

**TOWN OF SULLIVAN'S ISLAND  
WATER AND SEWER COMMITTEE OF COUNCIL  
MEETING MINUTES  
Thursday, May 28, 2020  
8:45 a.m.**

**1. Call to Order & Freedom of Information Act Requirements:**

The Water and Sewer Committee of Council met at 8:45 a.m. on Thursday, May 28, 2020 at Town Hall, all requirements of the Freedom of Information Act having been satisfied. Present were Council Committee members Bachman Smith, IV (Chair), Chauncey Clark and Tim Reese. Staff members present were Jason Blanton, Greg Gress and Courtney Sottile. There were no members of the public or media present.

Chair Bachman Smith called the meeting to order at 8:45 a.m., and stated the press and public were duly notified pursuant to State Law.

**2. Communications/Additional Items from WWTF Manager, Greg Gress**

**3. Discussions/Motions:**

- a. Approval of Minutes- April 23, 2020.

**Motion was made by Councilmember Tim Reese, Seconded by Councilmember Chauncey Clark, to approve the Water and Sewer Minutes from April 23, 2020, carried unanimously.**

- b. Construction updates as to the Lift Station Conversion Project and Wastewater Treatment Plant Improvements: The Water and Sewer Committee recommended allowing the Water and Sewer Manager, Town Administrator and Water and Sewer Committee Chair joint authority to execute contract change orders in an amount to be determined for either the Wastewater Treatment Plant Improvements and the Lift Station Conversion Project. This item will be brought before full Council at the next meeting.
- c. Comply with Codification Review suggestions as to water shut-offs due to unpaid bills (on hold).

**4. Review of Active and Pending Projects:**

The current status of active and pending projects (a. through h. below) was reviewed.

- a. Wastewater Treatment Plant Retrofit (Construction Phase)
- b. Charleston CPW/ICW Water Main Project
- c. CWS contract revisions
- d. Written Cost Recovery Program

- e. Private Sewer Lateral Policy for I&I Reduction
- f. Pump Stations flood proofing project (contracting phase)
- g. ASR: Aquifer Storage and Recovery (explore use of Pre-Disaster Mitigation Grant funds)
- h. Water & Sewer Ordinance review/clean-up

5. **The next Water and Sewer Committee Meeting is scheduled for:** Thursday, June 25, 2020 8:45 a.m. at Sullivan's Island Town Hall.

6. **Adjournment:**

**Motion was made by Councilmember Tim Reese, seconded by Councilmember Chauncey Clark, to adjourn at 9:22 a.m., carried unanimously.**

Respectfully submitted,



Courtney Sottile