

April 18, 2017

The regular meeting of Town Council was held on the above date at 6:00 p.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Patrick M. O'Neil, Mayor
Chauncey Clark, Mayor Pro-Tem
Sarah Church, Councilmember
Mark Howard, Councilmember
Rita Langley, Councilmember
Susan Middaugh, Councilmember

Mayor O'Neil called the meeting to order at 6:00 p.m. and stated the press and public had been notified in accordance with State Law. There were approximately five members in the audience, and one member of the media. Mayor O'Neil led the Pledge of Allegiance, followed by the invocation by Councilmember Howard.

I. FORMAT: Mayor O'Neil opened the floor for public comment.

Bill Harwell, 1751 I'on Avenue, expressed concern regarding parking issues along I'on Avenue at the Station 17 block. He suggested that the home owners on that block have Resident-only on-street parking passes or traffic cones on the busy weekends. Mayor O'Neil stated that this item will be added to the Public Safety agenda for the next meeting.

II. OATH OF OFFICE: Associate Judge- Francis "Frank" Cornely, Esq.

Sullivan's Island Municipal Judge Lawrence Duffy administered the Oath of Office to Francis "Frank" Cornely, the new Associate Judge for Sullivan's Island Municipal Court. Mr. Cornely has been practicing law for roughly 30 years and has been a judge for 25 years.

III. COUNCIL ACTION ITEMS:

1. Approval of Council Minutes –

Motion was made by Councilmember Howard, seconded by Councilmember Langley, to approve the Regular Council Meeting Minutes of March 21, 2017, carried by a vote of 5, with Councilmember Clark abstaining.

2. **Motion was made by Councilmember Langley, seconded by Councilmember Middaugh, to have First Reading, by Title Only, An Ordinance to Amend Zoning Regulations Regarding the Historic Design Review Process when Granting Certifications of Appropriateness: Sections 21-97 C. (5) “Criteria for Certificates of Appropriateness”, carried unanimously.**
3. **A Proclamation Designating Thursday, April 27, 2017 as Arbor Day was approved.**
4. **A Proclamation Designating May 14-20, 2017 as Police Week in the Town of Sullivan’s Island was approved.**

IV. REPORTS AND COMMUNICATION:

1. Administrator’s Report

General Correspondence-

- A. Ryan Small, 923 Middle Street: Request to plant vegetation in the Accreted Land/RC-1 area seaward of 923 Middle Street.
- B. Taylor Hall, Charleston County Transportation Committee: Request for FY2018 CTC projects.
- C. Lawrence Duffy Esq.: Note of appreciation for flowers.
- D. Craig Pawlyk, Jon Guerry Taylor & Associates: Request to deposit approximately 450 cubic yards of dredge material in the Sullivan’s Island spoil area.
- E. Jeff Jackson, Lowcountry Roots: Accreted Land invasive removal update.

Accreted Land Invasive Removal Update- Jeff Jackson with Lowcountry Roots briefly presented to Council a 3-month update on this project. So far, Mr. Jackson, along with volunteers, has removed or treated over 3,300 plants mostly in the Station 16 area, but also at Station 25 and 26. These plants included tallow, privet, sesbania/rattle bush, honey suckle, to name a few. Several thousand square-feet of bamboo on the mound has been gyro-tracked. The wisteria on the Battery Logan side of the granite revetment has been gyro-tracked, avoiding the Accreted Land.

Town Hall and Police Station Building- The Architect and Contractor continue to work through the punch list for the inside and outside of the building. Pay application 18 in the amount of \$219,975.95 has been approved by the Architect. Owner will submit payment to the Contractor. Balance to completion including retainage is \$42,725.14.

The two main punch list items for resolution are: (1) exterior stucco adhesion and (2) air flow and air temperature in I.T. room.

South Carolina Department of Transportation- The Department began pavement resurfacing and related work on SC703 from the Ben Sawyer Bridge to the County Park on Isle of Palms Monday, 3-6-17. Additionally, a short section of roadway on Jasper Boulevard from Station 30 to the Breach Inlet Bridge will be widened to accommodate bike paths on both sides of the road. At times both projects will necessitate detours from Jasper Boulevard. Minor traffic congestion may be experienced throughout the duration of this project. The project should be completed in early May. At this time, no evening work has been scheduled. Please exercise caution navigating through the work zone.

Motorists experienced delays during the construction period on April 10 and 11, 2017. SCDOT and Sanders Brothers restored near normal flow of traffic by Wednesday afternoon.

Resignations and Open Positions:

1. Water and Sewer- One open position filled and recruiting for a second open licensed operator.
2. Police Department- Recruiting for two patrol officers and Committee established for Police Chief search.
3. Police Chief Search Committee- The Committee continued its work on 4-11-17, producing a refined job description for the advertisement.

Independence Day Celebration 2017- The fireworks agreement with Munnerlyn Pyrotechnics has been signed. The entertainment vendor providing music for the evening will be "*Permanent Vacation.*"

Public Outreach and Connectivity- Work continues on the website revisions with the tentative date remaining early June for completion. Likewise, the Facebook page and Twitter have met with great success during the past month.

