

June 16, 2020

The regular meeting of Town Council was held on the above date at approximately 6:00 p.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Patrick M. O'Neil, Mayor  
Chauncey Clark, Mayor Pro-Tem  
Sarah Church, Councilmember  
Greg Hammond, Councilmember  
Tim Reese, Councilmember  
Bachman Smith, IV, Councilmember  
Kaye Smith, Councilmember

Mayor O'Neil called the meeting to order at 6:01 p.m. and stated the press and public had been notified in accordance with State Law. This meeting was conducted via virtual meeting as a result of COVID-19 Pandemic. There were approximately ten (10) members of the public present and no members of the media present. Mayor O'Neil led the Pledge of Allegiance, followed by the invocation by Mayor Pro-Tem Clark.

**I. Presentation: COVID-19 trends in the State and Charleston area:**

Michael Sweat, PhD

Director, MUSC COVID-19 Epidemiology Intelligence Project

Director, MUSC Center for Global Health

Dr. Sweat presented the MUSC COVID-19 Epidemiology Intelligence Project analysis. The team updates the analysis every Tuesday and Friday. The analysis is posted at [web.musc.edu/epidemiology](http://web.musc.edu/epidemiology). The project analysis has been developed to provide analysis of trends in the COVID-19 epidemic to assist with understanding the current and projected status of transmission, impacts to the community and hospital system, and the success of mitigation efforts. Their goal is to provide information that can help assess when it will be feasible to begin re-opening certain business and workforce sectors.

**II. Public Comment:** No public comments were made.

**II. Council Action Items:**

1. Approval of Council Minutes –

**Motion was made by Councilmember Bachman Smith, IV, Seconded by**

**Councilmember Sarah Church, to approve the following minutes of Town Council:**

- **May 19, 2020 Special Council Meeting**

- **May 19, 2020 Regular Council Meeting**
- **June 1 2020 Special Council Meeting**

**Motion passed unanimously.**

2. Third Reading and Ratification, Ordinance 2020-08, An Ordinance to Adopt the General Fund Budget for July 1, 2020 through June 30, 2021:

**Motion was made by Councilmember Tim Reese, Seconded by Mayor Pro-Tem Clark to approve Third Reading and Ratification, Ordinance 2020-08, An Ordinance to Adopt the General Fund Budget for July 1, 2020 through June 30, 2021.**

**Motion as amended passed unanimously.**

3. Third Reading and Ratification, Ordinance 2020-09, An Ordinance to Adopt the Water and Sewer Budget for July 1, 2020 through June 30, 2021:

**Motion was made by Councilmember Bachman Smith, IV, Seconded by Mayor Pro-Tem Clark to approve Third Reading and Ratification, Ordinance 2020-09, An Ordinance to Adopt the Water and Sewer Budget for July 1, 2020 through June 30, 2021.**

**Motion passed unanimously.**

4. A Resolution to Increase Water and Sewer Fees for FY21:

**Motion was made by Councilmember Bachman Smith, IV, Seconded by Councilmember Tim Reese, to approve a Resolution to Increase Water and Sewer Fees for FY21.**

**Motion passed unanimously.**

5. Second Reading, Ordinance 2020-11, An Ordinance to Provide for the Issuance and Sale of Not Exceeding One Million Seven Hundred Thousand Dollars (\$1,700,000) Town of Sullivan's Island, South Carolina, General Obligation Bonds, in one or more series; to prescribe the purposes for which the proceeds shall be expended; to provide for the payment thereof; and other matters relating thereto:

**Motion was made by Councilmember Tim Reese, Seconded by Councilmember Greg Hammond, to Approve Second Reading, Ordinance 2020-11, An Ordinance to Provide for the Issuance and Sale of Not Exceeding One Million Seven Hundred Thousand Dollars (\$1,700,000) Town of Sullivan's Island, South Carolina, General Obligation Bonds, in one or more series; to prescribe the purposes for which the proceeds shall be expended; to provide for the payment thereof; and other matters relating thereto.**

**Motion passed unanimously.**



6. Discussion and Consideration of a motion to direct staff to prepare a Request for Proposal from engineering firms to perform a compressive Town-wide study of the Stormwater Infrastructure and prepare a Stormwater Management Plan:  
**Motion was made by Councilmember Greg Hammond, Seconded by Councilmember Sarah Church, to direct staff to prepare a Request for Proposal from engineering firms to perform a compressive Town-wide study of the Stormwater Infrastructure and prepare a Stormwater Management Plan.**  
**Motion passed unanimously.**
  
7. First Reading, by Title Only, Ordinance 2020-12, An Ordinance Granting Charleston Water System a temporary construction easement and permanent waterline easement on Town Parcel TMS #529-05-00-036 (soccer field) as delineated by the surveyor drawings:  
**Motion was made by Councilmember Bachman Smith, IV, Seconded by Mayor Pro-Tem Clark, to approve First Reading, by Title Only, Ordinance 2020-12, An Ordinance Granting Charleston Water System a temporary construction easement and permanent waterline easement on Town Parcel TMS #529-05-00-036 (soccer field) as delineated by the surveyor drawings.**  
**Motion passed unanimously.**
  
