

March 20, 2018

The regular meeting of Town Council was held on the above date at 6:00 p.m., all requirements of the Freedom of Information Act having been satisfied.

Present were: Patrick M. O'Neil, Mayor
Chauncey Clark, Mayor Pro-Tem
Sarah Church, Councilmember
Mark Howard, Councilmember
Rita Langley, Councilmember
Tim Reese, Councilmember
Bachman Smith, IV, Councilmember

Mayor O'Neil called the meeting to order at 6:00 p.m. and stated the press and public had been notified in accordance with State Law. There were two members of the public present and no members of the media present. Mayor O'Neil led the Pledge of Allegiance, followed by the invocation by Mayor Pro-Tem Clark.

I. **FORMAT:** Mayor O'Neil opened the floor for public comment. There were no public comments.

II. **COUNCIL ACTION ITEMS:**

1. **Approval of Council Minutes –**

Motion was made by Councilmember Howard, seconded by Councilmember Smith, to approve the Regular Council Meeting Minutes of February 20, 2018, carried unanimously.

2. A Proclamation Dedicating March as American Red Cross Month was approved. Cuthbert Langley, Regional Communication Manager, and Paula Heinauer, Lowcountry Board Member, accepted this Proclamation.

3. **Motion was made by Councilmember Smith, seconded by Councilmember Reese, to Appoint Wells Fargo Securities as Bond Underwriter and First Tryon Securities as Financial Advisor, carried unanimously.**

III. REPORTS AND COMMUNICATION:

1. **Mayor's Report**- No items to report.

2. **Administrator's Report**

General Correspondence-

- Claire Allen, South Carolina Court of Appeals- Arguments for Bluestein v. Town of Sullivan's Island 2015-002550 are scheduled to be heard on Tuesday, April 10, 2018 at 10:00 a.m.
- Thomas Parris, ABC Studios- Film schedule for Sullivan's Island
- Jennifer Hightower, SCANA- Update on announced merger with Dominion Energy

Fire Station- Creech and Associates is crafting a proposal that would take the building renovation through the Design Development phase. Thereafter the Town could make further project decisions.

FEMA Stormwater Grant- Thomas and Hutton is under contract and working on Phase I of the FEMA stormwater grant for the general area of Station 18 and Station 30 Streets.

Coyote Information Expo- The Recent Coyote Expo was well attended by Isle of Palms residents. Participants were able to provide valuable information exchange to all that attended.

Commercial District Traffic and Pedestrian Safety- Discussion continues with Stantec regarding traffic flow improvement in the Commercial District.

Public Safety Equipment Failure- Staff has recently identified two strategic pieces of equipment in need of out of cycle replacement.

1. Police Department: Kubota- parking citation control
2. Fire Department: Beach rescue pick-up truck

Special Meeting of Council- A Special Meeting of Council will be held on Monday, March 26, 2018 at 4:00 p.m. to review contractual matters with the Town's financing team.

3. **Attorney's Report** – No items to report.

4. **Boards and Commissions Reports** – Planning Commission: Comprehensive Plan- The next Steering Committee Meeting will be held on April 10, 2018 from 5:00 p.m.- 6:30 p.m.

IV. COMMITTEE REPORTS- DISCUSSION ITEMS:

Finance Committee – Mayor O’Neil. Monthly report rendered.

Committee Minutes- **Motion was made by Councilmember Langley, seconded by Councilmember Howard, to approve the Finance Committee Minutes from the February 9, 2018 Meeting, carried unanimously within the Committee.**

Comptroller Jason Blanton provided to Council the FY2019 Budget Timeline as well as the preliminary FY2019 budget for review. The First Reading for the budget is scheduled for the April 17, 2018 regular Council meeting. Mr. Blanton will be available to answer any questions Council may have before then. The February Financial Report will be discussed at the April Workshop meeting.

Public Facilities Committee – Councilmember Howard. Monthly report rendered.

Committee Minutes- **Motion was made by Councilmember Howard, seconded by Councilmember Clark, to approve the Public Facilities Committee Minutes from the January 17, 2018 Meeting, carried unanimously within the Committee.**

Fire Station- **Motion was made by Councilmember Howard, seconded by Councilmember Clark, to ask Staff to seek a Scope of Work for the Fire Station repairs, carried unanimously.**

Land Use and Natural Resources Committee – Councilmember Langley. Monthly report rendered.

Transition Zone- Committee will continue review and discussion of potential transition zone management at future Committee meetings.

Beach Litter- Committee received Staff information on anti-litter public outreach/education program. Committee will continue discussion of a potential ordinance banning polystyrene and single-use plastic bags.

Administration Committee – Councilmember Reese. Monthly report rendered.

Water and Sewer Committee – Councilmember Smith. Monthly reports rendered.

Waste Water Treatment Plant- The Waste Water Treatment Plant is currently under design.

Committee Meeting – The next Water & Sewer Committee Meeting will be held on Thursday, March 22, 2018 at 8:45 a.m. at Town Hall.

Public Safety Committee – Councilmember Clark. Monthly reports rendered.

Boat Trailer Parking- **Motion was made by Councilmember Clark, seconded by Councilmember Smith, to allow Town Staff to work out details for Boat Trailer Parking in the lot behind Town Hall, carried by a vote of 6, with Councilmember Howard opposing.** Councilmember Clark stated this is a one (1) year trial period and for boat trailers *only*.

Recreation Committee – Councilmember Church.

Committee Minutes- **Motion was made by Councilmember Langley, seconded by Councilmember Reese, to approve the Recreation Committee Minutes from the February 19, 2018 Meeting, carried unanimously within the Committee.**

2018 Farmers Market- The 2018 Farmers Market season will be April 12-June 28 from 2:30-6:30 p.m. A vendor meeting will be held on Thursday, March 22, 2018 at 10:00 a.m. and also 2:00 p.m. on site.

St. Patrick's Day in the Park- The St. Patrick's Day in the Park event was a huge success. Councilmember Church thanked the Fire and Police Departments for their help.

Bamboo Forest- the bamboo forest has become a safety concern due to some eroded areas and vegetation overhang. The Town has received two estimates for repair work. This will be discussed in further detail before a decision will be made.

V. EXECUTIVE SESSION

Motion was made by Councilmember Howard, seconded by Councilmember Church, to go into Executive Session at 6:41 p.m. for:

- 1. Legal Advice- Jason Tompkins, 1102 Osceola Avenue- Regarding Construction Detail of Boat Dock**
- 2. Legal Advice: Boehm v. Town of Sullivan's Island and Sullivan's Island Board of Zoning Appeals 2014-CP-10-2623- Regarding Boehm Message of 3-15-18**
- 3. Contractual: Stantec- Review of Contract on the Matter of Commercial District Traffic Flow and Parking**

The motion to go into Executive Session carried unanimously.

Motion was made by Councilmember Smith, seconded by Councilmember Reese, to come out of Executive Session at 7:26 p.m., carried unanimously. Mayor O'Neil stated that no votes or actions were taken during Executive Session.

Motion was made by Councilmember Reese, seconded by Councilmember Clark, to Authorize Staff to move forward with Stantec Proposal on the Matter of Commercial District Traffic Flow and Parking using Hospitality Tax Money for Funding, carried unanimously.

VI. ADJOURN

Motion was made by Councilmember Smith, seconded by Councilmember Church, to adjourn at 7:27 p.m., carried unanimously.

Respectfully submitted,



Courtney Liles