

June 19, 2018

The regular meeting of Town Council was held on the above date at 6:00 p.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Patrick M. O'Neil, Mayor  
Chauncey Clark, Mayor Pro-Tem  
Sarah Church, Councilmember  
Mark Howard, Councilmember  
Rita Langley, Councilmember  
Tim Reese, Councilmember  
Bachman Smith, IV, Councilmember

Mayor O'Neil called the meeting to order at 6:00 p.m. and stated the press and public had been notified in accordance with State Law. There were eight members of the public present and one member of the media present. Mayor O'Neil led the Pledge of Allegiance, followed by the invocation by Mayor Pro-Tem Clark.

**I. FORMAT:** Mayor O'Neil opened the floor for public comment.

Heidi Brown, 405 Station 22 Street, Seth Fisher, 405 Station 22 Street, Chris Disharoon- 2201 Myrtle Avenue, Cynthia Kolb, 2208 Jasper Boulevard, Pat Votava, 2214 Jasper Boulevard and Andy Kay, 2202 Jasper Boulevard all addressed Council regarding the recently suggested zoning change to areas behind the commercial district buildings. During a recent public safety meeting, it was discussed whether these residential lots should be rezoned for commercial use, specifically, parking lots. The above listed residents were all opposed to this potential decision.

**II. COUNCIL ACTION ITEMS:**

**1. Approval of Council Minutes –**

**Motion was made by Councilmember Reese, seconded by Councilmember Clark, to approve the Regular Council Meeting Minutes of May 15, 2018, the Public Hearing Minutes of June 4, 2018 and the Special Council Meeting Minutes of June 4, 2018, carried unanimously.**

**2. Motion was made by Councilmember Smith, seconded by Councilmember Howard, to approve Third Reading and Ratification, Ordinance 2018-01, An Ordinance to Adopt the Water and Sewer Utility Budget for July 1, 2018 through June 30, 2019, carried unanimously.**

3. **Motion was made by Councilmember Church, seconded by Councilmember Langley, to approve Third Reading and Ratification, Ordinance 2018-02, An Ordinance to Adopt General Fund Budget for July 1, 2018 through June 30, 2019, carried unanimously.**
  
4. **Motion was made by Councilmember Reese, seconded by Councilmember Smith, to approve Third Reading and Ratification, Ordinance 2018-03, An Ordinance Authorizing the Issuance of Town of Sullivan’s Island Public Facilities Corporation Installment Purchase Revenue Bonds, Series 2018; Authorizing the Lease of Certain Real Property to Town of Sullivan’s Island Public Facilities Corporation; Authorizing the Execution and Delivery of Certain Instruments Relating to the Issuance and Sale of the Aforesaid Bonds, Including a Base Lease Agreement and a Municipal Facilities Purchase Agreement, Each Between the Town of Sullivan’s Island, South Carolina and Town of Sullivan’s Island Public Facilities Corporation, a Bond Purchase Agreement Among the Town, Town of Sullivan’s Island Public Facilities Corporation and Wells Fargo Securities, and a Preliminary Official Statement and an Official Statement of the Town; and Other Matters Relating Thereto, carried unanimously.**
  
5. **Motion was made by Councilmember Smith, seconded by Councilmember Reese, to have First Reading, by Title Only, Ordinance 2018-04, An Ordinance to Provide for the Issuance and Sale of Not Exceeding One Million One Hundred Thousand Dollars (\$1,100,000) Town of Sullivan’s Island, South Carolina, General Obligation Bonds, in One or More Series; to Prescribe the Purposes for Which the Proceeds Shall be Expended; to Provide for the Payment Thereof; and Other Matters Relating Thereto, carried unanimously.**
  
6. **Motion was made by Councilmember Langley, seconded by Councilmember Smith, to accept a Resolution to Increase Water and Sewer Fees for FY19, carried unanimously.**

### **III. REPORTS AND COMMUNICATION:**

1. **Mayor’s Report-** No items to report.

2. **Administrator’s Report**

I. **General Correspondence**

- Ronald McGee, COMCAST Services- Announcement of upcoming programming changes. Effective July 2, 2018 the NFL Network channel will move from the Digital Starter tier to the Digital Preferred tier of channels.

- Bonnie Ammons, South Carolina Rural Infrastructure Authority- February 2018 application for stormwater infrastructure at Station 28.5 outfall not accepted.
- Sarah Johnson, Chair, Moultrie District 2 Constituent School Board- Response to Mayor regarding consideration of District lines and impact to Sullivan’s Island middle school students.

## II. Construction

Fire Station- Staff is reviewing strategies to craft a scope of work and construction for the Fire Station repairs.

