

April 21, 2020

The regular meeting of Town Council was held on the above date at approximately 6:00 p.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Patrick M. O'Neil, Mayor  
Chauncey Clark, Mayor Pro-Tem  
Sarah Church, Councilmember  
Greg Hammond, Councilmember  
Tim Reese, Councilmember  
Bachman Smith, IV, Councilmember  
Kaye Smith, Councilmember

Mayor O'Neil called the meeting to order at 6:05 p.m. and stated the press and public had been notified in accordance with State Law. This meeting was conducted via virtual meeting as a result of COVID-19 Pandemic. There were approximately twenty (20) members of the public present and no members of the media present. Mayor O'Neil led the Pledge of Allegiance, followed by the invocation by Mayor Pro-Tem Clark.

**I. Public Comment:** Town Administrator Andy Benke listed the names of residents and non-residents that submitted a public comment via email. Those who submitted a public comment were: Rebecca Barbrey, Jennifer Hester, Cindy Wilkins, Sarah Williams, Denise Gennuso-Jandris, Sandra Hieber and Dena Desnick.

**II. Council Action Items:**

**1. Approval of Council Minutes –**

**Motion: Action: Approve the following minutes of Town Council:**

- **February 18, 2020 Special Council Meeting**
- **February 18, 2020 Regular Council Meeting**
- **March 2, 2020 Special Council Meeting**
- **March 10, 2020 Special Council Meeting**
- **March 20, 2020 10AM Emergency Council Meeting**
- **March 20, 2020 2:30PM Emergency Council Meeting**
- **March 22, 2020 Emergency Council Meeting**
- **April 6, 2020 Special Council Meeting**
- **April 7, 2020 Special Council Meeting**

**Moved by Councilmember Tim Reese, Seconded by Councilmember Bachman Smith, IV.**

**Motion passed unanimously.**

2. A Proclamation of Holocaust Days of Remembrance was approved and signed by the Mayor.
3. A Proclamation of American Red Cross 2020 was approved and signed by the Mayor.
4. First Reading, by Title Only, Ordinance 2020-05, An Ordinance to Adopt the General Fund Budget for July 1, 2020 through June 30, 2021:  
**Motion: Action: Approve First Reading, by Title Only, Ordinance 2020-05, An Ordinance to Adopt the General Fund Budget for July 1, 2020 through June 30, 2021.**  
**Moved by Councilmember Sarah Church, Seconded by Tim Reese.**  
**Motion passed unanimously.**
5. First Reading, by Title Only, Ordinance 2020-06, An Ordinance to Adopt the Water and Sewer Budget for July 1, 2020 through June 30, 2021:  
**Motion: Action: Approve First Reading, by Title Only, Ordinance 2020-06, An Ordinance to Adopt the Water and Sewer Budget for July 1, 2020 through June 30, 2021.**  
**Moved by Councilmember Bachman Smith, IV, Seconded by Mayor Pro-Tem Clark.**  
**Motion passed unanimously.**

### III. Reports and Communication:

#### 1. Mayor's Report

#### 2. Administrator's Report

##### I. General Correspondence

##### II. Construction

Fire Station Structural Repairs- Construction documents held for expanded scope; revised availability of ABS moved to late second quarter 2020.

Staff and Councilmember Clark met with Curt Berg/ABS to review timeline (subject to confirmation):

- Commence Fire Station interior and storage design early second quarter (April 2020)
- Release documents for bid August 2020
- Commence construction November 2020
- Awaiting Contract from ABS



### III. General

Accreted Land Transition Zone Trimming- Staff will coordinate Transition Zone trimming between Station 21 and Station 22 Streets in January and February 2020. Surveyor completed field work to delineate seaward private property line, DHEC setback line and 100-foot transition zone limit on Saturday, 2-29-2020.

Installment Purchase Revenue Bond Series 2020- On Thursday, 2-27-2020, the Town sold \$17,525,000.00 of Installment Purchase Revenue Bonds Series 2020 in order to finance anticipated capital improvements of \$20 million. The bonds were structured with serial maturities in each year through 2041 and a term bond in 2045. During the 1.5-hour order period Wells Fargo received over \$80,000,000 in orders from investors. Primary bond purchasers included institutional and retail buyers. The overall true interest for money over the 25-year period is approximately 2.52%.

Pandemic Planning- Town remains at OPCON-2 with Town Hall closed and employees operating remotely.

Accreted Land Management Plan Review- The consultant team presented initial findings Tuesday, March 10 at Holy Cross Episcopal Church. Final deliverables have been provided to Council and posted to the website.

#### **3. Attorney's Report**

**4. Boards and Commissions Reports** – No items to report.

### IV. Committee Reports:

**Finance Committee** – Mayor O'Neil. Monthly report rendered.

**Public Facilities Committee** – Councilmember Greg Hammond, Chair. Monthly report rendered.

**Land Use and Natural Resources Committee** – Mayor Pro-Tem Chauncey Clark, Chair. Monthly report rendered.

**Administration Committee** – Councilmember Sarah Church, Chair. Monthly report rendered.

Video Recording of Town Council Meetings- for archiving on Town website for public access.

Codification of Town Ordinances- in progress, to be reviewed by Council upon completion.

Personnel Handbook- in progress, to be reviewed by Council upon completion of draft.

**Water and Sewer Committee** – Councilmember Bachman Smith IV, Chair. Monthly reports rendered.

Committee Meeting – The next Water & Sewer Committee Meeting will be held on Thursday, April 23, 2020 at 8:45 a.m. at Town Hall.

**Public Safety Committee** – Councilmember Tim Reese, Chair. Monthly reports rendered.

Speed Limit- Chair Reese met with SCDOT to discuss speed limit and cross walks. They are looking into changing the speed limit on Middle Street to 25mph. The goal is to change the speed limit island-wide to 25mph.

**Recreation Committee** – Councilmember Kaye Smith, Chair.

#### **V. Executive Session**

**Motion: Action: To go into Executive Session at 6:52 p.m. to for the following: Legal Advice- Bluestein v. Town of Sullivan’s Island et al. 2015-10-CP-5449, Legal Advice- Emergency Order Review, Personnel- Boards and Commissions.**

**Moved by Councilmember Sarah Church, Seconded by Councilmember Tim Reese.**

**Motion passed unanimously.**

**Motion: Action: To come out of Executive Session at 8:08 p.m.**

**Moved by Councilmember Tim Reese, Seconded by Councilmember Greg Hammond.**

**Motion passed unanimously.**

Mayor O’Neil stated no votes or actions were taken in Executive Session.

#### **VI. Adjournment**

**Motion: Action: Adjourn Meeting at 8:09p.m.**

**Moved by Mayor Pro-Tem Clark, Seconded by Councilmember Kaye Smith.**

**Motion passed unanimously.**

Respectfully submitted,



Courtney Sottile