



Town of Sullivan's Island, South Carolina
Water and Sewer Committee of Council
Meeting Minutes
Thursday, April 27, 2023

1. Call to Order & Freedom of Information Act Requirements:

The Water and Sewer Committee of Council met at 8:45 a.m. on April 27, 2023 at Town Hall, all requirements of the Freedom of Information Act having been satisfied. Present were Council Committee members Bachman Smith, IV (Chair), Scott Millimet, and Gary Visser. Staff members present were Water & Sewer Manager Greg Gress, Jason Blanton, Charles Drayton, Joe Henderson, and Bridget Welch. There were no members of the public and no members of the media present.

Chair Bachman Smith called the meeting to order at 8:45 a.m., and stated the press and public were duly notified pursuant to State Law.

2. Communications/Additional Items from WWTF Manager, Greg Gress

- a. Construction updates as to the Lift Stations and WWTP

Greg Gress stated they are still in permitting for the rip-rap and are waiting on OCRM.

3. Discussion/Motions:

- a. Approval of Minutes- March 30, 2023, Committee Meeting

Motion was made by Mr. Millimet, seconded by Chair Smith, to approve the Water and Sewer Minutes from March 30, 2023 as submitted, passed unanimously.

- b. FY2024 Budge Overview

Mr. Gress stated nothing changed on any line items, but he did some basic format clean-up and fixed a percentage formula. All the amounts are still the same. Chair Smith confirmed that the lab supply refers to the chlorine tablets. Mr. Gress said they will hopefully have the number for the final rate next week. He also stated the resident equivalency unit is going from 62 to 51, due to the average usage decreasing. This change will cause the commercial REU rates to go up. The

department will be moving forward with a new dump truck and will decide what to do with the old one later. Mr. Millimet suggested having a line on both this budget and the general budget for CPI for comparison from year to year. Chair Smith confirmed the department needs a lawn mower for regular lawn maintenance as they are not able to establish a consistent schedule with the Maintenance Department.

c. Inspection Concerns

Chair Smith stated the Committee needs to discuss how they feel about the Water and Sewer department possibly losing some authority inspecting private side work. The current building code is not clear on who has the authority to inspect. Mr. Gress stated there have been some proposed changes since the last Building Inspector, Randy Robinson, retired. Mr. Visser's position is that the Building Department is responsible for inspections and verifying that construction on private property is compliant with Town codes and ordinances. The Water and Sewer Department is responsible for work in the right of way. Chair Smith's position is that the Department does not have the expertise required to determine if the water and sewer portion of the construction is up to code. His recommendation is for the Town to hire someone with water and sewer expertise for the Building Department or allow the current Water and Sewer Department to participate in the inspections.

Joe Henderson, Deputy Administrator, spoke on behalf of Building Inspector, Max Wurthmann, who was unable to attend this meeting. Mr. Henderson stated Mr. Wurthmann's concern is that there are discrepancies between the IRC (International Residential Building Code) and the Water and Sewer Department's policies that have previously been enforced. Mr. Wurthmann would like to have these policies codified and explicitly laid out if they are going to be enforced in the Town. The current discrepancies are causing friction with contractors. Mr. Millimet's position is that the "Building Official" cited in the IRC regulations can be any employee from the Water and Sewer Department and does not feel anything needs to be changed. Mr. Henderson stated there are some crossovers between the building codes and the current water and sewer policies that are creating issues and putting Mr. Wurthmann in a tough spot. He relayed that if the current process of inspection is to continue, Mr. Wurthmann would like the Town Code to clearly authorize these inspections are the purview of the Water and Sewer Department. Chair Smith suggested adding a definition of "Building Official" in the code to include Water and Sewer employees. Mr. Millimet suggested using the language that the Building Official with "the most expertise" will do the inspection. Mr. Henderson stated that currently Mr. Wurthmann is the only Town employee that has the IBC plumbing certification, which legally makes him the only official to approve plumbing installation on private property.

