

March 15, 2016

The regular meeting of Town Council was held on the above date at 6:00 p.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Chauncey Clark, Mayor Pro-Tem  
Bachman Smith, IV, Councilmember  
Mark Howard, Councilmember  
Rita Langley, Councilmember  
Sarah Church, Councilmember  
Susan Middaugh, Councilmember

Mayor Pro-Tem Clark called the meeting to order at 6:00 p.m. Mayor O'Neil had a pre-announced absence due to necessary business travel. There were twelve members in the audience, including one member of the media. Mayor Pro-Tem Clark led the Pledge of Allegiance, followed by the invocation by Councilmember Howard.

**I. FORMAT – Mayor Pro-Tem Clark opened the floor for comments.**

Nolan Schillerstrom, Audubon South Carolina, presented to Council a Request for Permission to post 30 small (9 x 12) educational signs at Sullivan's Island beach access paths. His goal is to increase public awareness of Shorebirds nesting on the beaches here. The signs would only be posted during the nesting season (April to August). Early this year, Audubon staff conducted workshops to students at Sullivan's Island Elementary School about how to share the beach with shorebirds. These children then designed the signs that were presented to Council. This was discussed again at the end of the meeting.

Chris Allen, expressed his concern with the public's safety and restaurant goers who may be in danger waiting in the streets/holding up traffic along the commercial district for their pick-up from an Uber.

**II. COUNCIL ACTION ITEMS**

- 1. Approval of Council Minutes – Motion was made by Councilmember Smith, seconded by Councilmember Middaugh, to approve the Regular Meeting Minutes of February 16, 2016, carried unanimously.**

2. **A Proclamation Designating the week of Sunday, May 1 through Sunday, May 8, 2016 as Days of Remembrance in Memory of the Victims of the Holocaust was approved.** Shirley Mills, representing the Remember Program and the Charleston Jewish Federation, lit two candles and said a prayer. Andrew McMarland, commented on behalf of his wife and her ancestors who were from Germany. He appreciated what the Town continues to do for the victims of this tragic event.
3. **A Proclamation Designating March 2016 as American Red Cross Month was approved.** Patrick Lamontagne expressed his appreciation for the opportunity to be here and for the Town's support. The Old Village Home, Garden & Art Tour will be held on May 1, 2016 from 1-5p.m. Mayor Pro-Tem Clark encourages everyone that is available to attend to help out this great cause.
4. **A Proclamation Designating April 2016 as People Against Rape: No More Silence, No More Violence, Sexual Assault Awareness Month was approved.**
5. **Motion was made by Councilmember Middaugh, seconded by Councilmember Langley, to approve the Resolution to Authorize Approval of Application for Phase II I&I SRF funding, carried unanimously.**

### **III. REPORTS AND COMMUNICATIONS**

#### **1. Administrator's Report**

General and New Correspondence – Correspondence was received from Joe Church, 1655 Atlantic, regarding coyotes and leg hold trapping.

Town Hall and Police Station Building- Construction continues to move along very well, with the next step being to dry the building in. Also, the Owners' change order for the raised dais is still under review.

Parking Plan – Stantec has commenced work on the plan and South Carolina Department of Transportation requirements necessary to submit for the 2016 summer parking plan.

Town Hall Brick Program – To date over 155 bricks have been ordered.

Mediation – Attorneys Walker and Linton, along with the Town Administrator, attended a mediation with Attorney Dennis O'Neill for defendant Vince Graham on January 15, 2016.

Consent orders are being prepared by Attorney's Linton and O'Neill to Town Council for review. A brief executive session is anticipated for April 4, 2016 after the Workshop.

Council Special Meeting – A Special Meeting of Town Council will be held March 21, 2016 from 5-7p.m. in the Great Room at Church of the Holy Cross to continue work on matters related to the Accreted Land Management Plan.

Stormwater Infrastructure Assessment at Station 18 & Management at the Mound – Four engineering firms have submitted Requests for Proposals. The submittals are under review by staff.

**2. Mayor’s Report** – Mayor Pro-Tem Clark stated that Mayor O’Neil had to be in Chicago this evening. He also commented on how well the new Town Hall/Police Station Topping Off Ceremony went on March 3<sup>rd</sup>. Mayor Pro-Tem Clark, along with the remaining Council Members, unanimously praised *The Island Eye News* on their wonderful article pertaining to this occasion.

**3. Attorney’s Report** – No items to report.

**4. Boards and Commissions Reports** – Zoning Administrator Joe Henderson reported that the Planning Commission continued to craft the Ordinance Language for the On-Site Stormwater Management at their Meeting on March 9<sup>th</sup>.

The Planning Commission currently has two year terms. They requested to consider changing the Ordinance to reflect three year terms, to be in line with the remaining Board and Commissions term lengths. That request voted unanimously to accept, which would be a Text Amendment change to the Code of Ordinances. Zoning Administrator Joe Henderson, along with Town Attorney Larry Dodds, will research the State Statute and follow up with Council.

