

December 18, 2018

The regular meeting of Town Council was held on the above date at 6:00 p.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Patrick M. O'Neil, Mayor
Chauncey Clark, Mayor Pro-Tem
Sarah Church, Councilmember
Mark Howard, Councilmember
Rita Langley, Councilmember
Tim Reese, Councilmember
Bachman Smith, IV, Councilmember

Mayor O'Neil called the meeting to order at 6:00 p.m. and stated the press and public had been notified in accordance with State Law. There were three (3) members of the public present and two (2) members of the media present. Mayor O'Neil led the Pledge of Allegiance, followed by the invocation by Mayor Pro-Tem Clark.

I. **FORMAT:** Mayor O'Neil opened the floor for public comment. There were no public comments.

II. **COUNCIL ACTION ITEMS:**

1. **Approval of Council Minutes –**

Motion: Action: Approve Regular Council Meeting Minutes of November 20, 2018 and Special Council Meeting Minutes of December 10, 2018.

Moved by Councilmember Chauncey Clark, Seconded by Councilmember Tim Reese.

Motion passed unanimously.

2. **Ordinance 2018-08-**

Motion: Action: Approve Third Reading and Ratification, Ordinance 2018-08, An Ordinance Amending Section 10-20 of the Code of Ordinances for the Town of Sullivan's Island to Revise Business License Fees.

Moved by Councilmember Tim Reese, Seconded by Councilmember Bachman Smith IV.

Motion passed unanimously.

3. Ordinance 2018-09-

Motion: Action: Approve Second Reading, Ordinance 2018-09, An Ordinance to Amend Section 4-24 A of the Ordinances for the Town of Sullivan’s Island.

Moved by Councilmember Tim Reese, Seconded by Councilmember Bachman Smith IV.

Motion passed unanimously.

4. Resolution-

Motion: Action: Approve Resolution to Increase Dog Permit and Badge Fees for the Town of Sullivan’s Island.

Moved by Councilmember Tim Reese, Seconded by Councilmember Bachman Smith IV.

Motion passed unanimously.

5. Resolution-

Motion: Action: Approve Resolution Authorizing Establishment of a Fee for Beach Fire Permits.

Moved by Councilmember Tim Reese, Seconded by Councilmember Bachman Smith IV.

Motion passed unanimously.

III. REPORTS AND COMMUNICATION:

1. Mayor’s Report- Mayor O’Neil took a moment to thank the Park Foundation, Manda Poletti, Kay Smith and Residents for their support of the new welcome sign at the entrance of Sullivan’s Island.

2. Administrator’s Report

I. General Correspondence

- Raymond Perry, The Kangaroo, 2220 Middle Street- Request for extension of compliance to 2018-06.

II. Construction

Fire Station Structural Repairs- Applied Building Sciences continues working on the repair design from both the structural and architectural perspective. *Owner Review Drawings and Specifications* are slightly delayed. The architect will revert with a firm target date for deliverables when available.

South Carolina Electric and Gas Company– SCE&G anticipates right-of-way trimming and pruning for 2019 to commence sometime in the early spring of 2019. A contractor has not been appointed as of this report.

Battery Gadsden Cultural Center– The revised bid is approximately \$1450.00 greater than the March bid due to price increase in components and labor. Staff is awaiting an estimate to clean the leased space.

III. Personnel

Rhett Beard: On 12-20-18 Water and Sewer employee Rhett Beard will complete his employment probation period. His performance and attendance have been outstanding. He will be moved to full-time status in the next payroll period.

IV. General

December 2018 Town Holidays – The Town observes the following holidays during December:

- December 24th – Christmas Eve
- December 25th – Christmas Day
- December 26th – day after Christmas
- January 1 – New Year’s Day

Boards and Commissions – Staff has advertised for an opening on the Board of Zoning Appeals and Planning Commission (both seats set to expire September 2019). Deadline for applications is January 14, 2019 at 12 Noon.

Charleston County Parks and Recreation Commission – The Town has applied for P.A.R.D. grant funding in the amount of \$5,187.10 for the addition of bleacher seating at the Stith Park. The Town is required to match at least 20% of the grant amount.

Charleston County Greenbelt Program – 2019 Program allocation for Sullivan’s Island is approximately \$44,900.00. Several boardwalks are in immediate need of repair before 2019 beach season. Funding from 2016 half-cent tax program differs significantly from the 2004 in that there at this time bond funding will not be involved. Therefore, while Charleston County anticipates a larger amount of funds for the Greenbelt projects; however, money will only be available annually.

Polar Bear Swim 2019 – Staff is working with the commercial establishments to coordinate events for the Polar Bear Swim event.

3. Attorney’s Report – No items to report.

4. Boards and Commissions Reports – No items to report.

IV. COMMITTEE REPORTS- DISCUSSION ITEMS:

Finance Committee – Mayor O’Neil. Monthly report rendered.

Administration Committee – Councilmember Reese. Monthly report rendered.

Water and Sewer Committee – Councilmember Smith. Monthly reports rendered.

CCOD1 (Commercial Overlay District) Sewer Line Extension- Bids have been received for the replacement sewer line at Station 20.5. From behind the fire station to Middle Street, the total is \$269,120.00. To connect to Middle Street and lay a new line to service the lots on the oceanward side of Middle Street that front I’On Avenue, the total is \$331,966.00 for a combined total of \$601,086.00. This will be discussed in more detail at the next committee meeting.

Committee Meeting – The next Water & Sewer Committee Meeting will be held on Thursday, December 27, 2018 at 8:45 a.m. at Town Hall.

Public Safety Committee – Councilmember Clark. Monthly reports rendered.

Recreation Committee – Councilmember Church.

Public Facilities Committee – Councilmember Howard. Monthly report rendered.

Land Use and Natural Resources Committee – Councilmember Langley. Monthly report rendered.

V. EXECUTIVE SESSION

Motion: Action: Enter Executive Session at 6:19 p.m. to discuss Personnel- Accrued sick time and employee donation.

**Moved by Councilmember Tim Reese, Seconded by Councilmember Rita Langley.
Motion passed unanimously.**

Motion: Action: Exit Executive Session at 6:27 p.m.

**Moved by Councilmember Tim Reese, Seconded by Councilmember Rita Langley.
Motion passed unanimously.**

Mayor O’Neil stated that no votes or actions were taken during Executive Session.

Motion: Action: Allow Town staff to donate sick leave up to three (3) weeks.

Moved by Councilmember Bachman Smith IV, Seconded by Councilmember Tim Reese.

Motion passed unanimously.

VI. ADJOURN

Motion: Action: Adjourn Meeting at 6:28 p.m.

Moved by Councilmember Chauncey Clark, Seconded by Councilmember Tim Reese.

Motion passed unanimously.

Respectfully submitted,



Courtney Liles