

March 21, 2017

The regular meeting of Town Council was held on the above date at 6:00 p.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Patrick M. O'Neil, Mayor
Sarah Church, Councilmember
Mark Howard, Councilmember
Rita Langley, Councilmember
Susan Middaugh, Councilmember
Bachman Smith, IV, Councilmember

Mayor O'Neil called the meeting to order at 6:00 p.m. and stated the press and public had been notified in accordance with State Law. There were approximately ten members in the audience, and two members of the media. Mayor O'Neil led the Pledge of Allegiance, followed by the invocation by Councilmember Howard.

I. **FORMAT:** Mayor O'Neil opened the floor for public comment. There were no public comments.

II. **COUNCIL ACTION ITEMS:**

1. **Approval of Council Minutes –**

Motion was made by Councilmember Smith, seconded by Councilmember Langley, to approve the Regular Council Meeting Minutes of February 21, 2017, carried unanimously.

2. **A Proclamation Designating the Week of Sunday, April 23 through April 29, 2017 as Days of Remembrance in Memory of the Victims of the Holocaust was approved.** Shirley Mills, representing the Remember Program and the Charleston Jewish Federation, along with her husband Mike, lit a candle and recited a prayer in memory of the six million Jews that died in World War II.

3. **A Proclamation Designating March 2017 as American Red Cross Month was approved.** Paula Heinauer and Patti Tasker, both representatives from the American Red Cross, gave a brief overview of the organization and thanked their Board Members, community partners and 1,200 local volunteers for making it all possible.

III. REPORTS AND COMMUNICATION:

1. Administrator's Report

Town Hall and Police Station Building- The Architect and Contractor continue to work through the punch list for the inside and outside of the building. Pay application 17 in the amount of \$97,371.19 has been approved by the Architect and Owner and payment submitted to the Contractor. Balance to completion including retainage is \$262,701.09.

The four main punch list items for resolution are: (1) exterior stucco adhesion; (2) resolution of HVAC and VAV noise in Council Chambers; (3) air flow and air temperature in I.T. room; and, (4) women's shower leak.

South Carolina Department of Transportation- The Department began pavement resurfacing and related work on SC703 from the Ben Sawyer Bridge to the County Park on Isle of Palms Monday, 3-6-17. Additionally, a short section of roadway on Jasper Boulevard from Station 30 to the Breach Inlet Bridge will be widened to accommodate bike paths on both sides of the road. The project will require the Town to install several new water lines across SC703 ahead of this work. Triad Engineering and Contracting has been retained by the Town for the task. Pipeline work will also begin Monday, 3-27-17 at Station 24. At times both projects will necessitate detours from Jasper Boulevard. Minor traffic congestion may be experienced throughout the duration of this project. The project should be completed in early May. At this time, no evening work has been scheduled. Please exercise caution navigating through the work zone.

Resignations and Open Positions:

1. Water and Sewer- One open position filled and recruiting for a second open licensed operator.
2. Police Department- Recruiting for two patrol officers and Committee established for Police Chief search.

Munnerlyn Pyrotechnics- Staff is currently working through the contract for Independence Day 2017.

Sullivan's Island Farmers Market- Following a very successful Farmer's Market last year, the 2017 Market will be held every Thursday, April 6 through June 29 from 2:30-7:00 p.m. The location will remain in front of the Poe Library.

Adopt a Beach Path- Island resident Paul Vannatta has crafted a volunteer program for residents to participate in cleaning the beach paths and playground areas. Those interested in the "Adopt A Station" or the park workday can contact Paul at paul_vannatta@ml.com or Andy Benke at abenke@sullivansisland-sc.com.

Public Outreach and Connectivity- Work continues on the website revisions with the tentative date remaining early June for completion. Likewise, the Facebook page and Twitter have met with great success during the past month.

2. Mayor's Report- Mayor O'Neil thanked Zoning Administrator Joe Henderson for leading the Town to earn recognition as a Tree City USA. Sullivan's Island is now one of roughly 3,400 Tree City USA's. The program is sponsored to recognize communities that have a commitment to effective urban forest growth and nurturing.

3. Attorney's Report – No items to report.

4. Boards and Commissions Reports –

Planning Commission- Zoning Administrator Joe Henderson gave Council a brief update relating to the Planning Commission. During the March 8, 2017 meeting, they held a public hearing considering a Text Amendment for Section 21-97 (C) and recommended unanimously that Council move forward. This will be up for discussion at the April 3, 2017 Workshop Meeting, and for First Reading on April 18, 2017. Additionally, the Commission has moved another Text Amendment to public hearing for the meeting on April 12, 2017. This is relating to the Elevation of Historic Structures.

Municipal Elections Commission- Mayor O'Neil stated that Tim Reese has resigned from the Commission to pursue running for Council.

IV. COMMITTEE REPORTS- DISCUSSION ITEMS:

Finance Committee – Mayor O'Neil. Monthly report rendered.

