



Town of Sullivan's Island

Request for Proposals (RFP)

Addendum #1

FOR ON-CALL EMERGENCY DISASTER RESPONSE

Date: September 16, 2025

From: Town of Sullivan's Island

RE: Addendum to RFP for On-Call Emergency Disaster Response

1. NOTICE TO ALL POTENTIAL RESPONDENTS

This Request for Proposals (RFP) is modified as set forth in the Addendum. The original RFP Document remains in full force and effect, except as modified by this addendum #1, which is hereby made part of the RFP. Respondent shall take this addendum into consideration when preparing and submitting its proposal.

2. PROPOSAL SUBMITTAL DEADLINE

The submittal deadline is not changed by this addendum.

3. RFP QUESTIONS AND ANSWERS

- A. Question: If the Town of Sullivan's Island establishes roadblocks in response to widespread damage, where will they be located? Where are the identified lay-down sites.

Answer:

Roadblock #1: On SC Hwy Route 703 (Ben Sawyer Blvd.) at approximate coordinates 32°45'58.4"N 79°50'17.7"W

Roadblock #2: On SC Hwy 703 (Jasper Blvd.) at approximate coordinates 32°46'32.0"N 79°48'49.7"W

Question: Where are the potential lay-down areas for equipment and supplies?

Answer: The Town owns several areas that might be used for temporary equipment staging and storage. Site usage would be dependent on the scale of response needed. Possible sites are as follows:

Site #1: Behind Town Hall at approximate coordinates 32°45'45.0"N 79°50'26.3"

Site #2: Town lot, 1700 block of Middle Street at approximate coordinates 32°45'34.1"N 79°50'59.0"W

Site #3: Town lot, behind Battery Logan at approximate coordinates 32°45'28.3"N 79°51'09.1"W

Site #4: Town lot, 3000 block of Jasper Blvd. at approximate coordinates 32°46'19.5"N 79°49'11.3"W

Site #5: Town Lot, 3200 block of Middle Street at approximate coordinates 32°46'27.8"N 79°48'54.1"W

- B. Question: Does the Town intend to provide a price sheet or are contractors bidding on this project to provide their own?

Answer: Only costs associated with the consultant's services are expected at this time.

- C. Question: Upon activation of the contract will the Town or the Contractor be responsible for tipping and disposal fees?

Answer: Contractor will maintain a vetted and scalable subcontractor network for surge capacity during response. Contractor will coordinate with the Municipality to incorporate recommended subcontractors and local vendors into their plans to the extent possible, in alignment with the Municipality's operational priorities. This will include managing debris clearance and transportation/disposal, grading and leveling, fencing and lighting, site layout and utilities to provide safe, accessible, and ready for temporary operations.

- D. Question: We read the RFP to award a single winning contractor as opposed to more than one contractor. Is that correct?

Answer: That is correct. However, Contractor will maintain a vetted and scalable subcontractor network for surge capacity during response. Contractor will coordinate with the Municipality to incorporate recommended subcontractors and local vendors into their plans to the extent possible, in alignment with the Municipality's operational priorities.

- E. Question: The form in Attachment A – Non-Collusion Oath includes language for notarization by a South Carolina Notary Public. Could you please confirm whether this attachment must be notarized specifically by a notary commissioned in South Carolina, or if it would be acceptable to have the document notarized here in our home state?

Answer: A valid notary from other states will be accepted.

- F. Question: On pg. 6 of the RFP, it states that "Each respondent must submit a sealed package containing one (1) hard copy plus one (1) digital (emailed) copy of its statement of Proposals to the address above no later than Friday, September 26, 2025, at 1:00 pm." Can you confirm the "statement of proposals" that will be emailed is the same proposal package that will also be hand-delivered to the Town?

Answer: Yes, they are the same.

- G. Question: If the "statement of proposals" is the entire proposal package, can the 10-page limit be increased to allow contractors to incorporate important information such as a detailed project approach, list of similar experience, key personnel resumes, and reference letters?

Answer: Yes

H. Question: Can you please confirm the contract duration?

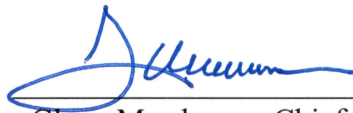
Answer: One year and may be extended each year at the discretion of the Town of Sullivan's Island.

I. Question: At the time of contract renewal, are price increases based on the Consumer Price Index allowed?

Answer: Yes, escalation rates on CPI may be made at the discretion of the Town.

J. Question: If respondents create their own price sheet, how will prices be evaluated?

Answer: Only costs associated with the consultant's services are expected at this time.



Glenn Meadows – Chief of Police



Date:

(End of Addendum #1)