The Planning Commission also requested to change their meeting time from 6:30 p.m., to 6:00 p.m. The Chairman would need to publish a new meeting schedule to reflect the change in start time.

#### **IV. COMMITTEE REPORTS**

**Finance Committee** – Mayor Pro-Tem Clark.

Town Administrator Andy Benke reported that the new Town vehicles have been ordered. Council has received a copy of the draft budget for review before the final draft is ready for First Reading, scheduled at the April Council Meeting. Council agreed to discuss details of the budget at the April Workshop. Comptroller Blanton offered to email information to Council within the week to help balance the budget, and also to answer any remaining questions from Council.

**Recreation Committee** – Councilmember Church.

Island Club – Building Official Randy Robinson informed Councilmember Church that the repair report is complete to write the RFP. Motion for the RFP will be coming soon.

Battery Gadsden Cultural Center – Councilmember Church asked Councilmember Middaugh to report. The Board is getting a new Board Member, after losing the Board President - Laura Dargan.

Farmer's Market - Vendors have been selected. The next Vendor Meeting is scheduled for March 23<sup>rd</sup> with two time slots at 10 a.m. and also at 2 p.m.

St. Patrick's Day Celebration – Councilmember Church reported on how the Celebration on Saturday went well. The weather and venues were excellent; the kids had a great time. Councilmember Church would like to use the same vendors next year. Councilmember Middaugh took a moment to commend Councilmember Church on putting together the St. Patrick's Day event in the park. Mayor Pro-Tem Clark mentioned that this year was one of the best family-oriented St. Patrick's Day Celebrations that he remembers.

**Public Facilities Committee** – Councilmember Smith. Monthly report rendered.

Station 18 Stormwater - As was reported in the Administrator's Report, the Town has received four proposals for review.

Station 26 Boat Landing – Building Official Robinson has been in contact with a few people and was directed back to OCRM to inquire about a possible permit, but a permit might not be required.

Pine Straw- Mayor Pro-Tem Clark proposed that the Town restricts the use of pine straw in ditches on the island. Methods suggested to notify residents were: a flyer in/on the water bill; a door hanging message. Administrator Benke mentioned that an ordinance restricting the use of pine straw in certain areas would probably be best. Comptroller Blanton suggested landscapers be notified by staff when they purchase their Business License.

**Public Facilities Committee Minutes- Motion was made by Councilmember Howard, seconded by Councilmember Clark to approve the Minutes from the January 27, 2016 Public Facilities Committee Meeting, carried unanimously.**

**Land Use and Natural Resources Committee** – Councilmember Langley. Monthly report rendered.

Meeting- As mentioned in the Administrator's Report, the next Special Meeting will be held on March 21, 2016 from 5-7 p.m. in the Church of Holy Cross. Topics will include funding sources for the transition zone management.

**Administration Committee** – Councilmember Howard. Monthly report rendered.

Administrator Benke stated that there were two resignations on the Board of Zoning Appeals- Summer Eudy and Delores Schweitzer. Advertising for these open seats will begin soon.

**Water and Sewer Committee** – Councilmember Middaugh. Monthly reports rendered.

As mentioned in Action Item #5, the Resolution to Authorize Approval of Application for Phase II I&I SRF funding was passed.

Committee Meeting – The next Water & Sewer Committee Meeting will be held on Thursday, March 24<sup>th</sup> at 8:30 a.m. The plan for that meeting is to finalize the Water and Sewer budget and present the budget to Council at the April Workshop.

Grant Information- Information will be available at the end of March.

**Public Safety Committee** – Councilmember Clark. Monthly reports rendered.

Managed Parking – This was discussed during the Administrator’s report. Everything is on track for this summer.

St. Patrick’s Day – Everyone was pleased with how the weekend went. There is going to be a much smaller event on the actual holiday, with no street closures.

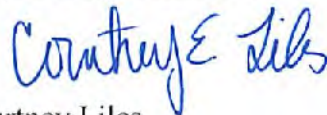
Coyotes – Two coyotes total have been trapped since the beginning of the series. Chief Howard stated that sightings have been down. The first series of trapping will end in about a week.

Mayor Pro-Tem asked Council if they had any other comments before adjournment.

Councilmember Smith suggested to consider taking action on Nolan Schillerstrom’s Request for Permission to put educational signs on the Town’s flyer boards so he could start before nesting season begins. Council came to a consensus and authorized Mr. Schillerstrom to place the educational signs on the beach access path flyer boards, or on the beach Station markers if there was not room at the appropriate flyer board. Mr. Schillerstrom agreed he would personally remove all of the signs at the end of this nesting season.

**Motion was made by Councilmember Smith, seconded by Councilmember Howard, to adjourn at 7:01 p.m., carried unanimously.**

Respectfully submitted,



Courtney Liles