

May 18, 2021

The regular meeting of Town Council was held on the above date at approximately 6:00 p.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Patrick M. O'Neil, Mayor  
Chauncey Clark, Mayor Pro-Tem  
Sarah Church, Councilmember  
Greg Hammond, Councilmember  
Tim Reese, Councilmember  
Bachman Smith, IV, Councilmember  
Kaye Smith, Councilmember

Mayor O'Neil called the meeting to order at 6:00 p.m. and stated the press and public had been notified in accordance with State Law. This meeting was conducted via virtual meeting as a result of COVID-19 Pandemic. There were approximately ten (10) members of the public present and no members of the media present. Mayor O'Neil led the Pledge of Allegiance, followed by the invocation by Mayor Pro-Tem Clark.

**I. Public Comments:** There were no public comments.

**II. Council Action Items:**

1. Approval of Council Minutes –

**Motion was made by Mayor Pro-Tem Clark, seconded by Councilmember Sarah Church, to approve the April 20, 2021 Regular Council Meeting Minutes. Motion passed unanimously.**

2. Second Reading, Ordinance 2021-07, An Ordinance to Provide for the Issuance and Sale of Not Exceeding One Million Seven Hundred Sixty Thousand Dollars (\$1,760,000) Town of Sullivan's Island, South Carolina, General Obligation Bonds, in One or More Series; to Prescribe the Purposes for Which the Proceeds Shall be Expended; to Provide for the Payment Thereof; and Other Matters Relating Thereto:

**Motion was made by Councilmember Bachman Smith, IV, seconded by Mayor Pro-Tem Clark, to approve Second Reading, Ordinance 2021-07, An Ordinance to Provide for the Issuance and Sale of Not Exceeding One Million Seven Hundred Sixty Thousand Dollars (\$1,760,000) Town of Sullivan's Island, South Carolina, General Obligation Bonds, in One or More Series; to Prescribe the Purposes for**

**Which the Proceeds Shall be Expended; to Provide for the Payment Thereof; and Other Matters Relating Thereto.**

**Motion passed unanimously.**

3. Second Reading, Ordinance 2021-08, An Ordinance to Adopt the General Fund Budget for July 1, 2021 through June 30, 2022:  
**Motion was made by Mayor Pro-Tem Clark, seconded by Councilmember Greg Hammond, to approve Second Reading, Ordinance 2021-08, An Ordinance to Adopt the General Fund Budget for July 1, 2021 through June 30, 2022.**  
**Motion passed unanimously.**
4. Second Reading, Ordinance 2021-09, An Ordinance to Adopt the Water and Sewer Fund Budget for July 1, 2021 through June 30, 2022:  
**Motion was made by Councilmember Bachman Smith, IV, seconded by Mayor Pro-Tem Clark, to approve Second Reading, Ordinance 2021-09, An Ordinance to Adopt the Water and Sewer Fund Budget for July 1, 2021 through June 30, 2022.**  
**Motion passed unanimously.**
5. First Reading, by Title Only, Ordinance 2021-10, An Ordinance to Amend Zoning Regulations Regarding Short-Term Auto Parking Lots, Zoning Ordinance Section §21-50 B. (3): Consideration of Establishing Short-Term Auto Parking Lots as Conditional Uses with Associated Text Changes:  
**Motion was made by Councilmember Tim Reese, seconded by Mayor Pro-Tem Clark, to approve First Reading, by Title Only, Ordinance 2021-10, An Ordinance to Amend Zoning Regulations Regarding Short-Term Auto Parking Lots, Zoning Ordinance Section §21-50 B. (3): Consideration of Establishing Short-Term Auto Parking Lots as Conditional Uses with Associated Text Changes.**  
**Motion passed unanimously.**
6. First Reading, by Title Only, Ordinance 2021-11, An Ordinance to Amend Zoning Regulations Regarding Driveways in the Single-Family Residential District (RS), Zoning Ordinance Section §21-15: Permitting Second Driveways with Certain Conditions Met:  
**Motion was made by Councilmember Tim Reese, seconded by Councilmember Kaye Smith, to approve First Reading, by Title Only, Ordinance 2021-11, An Ordinance to Amend Zoning Regulations Regarding Driveways in the Single-Family Residential District (RS), Zoning Ordinance Section §21-15: Permitting Second Driveways with Certain Conditions Met.**  
**Motion passed unanimously.**
7. Discussion and Consideration of Emergency Ordinance 2021-12:  
**Motion was made by Councilmember Bachman Smith, IV, seconded by Councilmember Sarah Church, to approve Emergency Ordinance 2021-12.**

**Motion passed unanimously.**

**8. National Safe Boating Week Proclamation:**

The National Safe Boating Week Proclamation was approved and signed. Mayor O'Neil welcomed William Garvey, Public Affairs Officer Flotilla 12-6 (East Cooper) United States Coast Guard Auxiliary. Mr. Garvey expressed the importance of recreational boating safety by endorsing National Safe Boating Week, which this year is May 22 – 28, 2021.