Chair Smith suggested they add a line item to their review of active and pending projects and place the potential for a change in inspection authority in the code and suggest that to Council.

The Private Sewer Lateral policy would need to be put on hold until after this change is made since there would be no way to enforce such a policy. Mr. Henderson stated these changes would affect the ordinance for Water and Sewer, and Building and would not need to go before the Planning Commission, but only require three readings of Town Council. Chair Smith requested that Town staff help review the current inspection regime if the Committee agrees. Mr. Visser stated the Water and Sewer policies should also be codified in order to enforce them on the Island. Chair Smith stated it is important for the whole Island to make sure private water systems are not causing a strain on the Town's water system. Mr. Henderson stated Mr. Wurthmann and Mr. Gress could create a comprehensive list of the issues, discuss, and negotiate on the items in the current codes, and adjust the language in the two sections.

Mr. Gress stated Mr. Wurthmann would cause the process to go backwards based on statements made in a previous meeting on July 1, 2022. Mr. Millimet said it would continue to be a discussion and the outcome will not depend solely on what Mr. Wurthmann says. The Committee and Mr. Henderson agreed it needs to be a collaborative effort. Chair Smith discussed the process of adjusting and tweaking the process and how it is incumbent on the Council to write the final ordinance that tells each department what to do. He also stated both parties need to be involved in the conversation, but it is ultimately up to the Council to decide on the ordinance language. Mr. Gress stated at the July meeting the Town Administrator directed them to continue to move forward in the same way, which has not been happening, according to him. Mr. Millimet stated that while this issue is being clarified, the two departments need to work together.

Mr. Henderson gave an example of the current conflict between the International Residential Code and the Water and Sewer Department's process, which is a potential change in language that would need to be codified. Mr. Gress asked about backflow prevention, which is in the building code but is typically handled by the Water and Sewer Department. The Committee is going to work on the code, but the two departments need to work together because the Committee will not be able to address each specific issue.

4. Review of Active and Pending Projects:

- a. Wastewater Treatment Plant Retrofit (Close Out)**
 - i. Screening of the WWTP**
- b. CWS contract revisions**
- c. Written Cost Recovery Program**
- d. Private Sewer Lateral Policy for I&I Reduction**
- e. Pump/Lift Stations flood proofing project**
 - i. Protection using rip-rap**
 - ii. Aesthetic changes/considerations**

- f. W & S Ordinance clean-up
- g. Update Capital Improvement Plan
- h. Updated rate study

5. Set the date for the next W&S Committee Meeting

- a. The next Sullivan's Island W&S Committee meeting will be held on Thursday, May 18, 2023 at 8:45 a.m.

Chair Smith stated they would like to have a special meeting with Raftelis on May 11, 2023 at 8:30 a.m. so they can present their findings from the new rate study and cost recovery program. This will be the only agenda item and is needed to set rates.

6. Adjourn


Motion was made by Mr. Millimet, seconded by Mr. Visser, to adjourn the Water and Sewer Committee meeting at 9:43 a.m., carried unanimously.

Respectfully Submitted,



Bridget Welch

SEWER EXPENDATURES
DRAFT
BUDGET FY24

					
3/27/2023		Water		Sewer	
		FY 2024		FY 2024	
		\$ increase/decrease		\$ increase/decrease	
Expenses Assumptions					
Salaries	\$	38,370 Increase		\$	38,370 Increase
Health Insurance	\$	593 Increase		\$	593 Increase
Expenses Highlights					
Debt Service	\$	- Same		\$	- Same
Water Delivery Capital Improvements	\$	- Same			N/A
Capital Improvements	\$	- Same		\$	- Same
CWS H2O Purchase	\$	- Same			N/A
Lease Payments/Vehicle Replacement	\$	1,801 Increase		\$	- Same
Reserves	\$	- Same		\$	- Same
Operating Costs	\$	1,228 Increase		\$	3,118 Increase
Usage Demand Assumptions					
Usage					
Billed Usage (projections)		Million Gallons			Million Gallons
Revenue Requirements					
Estimated Budget Increase		3.10%			3.26%
Estimated Revenue Requirements	\$	41,993 Increase		\$	42,081 Increase
<i>Avg 6,000 gallon user will actually see a</i>				Combined Increase	
<i>All increases or decreases are referenced to budgeted numbers from FY23</i>					
Equipment replacements from reserves = 1-Dump Truck, 1- Mower, 1- Meter Reader Utility Vehicle					

