

April 20, 2021

The regular meeting of Town Council was held on the above date at approximately 6:00 p.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Patrick M. O'Neil, Mayor
Chauncey Clark, Mayor Pro-Tem
Sarah Church, Councilmember
Greg Hammond, Councilmember
Tim Reese, Councilmember
Bachman Smith, IV, Councilmember
Kaye Smith, Councilmember

Mayor O'Neil called the meeting to order at 6:00 p.m. and stated the press and public had been notified in accordance with State Law. This meeting was conducted via virtual meeting as a result of COVID-19 Pandemic. There were approximately five (5) members of the public present and no members of the media present. Mayor O'Neil led the Pledge of Allegiance, followed by the invocation by Mayor Pro-Tem Clark.

I. Public Comments:

Kevin Pennington, 1514 Middle Street- expressed concerns regarding the historic property at 2220 I'On Avenue. This property came before the Design Review Board on March 17, 2021.

II. Council Action Items:

1. Approval of Council Minutes –

Motion was made by Councilmember Tim Reese, seconded by Councilmember Kaye Smith, to approve the March 16, 2021 Regular Council Meeting Minutes and the March 22, 2021 Finance Council Meeting Minutes. Motion passed unanimously.

Motion was made by Councilmember Greg Hammond, seconded by Councilmember Bachman Smith, IV, to approve the April 5, 2021 Special Council Meeting Minutes. Motion passed unanimously, with Councilmember Sarah Church abstaining.

2. Third Reading and Ratification, Ordinance 2021-04, An Ordinance to Grant Easement #901448 to Dominion Energy:
Motion was made by Councilmember Bachman Smith, IV, seconded by Councilmember Tim Reese, to approve Third Reading and Ratification, Ordinance 2021-04, An Ordinance to Grant Easement #901448 to Dominion Energy. Motion passed unanimously.

3. First Reading, by Title Only, Ordinance 2021-07, An Ordinance to Provide for the Issuance and Sale of Not Exceeding One Million Seven Hundred Sixty Thousand Dollars (\$1,760,000) Town of Sullivan’s Island, South Carolina, General Obligation Bonds, in One or More Series; to Prescribe the Purposes for Which the Proceeds Shall be Expended; to Provide for the Payment Thereof; and Other Matters Relating Thereto:
Motion was made by Mayor Pro-Tem Clark, seconded by Councilmember Tim Reese, First Reading, by Title Only, Ordinance 2021-07, An Ordinance to Provide for the Issuance and Sale of Not Exceeding One Million Seven Hundred Sixty Thousand Dollars (\$1,760,000) Town of Sullivan’s Island, South Carolina, General Obligation Bonds, in One or More Series; to Prescribe the Purposes for Which the Proceeds Shall be Expended; to Provide for the Payment Thereof; and Other Matters Relating Thereto. Motion passed unanimously.

4. First Reading, by Title Only, Ordinance 2021-08, An Ordinance to Adopt the General Fund Budget for July 1, 2021 through June 30, 2022:
Motion was made by Councilmember Tim Reese, seconded by Councilmember Greg Hammond, First Reading, by Title Only, Ordinance 2021-08, An Ordinance to Adopt the General Fund Budget for July 1, 2021 through June 30, 2022. Motion passed unanimously.

5. First Reading, by Title Only, Ordinance 2021-09, An Ordinance to Adopt the Water and Sewer Fund Budget for July 1, 2021 through June 30, 2022:
Motion was made by Councilmember Bachman Smith, IV, seconded by Mayor Pro-Tem Clark, First Reading, by Title Only, Ordinance 2021-09, An Ordinance to Adopt the Water and Sewer Fund Budget for July 1, 2021 through June 30, 2022. Motion passed unanimously.

6. Resolution in Support of SC Senate Bill 596 Giving DHEC the Authority to Regulate the Handling, Packaging, and Transporting of Preproduction Plastics:

Motion was made by Councilmember Sarah Church, seconded by Councilmember Bachman Smith, IV, to Approve a Resolution in Support of SC Senate Bill 596

**Giving DHEC the Authority to Regulate the Handling, Packaging, and Transporting of Preproduction Plastics.
Motion passed unanimously.**

7. 2021 Arbor Day Proclamation:
A Proclamation celebrating Arbor Day on April 30, 2021 to support efforts to protect our trees and woodlands was presented and approved.
8. Approval of the Recreation Committee Meeting Minutes from February 19, 2021:
**Motion was made by Councilmember Greg Hammond, seconded by Councilmember Bachman Smith, IV, to approve the Recreation Committee Meeting Minutes from February 19, 2021.
Motion passed unanimously within the Committee.**

III. Reports and Communication:

1. **Mayor's Report-** No items to report.

2. Administrator's Report

I. General Correspondence

- Keith Bowers, Biohabitats, Inc.- Explanation of the National Fish and Wildlife Federation's National Coastal Resilience Fund grant opportunity for 2021.
- Nancy McGurk- Expression of appreciation to Sullivan's Island Police Department for escort service at a recent funeral Mass.
- Devri DeToma/Charleston County- Invitation to submit "C" Fund project requests to the Charleston County Transportation Committee for FY2022. Deadline for submissions is 5-28-2021.