## III. General

Installment Purchase Revenue Bond Issue- The Financial Team, Councilmember Smith and staff held a series of productive meetings with S&P Global Ratings (Thursday 6-14-18) and Moody’s (Friday 6-15-18) to review the Town financials in preparation for a bond rating.

Commercial District Traffic Flow- The Ad Hoc Committee and staff for traffic flow met with Rick Day of Stantec regarding traffic flow improvement in the Commercial District. The Engineer is only under contract at this time to prepare the necessary documentation and encroachment permit for submission to the South Carolina Department of Transportation which would limit parking to one side of Middle Street in the previously discussed locations.

Battery Gadsden- Mold traps were set Friday, May 4, 2018. Results to be forwarded to the Public Facilities Committee.

Boards and Commissions- The list of September term expirations for various Boards and Commissions are available for review. A total of 11 potential seats will be open with 5 seats on the BZA; 1 seat on the Election Commission; 2 seats on the Tree Commission; and, 3 seats on the DRB. Notices and application information has been forwarded to the incumbents and media advertisement will follow.

## IV. Personnel

### Probation-

1. Eric Bond- Water and Sewer Department: Completed 1 year as employee and moved to full time status with appropriate pay according to Department scale. Employee is licensed with Class “C” Water Distribution and Class “D” Water Treatment by the State of South Carolina.

2. Darren Botticelli- Police Department: Tendered two week notice of resignation effective May 21, 2018.
3. Tim Mast- Police Department: Tendered two week notice of resignation effective June 6, 2018.

**3. Attorney's Report** – No items to report.

**4. Boards and Commissions Reports** – No items to report.

#### **IV. COMMITTEE REPORTS- DISCUSSION ITEMS:**

**Finance Committee** – Mayor O'Neil. Monthly report rendered.

**Administration Committee** – Councilmember Reese absent. Monthly report rendered.

**Water and Sewer Committee** – Councilmember Smith. Monthly reports rendered.

Rate Study- October 1, 2018 target to implement. This is an alternative to the current meter size base charges. Non- residential customers would be assigned REUs based on usage levels during peak season (May through September). Compared to residential customers peak season average monthly usage of 6,200/gallons based on FY17 customer data.

Poe Avenue/Citadel Street Sewer Line Replacement- The community outreach is underway for residents served by the existing line. The anticipated start date has been pushed back due to new SCDOT permitting regulations & holiday impact to be considered.

Committee Meeting – The next Water & Sewer Committee Meeting will be held on Thursday, June 28, 2018 at 8:45 a.m. at Town Hall.

**Public Safety Committee** – Councilmember Clark. Monthly reports rendered.

Committee Minutes- **Motion was made by Councilmember Church, seconded by Mayor O'Neil, to approve the Public Safety Committee Minutes from the June 11, 2018 Meeting, carried unanimously within the Committee.**

Restrictions of Middle Street Parking Outside of Commercial District- **Motion was made by Councilmember Clark, seconded by Mayor O'Neil, to restrict parking on ocean side of Middle Street from Station 20.5 Street to Station 18 Street and from Station 22.5 Street to Station 26 Street, carried unanimously.**

Boat Trailer Parking- Boat trailer license agreement has been prepared and is ready to issue.

**Recreation Committee** – Councilmember Church.

2018 Farmers Market- There are only two Farmers Markets left in the 3rd season. The season is April 12-June 28 from 2:30- 6:30 p.m.

Independence Day Celebrations- The golf cart parade line-up will begin at the Sullivan’s Island Elementary School at 8:30 a.m., beginning at 9:00 a.m. and ending at the Fish Fry Shack where snacks and refreshments will be served. Music will begin in the J. Marshall Stith Park at 6:00 p.m. with fireworks around 9:00 p.m.

**Public Facilities Committee** – Councilmember Howard absent. Monthly report rendered.

Kimley-Horn- The draft copy of the erosion report at the old bridge/fishing pier was received on June 18, 2018. Staff is in the process of reviewing.

Fire Station- Councilmember Smith has been in contact with various engineers to scope out work for this project. More information to come within the next few weeks.

**Land Use and Natural Resources Committee** – Councilmember Langley. Monthly report rendered.

Planning Commission- The Planning Commission Public Hearing is scheduled for August 29, 2018 for the Comprehensive Plan. Council will review the document from September to October, with Readings beginning in November.

Clean Beach Initiative- Staff has crafted language for the website and other social media portals to educate the public and to spread the word. The beach patrol is also stepping up their enforcement for litter.

**V. ADJOURN**

**Motion was made by Councilmember Church, seconded by Councilmember Langley, to adjourn at 6:44 p.m., carried unanimously.**

Respectfully submitted,



Courtney Liles