WATER EXPENDITURES
DRAFT
BUDGET FY24

1			FY20	FY21	FY22	FY23	FY23	FY24	(+/-) %	(+/-) \$
2		SEWER 114	ACTUAL	ACTUAL	ACTUAL	PROJECTED	BUDGETED	PROPOSED	to	Amount
		DESCRIPTION				ACTUAL		BUDGET	BUDGET	to
####	124.0100	Salaries	\$ 202,981.51	\$ 267,448.55		\$ 284,248.71	\$ 333,515.41	\$ 357,393.26	7.2%	23,878
4	124.0200	Social Security	\$ 14,599.61	\$ 18,935.95		\$ 20,429.41	\$ 25,513.93	\$ 27,340.58	7.2%	1,827
5	124.0210	Health Insurance	\$ 25,279.07	\$ 36,925.55		\$ 37,380.41	\$ 54,996.96	\$ 53,676.44	-2.4%	(1,321)
6	124.0220	Retirement	\$ 28,851.71	\$ 39,623.21		\$ 47,826.18	\$ 58,565.31	\$ 66,332.19	13.3%	7,767
7	124.0300	Gas & Oil Vehicles	\$ 4,831.51	\$ 4,774.73		\$ 6,882.66	\$ 7,000.00	\$ 7,000.00	0.0%	-
8	124.0310	Diesel--Fuel	\$ -	\$ -		\$ 500.00	\$ 2,000.00	\$ 2,000.00	0.0%	-
9	124.0320	Diesel Equip Maint & Repairs	\$ 5,477.59	\$ 4,056.95		\$ 2,166.20	\$ 2,000.00	\$ 2,000.00	0.0%	-
10	124.0400	Maint & Repairs Vehicles	\$ 5,554.97	\$ 393.54		\$ 4,591.22	\$ 5,000.00	\$ 5,000.00	0.0%	-
11	124.0600	Supplies & Materials	\$ 5,535.79	\$ 3,293.37		\$ 7,707.72	\$ 12,000.00	\$ 12,000.00	0.0%	-
12	124.0610	Tools	\$ 5,936.98	\$ 483.11		\$ 1,787.26	\$ 1,600.00	\$ 1,600.00	0.0%	-
13	124.0620	Office Supplies	\$ 11,318.06	\$ 6,842.48		\$ 10,319.34	\$ 9,100.00	\$ 9,100.00	0.0%	-
14	124.0630	Lab Supplies	\$ 2,912.74	\$ 3,293.93		\$ 2,879.45	\$ 2,731.56	\$ 2,900.00	6.2%	168
15	124.0700	Telephone	\$ 5,855.42	\$ 8,179.27		\$ 6,563.28	\$ 6,093.00	\$ 6,093.00	0.0%	-
16	124.0900	Power & Electricity	\$ 3,245.77	\$ 3,605.81		\$ 3,308.21	\$ 3,677.00	\$ 3,677.00	0.0%	-
17	124.1000	Insurance	\$ 24,865.26	\$ 31,221.49		\$ 29,479.64	\$ 19,646.00	\$ 20,000.00	1.8%	354
18	124.1100	Equipment Repairs	\$ -	\$ -		\$ -	\$ -	\$ -	-	-
19	124.1200	System Repairs&Main	\$ 33,331.03	\$ 25,259.27		\$ 28,448.93	\$ 41,200.00	\$ 41,200.00	0.0%	-
20	124.1203	Uniforms and Clothing	\$ 1,121.81	\$ 713.29		\$ 1,650.00	\$ 1,600.00	\$ 1,700.00	6.3%	100
21	124.1210	capital Improvements	\$ 94,161.52	\$ 81,735.55		\$ 39,078.72	\$ 100,500.00	\$ 100,500.00	0.0%	-
22	124.1211	Admin. Bld. Expenses	\$ 1,061.07	\$ 311.00		\$ 350.50	\$ 1,200.00	\$ 1,200.00	-	-
23	124.1220	Depreciation	\$ -	\$ -		\$ -	\$ -	\$ -	-	-
24	124.1300	Dues & Certifications	\$ 5,263.00	\$ 6,587.37		\$ 11,531.02	\$ 9,270.00	\$ 9,270.00	0.0%	-
25	124.1400	Training & Seminars	\$ 4,440.62	\$ 2,639.37		\$ 4,251.85	\$ 4,794.00	\$ 4,900.00	2.2%	106