**9. A Resolution by the Town of Sullivan's Island to Provide Funding to the National Crime Victim's Research and Treatment Center, My Sister's House and Tri-County S.P.E.A.K.S. in an Amount Not to Exceed \$20,000 (Twenty -Thousand Dollars) Each, From the Town's Victim's Advocate Fund:**

**Motion was made by Councilmember Bachman Smith, IV, seconded by Councilmember Sarah Church, to approve a Resolution by the Town of Sullivan's Island to Provide Funding to the National Crime Victim's Research and Treatment Center, My Sister's House and Tri-County S.P.E.A.K.S. in an Amount Not to Exceed \$20,000 (Twenty-Thousand Dollars) Each, From the Town's Victim's Advocate Fund.**

**Motion passed unanimously.**

**10. Consideration of a Motion to Nominate a Project for "C" Fund FY2022:**

**Motion was made by Councilmember Bachman Smith, IV, seconded by Councilmember Kaye Smith, to submit for paving both Short Raven Drive and Otis Pickett Court for the FY2022 "C" Fund project.**

**Motion passed unanimously.**

**III. Reports and Communication:**

**1. Mayor's Report-** Mayor O'Neil discussed the draft Climate Change Plan that was recently released by Charleston County. Mayor O'Neil discussed returning to in-person meetings for the June regular Council meeting. This item will be discussed in further detail at the June Workshop Meeting. Mayor O'Neil also mentioned that May is National Preservation month.

**2. Administrator's Report**

**I. General Correspondence**

- Michael Reidenbach, Charleston County School District – School Resource Officer at Sullivan's Island Elementary School
- Myra Jones – Correspondence addressed to DHEC and copied to Town regarding Maritime Forest

- Kevin Pennington, 1514 Middle Street – Offered to fund radar enabled speed limit signs
- Wendy Pasterik – Request for a dedicated pickleball court
- Jeremy Anspach – Note of appreciation to the Building Department for identifying a loose wire in the electrical panel that might have resulted in a dangerous outcome

## II. Construction

Fire Station- Contractual agreements for the project have been completed with Applied Building Sciences. Staff and Trident Construction are making final edits to that agreement.

Preconstruction meetings with Trident Construction, Applied Building Sciences and the Town continue with an effort to establish project parameters and basic timeline. Preliminary construction documents were delivered and are under review by the team. Hard copy is available in the Administrator's office.

Engineering indicates that construction at WWTP and the Fire Station have no adverse impact on stormwater upstream of the projects. Awaiting approval from Charleston County and DHEC.

Owner, architect, engineer and contractor review of final construction plans are complete.

Preconstruction project schedule update:

- 3-31-21 Fire Station Construction Documents due from ABS
- 3-14-21 Storage Building Construction Documents due from ABS
- 5-12-21 Target date for final Construction Documents on Fire Station and Storage Building by ABS
- 5-12-21 Trident issues Construction Drawings to Sub-Contractors
- 5-19-21 Trident to submit RFIs to ABS and design team
- 5-26-21 ABS to issue addendum responses to RFIs
- 6-2-21 Trident receives bids from Sub-Contractors
- 6-7-21 Trident to present final pricing to Council in Executive Session at Special Meeting
- 6-15-21 Council Approval of Trident Contract with Guaranteed Maximum Price

Station 18 Street Stormwater Project- Temporary construction easement and permanent force main easement has been rejected by property owners at 1807 I'On Avenue. Thomas and Hutton to consider alternatives.

Accreted Land Mediated Settlement Work Plan- Staff has completed plan language and awaits review comment from Council and instructions from regulatory agencies.

Charleston Water System and Mount Pleasant Waterworks AIWW Waterline Project – The contractor is expected to begin pulling the pipe toward Sullivan's Island on Tuesday, May 25, 2021. A partial lane closure of approximately 300 feet is expected in the southbound lane of SC703. Staff participated in a planning meeting on Thursday, May 13, 2021 to discuss Town issues.

