

May 21, 2019

The regular meeting of Town Council was held on the above date at approximately 6:30 p.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Chauncey Clark, Mayor Pro-Tem  
Sarah Church, Councilmember  
Mark Howard, Councilmember  
Rita Langley, Councilmember  
Tim Reese, Councilmember  
Bachman Smith, IV, Councilmember

Mayor Pro- Tem Clark called the meeting to order at 6:00 p.m. and stated the press and public had been notified in accordance with State Law. There were approximately ten (10) members of the public present and one member of the media present. Mayor Pro-Tem Clark, along with a few members of the Boy Scouts Troop #59 led the Pledge of Allegiance, followed by the invocation by Councilmember Howard.

I. **FORMAT:** Mayor Pro-Tem Clark opened the floor for public comment. There were no public comments.

II. **COUNCIL ACTION ITEMS:**

1. **Approval of Council Minutes –**

**Motion: Action: Approve Special Council Meeting Minutes of April 10, 2019, Regular Council Meeting Minutes of April 16, 2019 and Special Council Meeting Minutes of May 6, 2019.**

**Moved by Councilmember Sarah Church, Seconded by Councilmember Tim Reese. Motion passed unanimously.**

2. **Ordinance 2019-01, An Ordinance to Adopt the General Fund Budget for July 1, 2019 through June 30, 2020-**

**Motion: Action: Approve Second Reading, Ordinance 2019-01, An Ordinance to Adopt the General Fund Budget for July 1, 2019 through June 30, 2020.**

**Moved by Councilmember Sarah Church, Seconded by Councilmember Rita Langley.**

**Motion passed unanimously.**

3. **Ordinance 2019-02, An Ordinance to Adopt the Water and Sewer Budget for July 1, 2019 through June 30, 2020-**  
**Motion: Action: Approve Second Reading, Ordinance 2019-02, An Ordinance to Adopt the Water and Sewer Budget for July 1, 2019 through June 30, 2020.**  
**Moved by Councilmember Bachman Smith IV, Seconded by Councilmember Rita Langley.**  
**Motion passed unanimously.**
  
4. **Ordinance 2019-03-An Ordinance to Provide for the Issuance and Sale of Not Exceeding Eight Hundred Thousand Dollars (\$800,000) Town of Sullivan’s Island, South Carolina, General Obligation Bonds, in One or More Series; to Prescribe the Purposes for Which the Proceeds Shall be Expended to Provide for the Payment Thereof; and Other Matters Relating Thereto-**  
**Motion: Action: Approve First Reading, by Title Only, Ordinance 2019-03, An Ordinance to Provide for the Issuance and Sale of Not Exceeding Eight Hundred Thousand Dollars (\$800,000) Town of Sullivan’s Island, South Carolina, General Obligation Bonds, in One or More Series; to Prescribe the Purposes for Which the Proceeds Shall be Expended to Provide for the Payment Thereof; and Other Matters Relating Thereto.**  
**Moved by Councilmember Tim Reese, Seconded by Councilmember Rita Langley.**  
**Motion passed unanimously.**
  
5. **Victims’ Rights Fund Distribution-**  
**Motion: Action: Approve Victims’ Rights Fund Distribution to the National Crime Victims Research and Treatment Center at MUSC; People Against Rape; and, Windwood Family Services.** South Carolina Statute 13-1-211 authorizes that a portion of fines, fees assessments and surcharges collected by municipalities be retained for local distribution by that jurisdiction. Staff recommends an equal distribution of \$12,500 per applicant.  
**Moved by Councilmember Tim Reese, Seconded by Councilmember Mark Howard.**  
**Motion passed unanimously.**

### **III. REPORTS AND COMMUNICATION:**

1. **Mayor’s Report-** Mayor O’Neil is absent from this meeting. No report at this time.

#### **2. Administrator’s Report**

##### **I. General Correspondence**

- Claire Walsh, 2530 I’On Avenue- concern about availability of parking at Town Hall
- Mary Pringle, Island Turtle Team- May 2019 Newsletter

- Bill Dunleavy, Dunleavy's Pub- traffic concern about the corner of Station 22.5 and Middle Street
- Jan Viser- letter complementing Officer Hernandez

## II. Construction

Fire Station Structural Repairs- The Town has provided Applied Building Sciences with final Owner comments for the specifications and construction drawings. The only matter for resolution are considerations for Christmas decorations and the method of bid. Attorneys Bundy and McDonald have provided general comments for the Owner GC AIA A-104 contact document.