All in	124.1900	Prof. Ser. - Audit	\$ 5,000.00	\$ 5,000.00		\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	0.0%	-
Equip	124.2000	Prof. Ser. - Eng.	\$ 25,277.10	\$ 3,198.50		\$ 8,340.00	\$ 75,000.00	\$ 30,000.00	-60.0%	(45,000)
28	124.3000	Miscellaneous	\$ 60.53	\$ 2,535.48		\$ -	\$ 1,564.35	\$ 1,564.35	0.0%	-
29	124.3100	Prop. & Equipment	\$ -	\$ 36,146.81		\$ 52,941.21	\$ 46,000.00	\$ 55,000.00	19.6%	9,000
30	124.3110	Prop & Equip <\$5,000	\$ -	\$ 2,534.58		\$ -	\$ -	\$ -	-	-
31	124.3500	Water Bond pmt to general fund	\$ -	\$ -		\$ -	\$ -	\$ -	#DIV/0!	-
32	124.3510	Lease Payments	\$ 14,088.44	\$ 14,088.44		\$ 14,088.45	\$ 44,371.00	\$ 46,172.00	4.1%	1,801
33	124.3600	Water analysis	\$ 875.00	\$ 1,090.00		\$ 1,200.00	\$ 1,300.00	\$ 1,300.00	0.0%	-
34	124.3700	Chemicals	\$ 8,918.76	\$ 9,904.82		\$ 11,575.44	\$ 9,500.00	\$ 10,000.00	5.3%	500
35	124.3800	Meter Lease Payment	\$ -	\$ -		\$ -	\$ -	\$ -	-	-
36	124.3900	H2O Payment, Operation	\$ 164,605.14	\$ 175,323.66		\$ 133,717.20	\$ 168,000.00	\$ 168,000.00	0.0%	-
37	124.4000	CPW Improvements	\$ -	\$ -		\$ -	\$ -	\$ -	#DIV/0!	-
38	124.8900	Bad Debt Expenses	\$ -	\$ -		\$ -	\$ -	\$ -	-	-
39		SUBTOTAL - WATER	\$ 874,450.01	\$ 965,146.08		\$ 993,243.01	\$ 1,262,738.51	\$ 1,261,918.83	-0.1%	(820)
40										
41										
42		ADMINISTRATIVE								
43	ACCT #	DESCRIPTION								
44	129.0100	Admin. Salaries	\$ 49,230.77	\$ 50,464.81		\$ 51,153.04	\$ 53,225.28	\$ 56,684.92	6.5%	3,460
45	129.0200	Social Security	\$ 3,622.00	\$ 3,690.77		\$ 3,779.32	\$ 4,071.73	\$ 4,336.40	6.5%	265
46	129.0210	Hospital Insurance	\$ 4,138.81	\$ 5,025.13		\$ 5,234.15	\$ 5,071.21	\$ 6,985.15	37.7%	1,914
47	129.0220	Retirement	\$ 7,579.33	\$ 8,326.85		\$ 8,917.75	\$ 9,346.36	\$ 10,520.72	12.6%	1,174
48		Admin-Office Supplies				\$ -	\$ -	\$ -	-	-
49		Bond Interest expense				\$ -	\$ -	\$ -	-	-
50		Transfer to Gen. Fund				\$ -	\$ -	\$ -	-	-
51		Transfer to Water Fund				\$ -	\$ -	\$ -	-	-
52		Transfer to Sewer Fund				\$ -	\$ -	\$ -	-	-
53		Transfer to Special Rev				\$ -	\$ -	\$ -	-	-
54		TOTAL ADMINISTRATIVE	\$ 64,570.91	\$ 67,507.56		\$ 71,714.59	\$ 71,714.59	\$ 78,527.19	9.5%	6,813
55										
56		GRAND TOTAL - WATER	\$ 939,020.92	\$ 1,032,653.64		\$ 1,334,453.09	\$ 1,334,453.09	\$ 1,340,446.02	0.4%	5,993
57										
58		Reserve for Anticipated capital Outlays	\$ 95,000.00	\$ 95,000.00		\$ 95,000.00	\$ 95,000.00	\$ 95,000.00	0.0%	-
59		Reserve for CWS capital Charge	\$ 74,000.00	\$ 74,000.00		\$ 115,000.00	\$ 115,000.00	\$ 115,000.00	0.0%	-