Charleston County Urban Greenbelt application FY Winter 2021 – The Charleston County Greenbelt Advisory board has approved the Town boardwalk at Station 27 Street. The project will be reviewed by the County Council Finance Committee on Thursday, June 3, 2021 and if approved we will move forward to the full County Council for consideration on Tuesday, June 8, 2021.

### III. General

Resident Boat Trailer Parking – Moving toward commencement of the Fire Station construction project, it will be necessary to consider relocation of the boat trailers that are parked at Town Hall. Council previously indicated parking at Battery Logan.

Estimate by Gulf Stream Construction in the amount of \$37,879.58 to improve a portion of the field is included.

2021 LOWVELO Bike Ride- The bike ride to raise funds for the Medical University of South Carolina Hollings Cancer Center is back on for 2021. Riders are expected to pass through Sullivan's Island on November 6, 2021 for the event. Chris Reed is again planning the event for MUSC and will address Council at the July or August meeting to explain the course and the success of the 2019 event.

Resolution to recognize success of Sandpiper Galleries – Julie Cook and Sandpiper Galleries will celebrate 20 Years of business on Sullivan's Island. Several residents have suggested a resolution to recognize that success.

Police Department Surplus Equipment – Chief Griffin has identified an agency in need of various law enforcement equipment. The Department would like to donate surplus equipment with an estimated value of \$5,000 (Five Thousand) to the College of Charleston Public Safety Department.

Carolina Day Activities – the Battery Gadsden Cultural Center is requesting to coordinate various activities around Town Hall on the morning of June 25, 2021 to commemorate Carolina Day.

Battery Thompson and Logan Maintenance – Two bids were received for the proposed scope of work to paint Battery Thompson and install safety fencing on both locations.

Governor's Executive Order 2021-23 – Governor McMaster issued EO 2021-23 on May 11, 2021 which supersedes and preempts Sullivan's Island Executive Order 2021-06 allowing individuals to choose whether to wear face covering when they are in public.

Boards and Commission- Several terms will expire in September 2021

- Planning Commission- 1 seat to be filled due to resignation
- Board of Zoning Appeals- 5 seats with expiring terms
- Design Review Board- 2 seats with expiring terms
- Tree Commission- 2 seats with expiring terms
- Election Commission- 1 seat to be filled due to resignation

**3. Attorney's Report-** No items to report.

**4. Boards and Commissions Reports** – Joe Henderson gave a brief update on the Planning Commission. The Planning Commission has a public hearing scheduled for June 9, 2021 at 6:00 p.m. for consideration of amending the Zoning Ordinance by establishing a Public Facilities Zoning District, Chapter 21, Article 6, with the intent of accommodating properties owned and

used for Governmental purposes. The rezoning of nine properties is included with this text amendment.

#### **IV. Committee Reports:**

**Finance Committee** – Mayor O’Neil. Monthly report rendered.

Comptroller Jason Blanton presented the April financial report. A Public Hearing for Second Reading of the FY22 General Fund Budget for July 1, 2021 through June 30, 2022 was held on May 18, 2021.

**Public Facilities Committee** – Councilmember Greg Hammond, Chair. Monthly report rendered.

**Land Use and Natural Resources Committee** – Mayor Pro-Tem Chauncey Clark, Chair. Monthly report rendered.

**Administration Committee** – Councilmember Sarah Church, Chair. Monthly report rendered.

**Water and Sewer Committee** – Councilmember Bachman Smith IV, Chair. Monthly reports rendered.

Project Updates- Councilmember Bachman Smith, IV gave project updates for the CWS project, Lift Station project and the WWTP project.

Committee Meeting – The next Water & Sewer Committee Meeting will be May 27, 2021 at 8:45 a.m.

**Public Safety Committee** – Councilmember Tim Reese, Chair. Monthly reports rendered.

**Recreation Committee** – Councilmember Kaye Smith, Chair.

Mound update- Councilmember Kaye Smith stated that the Town is in the process of seeding and fencing off the mound to keep it from being disturbed while the grass is being established. Councilmember Kaye Smith also discussed fixing minor repairs in the tot-lot and resurfacing the tennis and basketball courts.

**V. Adjournment**

**Motion was made by Mayor Pro-Tem Clark, seconded by Councilmember Kaye Smith, to adjourn the Meeting at 7:41 p.m.**

**Motion passed unanimously.**

Respectfully submitted,



Courtney Sottile