

November 21, 2017

The regular meeting of Town Council was held on the above date at 6:00 p.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Patrick M. O'Neil, Mayor
Chauncey Clark, Mayor Pro-Tem
Sarah Church, Councilmember
Mark Howard, Councilmember
Rita Langley, Councilmember
Tim Reese, Councilmember
Bachman Smith, IV, Councilmember

Mayor O'Neil called the meeting to order at 6:00 p.m. and stated the press and public had been notified in accordance with State Law. There were 20 members in the audience, and one member of the media. Mayor O'Neil led the Pledge of Allegiance, followed by the invocation by Mayor Pro-Tem Clark.

- I. **RESOLUTION AND RECOGNITION FOR EMERGENCY SERVICE:** Mayor O'Neil and Mayor Pro-Tem Clark presented the following Resolutions:
 1. **Motion was made by Councilmember Clark, seconded by Councilmember Langley, to approve a Resolution Recognizing and Commending Lieutenant Don Harbaugh and Firefighter Adam Ivan for their Quick and Knowledgeable Action Which Saved the Life of Captain William (Curt) Gibbons, carried unanimously.**
 2. **Motion was made by Councilmember Reese, seconded by Councilmember Howard, to approve a Resolution Recognizing and Commending Acting Police Chief Chris Griffin for his Brave and Swift Action in Rescuing a Driver from a Burning Car, carried unanimously.**
- II. **FORMAT:** Mayor O'Neil opened the floor for public comment.

Jane McLaughlin- 840 Middle Street, expressed concerns with her high water and sewer bills. Councilmember Smith stated he would research and add this to the next Water and Sewer Committee meeting agenda.

Alice Morrisy, 1652 Thompson Avenue, expressed concerns regarding boat and trailer parking at the Station 16.5-17 field. This item will be added to the Public Safety agenda.

III. PRESENTATION: Greene, Finney and Horton, LLP- FY17 Financial Audit

Mayor O'Neil introduced Emily Sobczak of Greene, Finney and Horton, LLP. Mrs. Sobczak presented highlights of the fiscal year 2017 financial audit of the Town. She stated the Town received an unmodified opinion, which is the best opinion the Town can receive. No findings, significant deficiencies, or material weaknesses were noted. The General Fund balance decreased \$1.1 million mainly due to the construction and completion of the new Town Hall/Police Station and public safety vehicle additions. The Restricted Fund balance of \$101K is for Victims Services, Confederate Memorial, and the Land Trust. The Committed Fund balance is for capital projects.

There is an Assigned Fund balance of \$20K is for the William Bradley Memorial Fund. The Unassigned Fund balance is \$3.8 million, which covers 52% of actual 2017 expenditures. The General Fund revenues for 2017 were \$5.1 million, with General Fund expenditures of \$7.3 million. The majority of the expenditure decrease from 2016 was due to decrease in capital outlay related to the construction of the new Town Hall/Police Station in 2016. The Water Fund had a decrease in net position from current year operations of \$525K; and a net cash position of approximately 558 days. The Sewer Fund has an increase in net position of \$184K from current year operations; and a net cash position of approximately 294 days.

IV. COUNCIL ACTION ITEMS:

1. Approval of Council Minutes –

Motion was made by Councilmember Langley, seconded by Councilmember Howard, to approve the Regular Council Meeting Minutes and Special Council Meeting Minutes of October 17, 2017, carried unanimously.

2. Motion was made by Councilmember Smith, seconded by Councilmember Langley, to approve a Resolution Approving Financing Terms with Branch Banking & Trust Company (BB&T), carried unanimously.

3. Motion was made by Councilmember Clark, seconded by Councilmember Reese, to approve a Resolution Approving and Supporting the Establishment of Rates and Fees for the Building & Planning Department for the Town of Sullivan's Island, carried unanimously.

4. Motion was made by Councilmember Church, seconded by Councilmember Howard, to have First Reading, by Title Only, Ordinance 2017-05, An Ordinance Amending Section 10-20 of the Code of Ordinances for the Town of Sullivan's Island to Revise Business License Fees, carried unanimously.

V. REPORTS AND COMMUNICATION:

1. Administrator's Report

General Correspondence-

- Will Salters/Coastal Planner-OCRM, Confirmation that DHEC will extend the public comment period for the Proposed Beachfront Jurisdictional Lines until April 6, 2018. The process for adoption of the revised jurisdictional lines will begin in May 2018 with all final revised lines published by 12-31-18.
- Adele Tobin- 1659 Middle Street, Comments regarding variances and allowances.

Equipment Storage Building- Staff has begun investigating construction options and design for equipment storage. Anticipated time to RFP or RFB is early December 2017.

Post Hurricane Irma Update-

1. It is anticipated that the FEMA debris contractor has completed operations on Sullivan's Island with exceptions of marine debris stored at the boat landing and SCDOT R-O-W on the causeway.
2. Marine Debris- Only marine debris which poses an immediate threat to safety will be covered under FEMA Category A debris removal expenses. The unidentifiable miscellaneous dock parts found in the RC-1 and RC-2 area will not be a reimbursable FEMA expense. The "owner" of a boat lift that washed ashore in the general area of Station 10 Street is being less than cooperative removing the debris. DHEC has initiated an action against the Owner. The Town will identify a contractor to remove the debris and attempt to recover the expense from the boat lift Owner.
3. Beach Path Erosion- The Town may want to consider re-nourishment of eroded beach path sand for the Station 29 and 31 Street beach paths.