WATER REVENUE
DRAFT
BUDGET FY24

###												
4	ACCT.#	DESCRIPTION	FY20	ACTUAL	FY21	ACTUAL	FY22	ACTUAL	FY23 PROJECTED ACTUAL	FY23 BUDGETED	FY24 PROPOSED REVENUES	(+/-) % to BUDGET
5	123-0005	Water Bond Transfer	\$	-	\$	-			\$ -	\$ -	\$ -	
6	123-1000	Transfer From CIP Fund	\$	-	\$	-			\$ 46,000.00	\$ 46,000.00	\$ 85,000.00	
7	123.2000	Transfer fr. Depreciation Fd.	\$	-	\$	-			\$ -	\$ -	\$ -	
8	123.3300	Interest earned	\$	15,402.22	\$	9,737.53			\$ 25,838.79	\$ 2,060.00	\$ 2,060.00	0.0%
9	123.4110	Water Sales	\$	1,026,601.00	\$	1,148,621.00			\$ 1,220,629.78	\$ 1,193,193.09	\$ 1,230,186.02	3.1%
10	123.4111	Penalties	\$	2,934.32	\$	4,155.00			\$ 3,146.43	\$ 5,500.00	\$ 5,500.00	0.0%
11	123.4112	Administrative Account Fees	\$	6,465.00	\$	8,695.00			\$ 3,963.57	\$ 8,240.00	\$ 8,240.00	0.0%
13	123.4114	Hydrant meter permits	\$	1,477.53	\$	-			\$ -	\$ 200.00	\$ 200.00	0.0%
14	123.4300	Meter connect & renew	\$	46,175.00	\$	52,960.00			\$ 50,163.00	\$ 7,210.00	\$ 7,210.00	0.0%
15	123.4400	Meter Repairs	\$	750.00	\$	75.00			\$ -	\$ 500.00	\$ 500.00	0.0%
16	123.4500	Service Calls	\$	1,200.00	\$	1,865.00			\$ 1,782.86	\$ 500.00	\$ 500.00	0.0%
17	123.4600	Inspection Fees	\$	3,000.00	\$	3,000.00			\$ 1,922.86	\$ 250.00	\$ 250.00	0.0%
18	123.4610	Backflow Testing	\$	2,580.00	\$	2,100.00			\$ 2,700.00	\$ 700.00	\$ 700.00	0.0%
19	124.4611	Unmetered Fire Line Fees	\$	-	\$	-			\$ -	\$ -	\$ -	
21	124.4612	Repairs Caused by Others	\$	-	\$	-			\$ -	\$ -	\$ -	
22	123.4900	Miscellaneous	\$	100.00	\$	50.00			\$ -	\$ 100.00	\$ 100.00	0.0%
23	123.9000	Transfer fr. Spec. Rev.	\$	-	\$	-			\$ -	\$ -	\$ -	
24	123.9100	Transfer fr. Sewer Fd.	\$	-	\$	-			\$ -	\$ -	\$ -	
25	123.9400	Transfer fr. Gen. Fd.	\$	-	\$	-			\$ -	\$ -	\$ -	
26	123.9900	Advalorem Tax	\$	-	\$	-			\$ -	\$ -	\$ -	
27		TOTAL	\$	1,106,685.07	\$	1,231,258.53			\$ 1,356,147.28	\$ 1,264,453.09	\$ 1,340,446.02	-6.8%