Boardwalk Repair and Construction- Repairs and elevation to the boardwalks at Station 25 and 26 Streets began on April 29, 2019. Demolition and construction are expected to be completed before Memorial Day weekend. The Greenbelt Fund grant application review committee met May 7, 2019 and approved the boardwalk application at the Sullivan's Island Elementary School. Charleston County Council Finance Committee approved the disbursement of funds for the application on May 16, 2019. County Council will vote to approve the recommendation of the Finance Committee on May 21, 2019.

## III. General

Small Wireless Facility Ordinance- The Planning Commission began discussion of a potential Small Wireless Facility Ordinance at its May 2019 meeting.

Electronic Message Board- The message sign is beyond repair. Staff incorporated a replacement into the FY20 budget and is reviewing options.

Accreted Land Transition Zone Contractor Bid Submittals- Contractor bids for the Transition Zone trimming from Station 16 to 18.5 are being qualified by staff.

Bluestein v. Sullivan's Island 2010-CP-10-5449- The Supreme Court had indicated that the previous date of June 12, 2019 for the case will not be reached. Since the Court does not hear cases in July or August, September would be the earliest month that the case might proceed.

## IV. Personnel

New Hire Probation- Max Wurthmann has completed his six (6) month probation period and reached the first accreditation milestone.

Boards and Commissions- Advertisement for terms on various Boards and Commissions which expire in September 2019 typically begin in June. Currently the following seats will expire:

- Planning Commission- 3 seats with term expiration
- Board of Zoning Appeals- 2 seats with term expiration

- Tree Commission- 2 seats with term expiration
- Design Review Board- 3 seats with term expiration and 1 seat vacant
- Election Commission- no term expirations

**3. Attorney's Report** – No items to report.

**4. Boards and Commissions Reports** – No items to report.

#### **IV. COMMITTEE REPORTS- DISCUSSION ITEMS:**

**Finance Committee** – Mayor O'Neil absent. Monthly report rendered.

Third Reading and Ratification of Ordinance 2019-01, An Ordinance to Adopt the General Fund Budget for July 1, 2019 through June 30, 2020; and, Ordinance 2019-02, An Ordinance to Adopt the Water and Sewer Budget for July 1, 2019 through June 30, 2020 are scheduled for June 18, 2019.

**Water and Sewer Committee** – Councilmember Bachman Smith IV. Monthly reports rendered.

Wastewater Treatment Plant Retrofit- This project is in the permitting phase. The anticipated start time is June/July.

I&I Phase II- The contractors anticipate being completed by June.

Committee Meeting – The next Water & Sewer Committee Meeting will be held on Thursday, May 23, 2019 at 8:45 a.m. at Town Hall.

**Public Safety Committee** – Mayor Pro-Tem Chauncey Clark. Monthly reports rendered.

Committee Meeting Minutes- **Motion was made by Councilmember Sarah Church, Seconded by Mayor Pro-Tem Clark to approve the Public Safety Committee Minutes of May 14, 2019, approved unanimously within the Committee.** Items from this meeting will be discussed in further detail at the June 3, 2019 Workshop Meeting.

**Recreation Committee** – Councilmember Sarah Church.

Farmer's Market 2019- The 2019 season will be April 4, 2019 through June 27, 2019.

**Public Facilities Committee** – Councilmember Mark Howard. Monthly report rendered.

**Land Use and Natural Resources Committee** – Councilmember Rita Langley. Monthly report rendered.

Comprehensive Plan- The 2018-2028 Comprehensive Plan will be on the June 18, 2019 agenda for First Reading, by Title Only.

**Administration Committee** – Councilmember Tim Reese. Monthly report rendered.

**V. ADJOURN**

**Motion: Action: Adjourn Meeting at 6:56 p.m.**

**Moved by Councilmember Bachman Smith, IV, Seconded by Councilmember Rita Langley.**

**Motion passed unanimously.**

Respectfully submitted,



Courtney Liles