II. Construction

Fire Station- Contractual agreements for the project have been completed with Applied Building Sciences. Staff and Trident Construction are making final edits to that agreement. Preconstruction meetings with Trident Construction, Applied Building Sciences and the Town continue with an effort to establish project parameters and basic timeline. Design Development documents have been delivered and under review by the Team. A hard copy is available in the Administrator's office.

Preconstruction project schedule update:

- 3-31-21 Fire Station Construction Documents due from ABS
- 3-14-21 Storage Building Construction Documents due from ABS
- 5-12-21 Target date for final Construction Documents on Fire Station and Storage Building by ABS

- 5-12-21 Trident issues Construction Drawings to Sub-Contractors
- 5-19-21 Trident to submit RFIs to ABS and design team
- 5-26-21 ABS to issue addendum responses to RFIs
- 6-2-21 Trident receives bids from Sub-Contractors
- 6-7-21 Trident to present final pricing to Council in Executive Session at Special Meeting
- 6-15-21 Council Approval of Trident Contract with Guaranteed Maximum Price

Station 18 Street Stormwater Project- Temporary construction easement and permanent force main easement has been rejected by property owners at 1807 I'On Avenue. Thomas and Hutton to consider alternatives.

Accreted Land Mediated Settlement Work Plan- Staff has completed plan language and awaits review comment from Council and instructions from regulatory agencies.

III. General

Municipal Election 2021- The schedule for the 2021 Municipal Election and forthcoming media notice required by the state statute has been advertised. Candidates appearing on the ballot are:

- a. Mayor: Chauncey Clark, and Pat O'Neil (incumbent)
- b. Council: Scott Millimet, Justin P. Novak, Kevin Pennington, Tim Reese (incumbent) and Gary Visser. Jeff Parrish qualified on signatures with withdrew on 2-24-21. Olga Blandford's petition did not qualify.

The Charleston County Board of Elections and Voter Registration has offered its mobile absentee voter trailer for this election as a convenience to Island residents. The trailer will be located at Sunrise Presbyterian church on April 13 and April 27 between 9am and 3pm.

2021 LOWVELO Bike Ride- The bike ride to raise funds for the Medical University of South Carolina Hollings Cancer Center is back on for 2021. Riders are expected to pass through Sullivan's Island on November 6, 2021 for the event. Chris Reed is again planning the event for MUSC and will address Council at the April meeting to explain the course and the success of the 2019 event.

Resident Boat Trailer Parking- Moving toward commencement of the Fire Station construction project, it will be necessary to consider relocation of the boat trailers parked at Town Hall. Council previously indicated parking at Battery Logan.

IV. Personnel

Employee Years of Service

- Greg Gress, Water and Sewer Manager- 20 years of service on 4-23-2021
- Eric Stinnett, Fire Department- 10 years of service on 10-15-2021
- Lee Pearson, Fire Department- Moves from new employee probation to full time status

Boards and Commission- Several terms will expire in September 2021

- Planning Commission- 1 seat to be filled due to resignation

- Board of Zoning Appeals- 5 seats with expiring terms
- Design Review Board- 2 seats with expiring terms
- Tree Commission- 2 seats with expiring terms
- Election Commission- 1 seat to be filled due to resignation

3. Attorney's Report- No items to report.

4. Boards and Commissions Reports – Joe Henderson gave a brief update on two items related to the Planning Commission. The Planning Commission is considering text amendments regarding increasing the number of driveways allowed on residentially zoned properties (RS-District) (Z.O. Section §21-15); and short-term auto parking lots as conditional uses instead of allowing as a special exception, and making the design review approvable at the Town staff level (Z.O. Section §21-50 C (4)).

IV. Committee Reports:

Finance Committee – Mayor O'Neil. Monthly report rendered.

Comptroller Jason Blanton presented the March financial report. A Public Hearing for Second Reading of the FY22 General Fund Budget for July 1, 2021 through June 30, 2022 is scheduled for May 18, 2021.

Public Facilities Committee – Councilmember Greg Hammond, Chair. Monthly report rendered.

Land Use and Natural Resources Committee – Mayor Pro-Tem Chauncey Clark, Chair. Monthly report rendered.

Administration Committee – Councilmember Sarah Church, Chair. Monthly report rendered.

Water and Sewer Committee – Councilmember Bachman Smith IV, Chair. Monthly reports rendered.

Project Updates- Councilmember Bachman Smith, IV gave project updates for the CWS project, Lift Station project and the WWTP project.

Committee Meeting – The next Water & Sewer Committee Meeting will be April 22, 2021 at 8:45 a.m.

Public Safety Committee – Councilmember Tim Reese, Chair. Monthly reports rendered.

Recreation Committee – Councilmember Kaye Smith, Chair.

V. Adjournment

Motion was made by Mayor Pro-Tem Clark, seconded by Councilmember Tim Reese, to adjourn the Meeting at 6:52 p.m.

Motion passed unanimously.

Respectfully submitted,



Courtney Sottile