8. Discussion and Consideration of a motion to allow Water and Sewer Manager, Town Administrator, and Water and Sewer Committee Chair joint authority to execute contract change orders in any amount up to but not to exceed one hundred thousand dollars and no cents (\$100,000.00) for either the Sullivan’s Island Wastewater Treatment Plant Improvements and the Sullivan’s Island Lift Station Conversion Project:  
**Motion was made by Councilmember Bachman Smith, IV, Seconded by Councilmember Greg Hammond, to allow Water and Sewer Manager, Town Administrator, and Water and Sewer Committee Chair joint authority to execute contract change orders in any amount up to but not to exceed one hundred thousand dollars and no cents (\$100,000.00) for either the Sullivan’s Island Wastewater Treatment Plant Improvements and the Sullivan’s Island Lift Station Conversion Project.**  
**Motion passed unanimously.**
  
9. Discussion and Consideration of a motion to approve the Stantec proposal addressing parking topics in the proposal dated February 20, 2020 for task items 2-5 (Task 1 approved 3-17-2020):  
**Motion was made by Councilmember Tim Reese, Seconded by Councilmember Greg Hammond, to approve the Stantec proposal addressing parking topics in the proposal dated February 20, 2020 for task items 2-5.**  
**Motion passed by a vote of 6-1, with Councilmember Sarah Church opposing.**

10. Discussion and Consideration of a motion to move forward with the study of potential for seasonal island-wide paid parking: No vote was taken during this meeting. The Public Safety Committee will continue with this study.

### **III. Reports and Communication:**

1. **Mayor's Report-** No items to report.

2. **Administrator's Report**

#### **I. General Correspondence**

- Everett Presson, Correspondence urging Council to reconsider current beach rules enacted under the emergency ordinance in response to COVID-19.
- Cheryll Woods-Flowers, Correspondence urging Council to reconsider current beach rules enacted under the emergency ordinance in response to COVID-19.
- Wayne Stelljes, Correspondence to express objection to paid parking on Sullivan's Island.

#### **II. Construction**

Fire Station Structural Repairs- Contract returned to ABS for Fire Station and storage facility.

Thomas and Hutton- Station 22.5 Crosswalk: SCDOT returned the encroachment permit and construction drawings completed. Awaiting Thomas and Hutton contract for permitting, bidding process and construction oversight.

South Carolina Department of Transportation- Stormwater Repair

- Station 28.5- Department continues to review solutions for the Station 28.5 basin and outfall; Town and SCDOT will submit a joint application to CTC for 2021 project year
- Station 13 Street- Department evaluating sink hole and outfall issues along Station 13 Street

Accreted Land Transition Zone Trimming- Staff awaiting vendor to provide an estimate to trim and cut the transition zone along Pettigrew Street.

Charleston County Transportation Committee- The Committee staff has contacted staff about paving Conquest Avenue and short Raven Drive using pavement management fees.

Toler's Cove Dredging Project- The engineer has advised that the project is complete and preparing final calculations for material deposited in the basin. Anticipate final report not later than mid-July.



### III. General

Pandemic Planning- Town remains at OPCON-2 with limited public access to Town Hall. Residents and businesses are encouraged to continue remote access for Town business when possible. Staff returned to Town Hall on Monday, May 18, 2020 for regular hours 8:00 a.m.- 5:00 p.m. The public is encouraged to continue use of remote services but walk-in patrons are serviced.

Engine 1201- The new pumper is in service and Engine 1202 has been retired. A worthy donor has been identified and is prepared to take delivery.

**3. Attorney's Report-** No items to report.

**4. Boards and Commissions Reports** – No items to report.

### IV. Committee Reports:

**Finance Committee** – Mayor O'Neil. Monthly report rendered.

**Public Facilities Committee** – Councilmember Greg Hammond, Chair. Monthly report rendered.

**Land Use and Natural Resources Committee** – Mayor Pro-Tem Chauncey Clark, Chair. Monthly report rendered.

**Administration Committee** – Councilmember Sarah Church, Chair. Monthly report rendered.

Video Recording of Town Council Meetings- for archiving on Town website for public access.

Codification of Town Ordinances- in progress, to be reviewed by Council upon completion.

Personnel Handbook- in progress, to be reviewed by Council upon completion of draft.

**Water and Sewer Committee** – Councilmember Bachman Smith IV, Chair. Monthly reports rendered.

Committee Meeting – The next Water & Sewer Committee Meeting will be held on Thursday, June 25, 2020 at 8:45 a.m. at Town Hall.

**Public Safety Committee** – Councilmember Tim Reese, Chair. Monthly reports rendered.

Speed Limit- Chair Reese met with SCDOT to discuss speed limit and cross walks. They are looking into changing the speed limit on Middle Street to 25mph. The goal is to change the speed limit island-wide to 25mph.

**Recreation Committee** – Councilmember Kaye Smith, Chair.

**V. Adjournment**

**Motion was made by Mayor Pro-Tem Clark, Seconded by Councilmember Bachman Smith, IV, to adjourn Meeting at 8:03 p.m.**

**Motion passed unanimously.**

Respectfully submitted,



Courtney Sottile