Vegetation Management- Site work to clear heavy growth and wisteria in the field at Station 16 Street and in front of Battery Logan is complete. The Station 16 Street emergency access path has been raised and compacted with sand shell fill. Bamboo at the base and top of the eastern elevation and areas of the southern elevation of the mound have been trimmed back. Erosion has been filled with compacted clay and hydro-seed applied.

2. Mayor's Report- Mayor O'Neil mentioned the retirement of the Fort Sumter National Monument Superintendent Timothy Stone and thanked him for his wonderful service throughout the years.

3. Attorney's Report – No items to report.

4. Boards and Commissions Reports –

Planning Commission- Zoning Administrator Joe Henderson gave Council a brief update relating to the Planning Commission. The public hearing meeting on April 12, 2017 relating to the Elevation of Historic Structures was cancelled and has been rescheduled for May 10, 2017.

Municipal Elections Commission- Mayor O’Neil stated that Ms. Vivian Scarborough has been appointed to fill the seat that Tim Reese vacated to run for Council.

V. COMMITTEE REPORTS- DISCUSSION ITEMS:

Finance Committee – Mayor O’Neil. Monthly report rendered.

Mayor O’Neil stated that the Finance Committee Meeting scheduled for April 19, 2017 has been cancelled and will be rescheduled.

Public Safety Committee – Councilmember Clark. Monthly reports rendered.

Recreation Committee – Councilmember Church.

Committee Minutes- **Motion was made by Councilmember Middaugh, seconded by Councilmember Langley, to approve the Recreation Committee Minutes from March 16, 2017, carried unanimously by the Committee.**

Farmers Market 2017- Arbor Day Celebration is scheduled for April 27, 2017.

Mound Update- Administrator Benke updated Council on the progress of the mound. Bamboo at the base and top of the eastern elevation and areas of the southern elevation of the mound have been trimmed back. Erosion has been filled with compacted clay and hydro-seed applied. Once the hydro-seed starts to take off, the hill will re-open to the public. This will be addressed in further detail at the next Recreation Committee Meeting.

“Clean up the Parks”- This upcoming event will take place on May 6, 2017. It will be a twice a year event, starting with meeting the first Saturday of May.

Battery Gadsden Cultural Center- A program is scheduled for April 13, 2017. Josephine Humphreys will be speaking about how Sullivan’s Island has influenced her writing. On May 18, 2017 from 6-7, Bee Cause is scheduled to present about honey bees and the Bee Cause Project.

Public Facilities Committee – Councilmember Smith was absent. Town Administrator Benke reported. Monthly report rendered.

Station 18 Pump House- The Committee met with a resident who offered to purchase a submersible pump to put into the pump house to alleviate some of the storm water issues at that location. The following tasks would need to be done before inserting the pump. (1) The Town’s engineer Thomas and Hutton would need to speak with SCE&G’s engineer to discuss the use of the shared force-main; (2) the pipes that connect inside the wet-well would need to be examined; and (3) examine the wet-well itself to make sure it is suitable to take and support a submersible pump.

Charleston County CTC Funds- A request has been made by the County Transportation Committee for 2018 funds regarding new projects. Town Administrator Benke asked Council to send him any ideas for projects by early June in order to make the deadline.

Land Use and Natural Resources Committee – Councilmember Langley. Monthly report rendered.

Tree Pruning Outreach- Staff conducted an outreach program relating to tree pruning and has created several brochures as a result.

Administration Committee – Councilmember Howard. Monthly report rendered.

Palmetto Planting on the Causeway- **Motion was made by Councilmember Howard, seconded by Councilmember Middaugh, to approve and send the Causeway Planting Plan to SCDOT for their review and approval, carried unanimously.**

Water and Sewer Committee – Councilmember Middaugh. Monthly reports rendered.

Committee Minutes- **Motion was made by Councilmember Howard, seconded by Councilmember Middaugh, to approve the Water and Sewer Committee Minutes from March 23, 2017, carried by a vote of 2.**

Committee Meeting – The next Water & Sewer Committee Meeting will be held on Wednesday, April 26, 2017 at 8:30 a.m.

Phase 1 I&I Reduction- Warranty work is being conducted to test joints in manholes at Subsection 5 and 6. The work will take approximately 3 weeks.

VI. EXECUTIVE SESSION:

Motion was made by Councilmember Church, seconded by Councilmember Langley, to go into Executive Session at 6:59 p.m. to discuss Personnel: a. Retirement-Clerk of Court and b. Probation Status- Fire Fighter Matthew Morgan, carried unanimously.

Motion was made by Councilmember Langley, seconded by Councilmember Middaugh, to come out of Executive Session at 7:26 p.m., carried unanimously. Mayor O'Neil stated that no votes or actions were taken during Executive Session.

Motion was made by Councilmember Clark, seconded by Councilmember Langley, to approve a request made by the Clerk of Court regarding the buying out her retirement, carried unanimously.

Motion was made by Councilmember Howard, seconded by Councilmember Langley, to approve the completion of Fire Fighter Matthew Morgan's probation period successfully, carried unanimously.

VII. ADJOURN

Motion was made by Councilmember Langley, seconded by Councilmember Church, to adjourn at 7:28 p.m., carried unanimously.

Respectfully submitted,



Courtney Liles