Comptroller Blanton stated that the draft FY18 Budget will be available to Council tomorrow. The February Financial Report will be discussed at the April Workshop Meeting.

Recreation Committee – Councilmember Church.

Committee Minutes- **Motion was made by Councilmember Middaugh, seconded by Councilmember Langley, to approve the Recreation Committee Minutes from March 16, 2017, carried unanimously by the Committee.**

Island Club- Renovations for the Island Club are now well underway. There was a slight mix-up with the size of the new windows; those will be replaced.

Farmers Market 2017- This season's farmers market will remain the same length as last season, 13 weeks. The first week will begin on April 6th, with the last week being June 29th. There was a vendor meeting on March 20, 2017 to review rules and assigned spots.

St. Patrick's Day- The St. Patrick's party in the park family event was a big success! Councilmember Church thanked the Fire Department for their help.

Mound Report- The mound report came back with multiple options for treatment, most being too expensive and not realistic for the budget. Town is currently waiting for estimates before proceeding with any work.

Landscaping in Stith Park- Councilmember Church, Councilmember Howard and Scott Parker are collaborating to plan a low maintenance, inexpensive but attractive landscaping plan.

"Clean up the Parks"- This upcoming event will take place on May 6, 2017. It will be a twice a year event, starting with meeting the first Saturday of May.

Battery Gadsden Cultural Center- A program is scheduled for April 13, 2017. Josephine Humphreys will be speaking about how Sullivan's Island has influenced her writing.

Public Facilities Committee – Councilmember Smith. Monthly report rendered.

Public Facilities Committee Meeting- A meeting will be scheduled to discuss a lease inquiry for the old Town Hall at 1610 Middle Street by the American Military Museum; also, to review the Storm Water study at Stations 18-18.5 by Thomas and Hutton.

Land Use and Natural Resources Committee – Councilmember Langley. Monthly report rendered.

Protected Land Annual Inspection- Lowcountry Open Land Trust (LOLT) and Town representatives accomplished the annual inspection of the Town's Protected Land on Thursday, March 9, 2017. Town awaits report from LOLT. Preliminary findings include:

- a. Concerns regarding potential encroachment of unidentified cutting within the Protected Land
- b. Discussion of a potential retention pond within the Protected Land near Station 18½ as a potential Storm Water run-off management strategy
- c. Signs of potential equipment in certain areas of the Protected Land

Administration Committee – Councilmember Howard. Monthly report rendered.

Water and Sewer Committee – Councilmember Middaugh. Monthly reports rendered.

Committee Meeting – The next Water & Sewer Committee Meeting will be held on Thursday, March 23, 2017 at 8:30 a.m.

REU Rate Study- The intent of this project was primarily to spread the base facility charge more equitably and provide greater funding stability for the Wastewater System. This is also expected, secondarily, to generate some additional revenue. There were problems in the plan that were presented by Raftelis Consultants; therefore, it is going to be used as a starting point and will not be implemented as proposed. The Water and Sewer Committee is continuing to consider additional options and alternatives based on resident’s feedback in response to the Consultant’s report. Councilmember Middaugh stated that a revised plan will be developed and presented for discussion over the next several months for possible implementation the middle of FY18.

February 2017 I&I- For the month of February, 2017, I&I was 67%, which means for every 1 gallon of wastewater we processed at the wastewater treatment plant, 2 gallons of infiltrated ground water was also processed at the wastewater treatment plant.

New Fence for Water Utility Site at Station 17 and Middle St.- This has been completed.

Public Safety Committee – Councilmember Clark was absent. Monthly reports rendered.

Parking Signs- Town Administrator Andy Benke stated that staff is continuing to work on the field edits for places that need additional signage and places that are challenging for residents. This is expected to be completed by the end of March, with enforcement to begin April 2, 2017.

V. EXECUTIVE SESSION:

Motion was made by Councilmember Church, seconded by Councilmember Langley, to go into Executive Session at 6:40 p.m. for the following items:

- 1. Legal Advice: Tree Cutting Violations in the Accreted Land**
- 2. Legal Advice: Island Club Lease Agreement**
- 3. Personnel: End of Probation- Officer Soule, Officer Erickson and Corporal Gerena**

The motion to go into Executive Session carried unanimously.

Motion was made by Councilmember Langley, seconded by Councilmember Howard, to come out of Executive Session at 7:35 p.m., carried unanimously. Mayor O’Neil stated that no votes or actions were taken during Executive Session.

Motion was made by Councilmember Smith, seconded by Councilmember Church, to End Probation and Give Necessary Salary Adjustments to Officer Soule, Officer Erickson and Corporal Gerena, carried unanimously.

VI. ADJOURN

Motion was made by Councilmember Smith, seconded by Councilmember Howard, to adjourn at 7:37 p.m., carried unanimously.

Respectfully submitted,



Courtney Liles