DHEC State Beachfront Jurisdictional Lines- The public comment period has been extended until April 6, 2018 with final revised lines scheduled for adoption by December 31, 2018. The Town has provided DHEC with the mailing address for all seaward property owners for further public outreach. Property owners should monitor the DHEC website for the information and ability to comment or appeal the placement of the lines.

Staff has engaged an engineer to review and appeal the proposed lines impacting Town property.

Town Hall November Holiday Schedule-

- Closed Thursday, November 23, 2017
- Closed Friday, November 24, 2017; re-open Monday, November 27, 2017 at 8:00 a.m.

- All essential departments fully staffed; No change to household garbage or yard debris collection

2018 Town Council Meeting Schedule- Council is asked to review the Workshop and Council meeting dates for 2018. Of particular need for review are dates which conflict with national or religious holidays (January 1; April 2; September 3 and September 10; December 3).

November 2017 Town Holidays-

- November 10, 2017- Friday: Veterans' Day
- November 23, 2017: Thursday: Thanksgiving Day
- November 24, 2017: Friday: Day after Thanksgiving

Holiday Lighting Ceremony- The annual holiday station lighting will occur on Friday, December 1, 2017. Residents and visitors may gather at the Fire Station beginning at 5:00 p.m. with the ceremony beginning at 5:30 p.m.

Stormwater Management-

1. South Carolina Emergency Management Division: SCEMD recently received confirmation from FEMA Phase 1 of HMGP Application 4241-0049-121 for stormwater improvement in the amount of \$99,459 (75/25) has been approved. SCEMD has presented the Town with the application.
2. South Carolina Department of Transportation: Councilmember Smith and the Administrator recently met with SCDOT to discuss general expectations for new construction as well as maintenance and repair of the stormwater collection system.

2. Mayor's Report- On Tuesday, November 21, 2017, the following Island Residents and friends graciously gifted the Town Staff with a Thanksgiving luncheon: Chauncey Clark, Bess Bluestein, Murray and Chris Young, Andrew and Lisa Crow, Heather and Skipper Condon, Lori and Carl Hubbard, Jim Rocco, Barry Krell, Leo Fetter, Mary English, Kathy and Carlsen Huey, Pierce Cauthen, Mindelle and Loren Ziff, Gallie and Michael Coles, Carol and Billy Killough, Brian Collins, Kathleen and Robert Brunson, ML Ramsdale and Tom Ross.

3. Attorney's Report – No items to report.

4. Boards and Commissions Reports – No items to report.

VI. COMMITTEE REPORTS- DISCUSSION ITEMS:

Finance Committee – Mayor O'Neil. Monthly report rendered.

Water and Sewer Committee – Councilmember Smith. Monthly reports rendered.

Committee Meeting – The next Water & Sewer Committee Meeting will be held on Thursday, November 30, 2017 at 8:30 a.m. at Town Hall.

Public Safety Committee – Councilmember Clark. Monthly reports rendered.

Recreation Committee – Councilmember Church.

Poe Park- The new equipment has been installed and the park is now re-open.

Holiday Lighting- The annual Christmas holiday lighting ceremony will be held on Friday, December 1st at the Fire Station.

Gingerbread Party- The annual gingerbread party will be held on Sunday, December 3rd at 2:00 p.m. at the Island Club.

Public Facilities Committee – Councilmember Howard. Monthly report rendered.

Land Use and Natural Resources Committee – Councilmember Langley. Monthly report rendered.

Administration Committee – Councilmember Reese. Monthly report rendered.

Dog Permit Fees- An Ordinance to Amend Sections 3-7 C. Pertaining to dog permits and badges will be presented at a Special Meeting of Council on December 4, 2017.

VII. EXECUTIVE SESSION

Motion was made by Councilmember Reese, seconded by Councilmember Church, to go into Executive Session at 7:07 p.m. to receive Legal Advice for:

- 1. Wastewater Treatment Plant Retrofit: Explanation of Contractual Matters Related to Bond Financing for Necessary Plant Retrofit.**
- 2. Renourishment of Certain Areas of Town Property: Legal Advice and General Discussion of Contractual Matters Related to Renourishment of Town Property in the General Area of Station 10 Street.**

The motion to go into Executive Session carried unanimously.

Motion was made by Councilmember Clark, seconded by Councilmember Church, to come out of Executive Session at 8:04 p.m., carried unanimously. Mayor O'Neil stated that no votes or actions were taken during Executive Session.

Motion was made by Councilmember Reese, seconded by Councilmember Clark, to approve a Resolution Authorizing Post Hurricane Matthew Beach Renourishment in the Vicinity of 1009 Middle Street Based Upon the Prior Consent of SC DHEC, the Lowcountry Open Land Trust, and the Written Findings of Fact Contained Herein, with the Cost of Such Renourishment to be Paid for by the Adjoining Land Owner, carried unanimously.

VIII. ADJOURN

Motion was made by Councilmember Howard, seconded by Councilmember Langley, to adjourn at 8:05 p.m., carried unanimously.

Respectfully submitted,



Courtney Liles