

SULLIVAN'S ISLAND DESIGN REVIEW BOARD

SUBMITTAL APPLICATION (PAGE 1)

PROPERTY ADDRESS: 1421 MIDDLE STREET PARCEL ID (TMS #): 532-07-00-112

SUBMITTAL DATE: 9/18/26 MEETING DATE: 10/21/26

REQUEST: CONCEPTUAL REVIEW: PRELIMINARY APPROVAL: FINAL APPROVAL: X

DESCRIPTION OF SCOPE OF WORK: ADD ONE BEDROOM, BATH, OFFICE AND EXTEND EXISTING LAUNDRY ON SECOND FLOOR. ENCLOSE BOTH ENDS OF THE EXISTING FRONT PORCH TO ADD SPACE TO AN EXISTING DINNING ROOM AND BATHROOM

 Submittal *outside* of the Historic District, not classified historic, and requests DRB relief.

☒ Submittal is *outside* of the Historic District and designated as a historic resource.

 DRB relief requests No DRB requests

 Submittal is *within* the Historic District and is:

 designated as Historic Resource DRB relief requests No DRB requests

 Not designated as a Historic Resource: DRB relief requests No DRB requests

DRB SUBMITTAL CHECKLIST: The following items must be included in the submittal for placement on the DRB agenda.

☒ Application fee \$500.00

☒ Completed and signed submittal application (Page 1). (All submissions)

☒ Zoning Standards Compliance Worksheet (Page 2). (All submissions with relief requests)

☒ Neighborhood Compatibility Worksheet (Page 3). (All submissions with relief requests)

☒ Historic Design Review Worksheet (Page 4). (All submissions involving a designated Historic Resource)

☒ Online submittal through BSA; Town of Sullivan's Island online submittal portal.

☒ One (1) set of drawings, no bigger than 11X17"; Drawings to include:

☒ A current as-built survey, Certified by a S.C. Registered Land Surveyor [1/16" = 1'-0" OR 1" = 20'-0"

Required for all new construction and for work which expands or is outside of an existing building footprint; illustrating the following:

- All applicable Flood Zone information
- Setbacks, property lines and easements
- Spot elevations required to comply with § 21-24
- OCRM Critical Lines, or Baseline and Setback if applicable
- Existing Structures, if applicable

☒ Site Plan [1/16" = 1'-0" OR 1" = 20'-0" scale], illustrating the following:

- Existing structures, if applicable
- Proposed new structures
- All applicable survey information
- Narrative for Scope of Work (all Historic projects)

☒ Floor Plans [1/8" = 1'-0" scale], with the following requirements:

- Exterior dimensions
- Graphically depict the outlines of heated space, covered porches and open decks.
- In the case of renovations and/or additions, the outlines of existing and new construction must also be shown.

☒ Exterior Elevations [1/8" = 1'-0" scale], with the following requirements:

- All exterior materials such as wood, stucco, roofing and / or masonry shall be graphically represented for intent.
- Must be rendered with shadows depicting roof and / or deck overhangs, changes in wall plane, or massing.
- Roof ridge heights to natural grade.
- Finished Floor Elevation (FFE), Lowest Structural Member (LSM), Base Flood Elevation (BFE) to finish grade.
- Detailed descriptions of treatment of all historic materials. (all Historic projects)
- 3-D perspective sketches and / or models, as well as streetscape renderings that include adjacent properties are always encouraged and are required for submissions with requests for relief, additional coverage, or additional square footage.
- Historic property assessment and report for all historic resource property applications
- Any relevant photographs or documentation that might be descriptive (of adjacent properties).

OWNER NAME: Sandra Moore ADDRESS: 1421 MIDDLE STREET SULLIVAN'S IS. S.C.

(PROVIDE OWNER'S CONTACT INFORMATION WITH ONLINE SUBMITTAL)

ARCHITECT/DESIGNER: J. Terrell Rossen Architect PHONE NUMBER: 843.384.8301

ADDRESS: P.O. Box 7232 Hilton Head B, S.C. 29932 EMAIL: JRossenArch@AOL.COM

CONTRACTOR: NARAMORE CONSTRUCTION PHONE NUMBER: 843.986.5187

ADDRESS: 1100 PALMS BLVD #2A ISLE OF PALMS S.C. EMAIL: INFO@NARAMORECONSTRUCTION.COM

 (Initials): I understand that incomplete applications will be rejected.

I (we) submit that the above information is true to the best of my (our) knowledge.

John T. Rossen

Applicant name (print)

[Signature]

Applicant's signature

If Owner is not the Applicant:

I (we) hereby appoint the person named as applicant as my (our) agent to represent me (us) in this application

[Signature]

Owner's signature

Owner's signature