalk to the South Carolina Department of Transportation

South Carolina Department of Transportation- Stormwater Repair

- Station 28.5- Department continues to review solutions for the Station 28.5 basin and outfall
- Station 13 Street- Department evaluating sink hole and outfall issues along Station 13 Street

Mound Maintenance- Southern elevation of the Mound has been cut

Accreted Land Transition Zone Trimming- Staff awaiting vendor to provide an estimate to trim and cut the transition zone along Pettigrew Street

III. General

Pandemic Planning- Town remains at OPCON-2 with limited public access to Town Hall. Residents and businesses are encouraged to continue remote access for Town business when possible. Staff returned to Town Hall on Monday, May 18, 2020 for regular hours 8:00 a.m.- 5:00 p.m.

**3. Attorney's Report-** No items to report.

**4. Boards and Commissions Reports** – No items to report.



#### **IV. Committee Reports:**

**Finance Committee** – Mayor O’Neil. Monthly report rendered.

**Public Facilities Committee** – Councilmember Greg Hammond, Chair. Monthly report rendered.

**Land Use and Natural Resources Committee** – Mayor Pro-Tem Chauncey Clark, Chair. Monthly report rendered.

**Administration Committee** – Councilmember Sarah Church, Chair. Monthly report rendered.

Video Recording of Town Council Meetings- for archiving on Town website for public access.

Codification of Town Ordinances- in progress, to be reviewed by Council upon completion.

Personnel Handbook- in progress, to be reviewed by Council upon completion of draft.

**Water and Sewer Committee** – Councilmember Bachman Smith IV, Chair. Monthly reports rendered.

Committee Meeting – The next Water & Sewer Committee Meeting will be held on Thursday, May 28, 2020 at 8:45 a.m. at Town Hall.

**Public Safety Committee** – Councilmember Tim Reese, Chair. Monthly reports rendered.

Speed Limit- Chair Reese met with SCDOT to discuss speed limit and cross walks. They are looking into changing the speed limit on Middle Street to 25mph. The goal is to change the speed limit island-wide to 25mph.

**Recreation Committee** – Councilmember Kaye Smith, Chair.

#### **V. Executive Session**

**Motion was made by Councilmember Sarah Church, Seconded by Councilmember Kaye Smith, to go into Executive Session at 7:24 p.m. to for the following: Legal Advice- Bluestein v. Town of Sullivan’s Island et al. 2015-10-CP-5449.**

**Motion passed unanimously.**

**Motion was made by Councilmember Tim Reese, Seconded by Councilmember Greg Hammond, to come out of Executive Session at 8:18 p.m.  
Motion passed unanimously.**

Mayor O'Neil stated no votes or actions were taken in Executive Session.

**VI. Adjournment**

**Motion was made by Mayor Pro-Tem Clark, Seconded by Councilmember Bachman Smith, IV, to adjourn Meeting at 8:19 p.m.  
Motion passed unanimously.**

Respectfully submitted,

  
Courtney Sottile