All increases or decreases are referenced to budgeted numbers from FY23

LINE	ACCT#	DESCRIP	DATE	AMOUNT	DEBIT	CREDIT	BALANCE	MEMO
1	100000	REVENUE						
2	100000	REVENUE						
3	100000	REVENUE						
4	100000	REVENUE						
5	100000	REVENUE						
6	100000	REVENUE						
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98	100000	REVENUE						
99	100000	REVENUE						
100	100000	REVENUE						

SUBJECT FUND
 DRAFT
 MATIER REVENUE

WATER CAPITAL
DRAFT
BUDGET FY24

124.3100 JUSTIFICATION OF .3100, 3110, 3500															
ACCT.#	DESCRIPTION	FY20 ACTUAL	FY21 ACTUAL	FY22 ACTUAL	FY23 PROJECTED ACTUAL	FY23 BUDGETED	FY24 PROPOSED BUDGET			FY20 ACTUAL	FY21 ACTUAL	FY22 ACTUAL	FY23 PROJECTED ACTUAL	FY23 BUDGETED	FY24 PROPOSED BUDGET
6	EXISTING DEBT SERVICE	\$ 14,088.44	\$ 14,088.44		\$ 14,088.45	\$ 14,088.43	\$ -								
7	Equipment/Vehicle Capital Reserves	\$ 22,910.41	\$ 22,910.41		\$ 30,283.00	\$ 30,283.00	\$ 46,172.00		4.1200 System Repairs & Maintenance						
8									General System Improvements	\$ 33,331.03	\$ 25,259.27	\$ 33,750.00	\$ 28,448.93	\$ 41,200.00	\$ 41,200.00
9	Utility Van								Total	\$ 33,331.03	\$ 25,259.27	\$ 33,750.00	\$ 28,448.93	\$ 41,200.00	\$ 41,200.00
10				This equipment to be paid from reserves											
11									4.1210 Capital Improvements Program						
12	Meter Reader Utility Vehicle						\$ 9,000.00		Irrigation meter installes		52,960.00	73,062.00	\$ 50,163.00		
13	2 - F150 xlt ceu cab	\$ 33,000.00			\$ -	\$ -	\$ -		Meter Replacement Program		28,775.55	18,592.00	\$ 10,559.00		
14	Dump Truck 5 - 6 yd				\$ 41,000.00	\$ 41,000.00	\$ 41,000.00		Building Repairs					\$ 10,500.00	\$ 10,500.00
15	Towable Air Compressor 180cfm				\$ -	\$ -	\$ -		Pipe Replacement Program			66,000.00		\$ 90,000.00	\$ 90,000.00
16	1- F250 W/Utility Bed and pipe rack	\$ 19,000.00			\$ -	\$ -	\$ -		Total	\$ 94,151.00	\$ 81,735.55	\$ 157,654.00	\$ 39,078.72	\$ 100,500.00	\$ 100,500.00
17	1- F350 W/crane				\$ -	\$ -	\$ -		4.1220 Deprecation Fund/Reserves						
18	New Mower				\$ 5,000.00	\$ 5,000.00	\$ 5,000.00		Reserve for Anticipated capital Outlays	\$ 95,000.00	\$ 95,000.00	\$ 95,000.00	\$ 95,000.00	\$ 95,000.00	\$ 95,000.00
19									Water Delivery Capital Reserves	\$ 74,000.00	\$ 74,000.00	\$ 115,000.00	\$ 115,000.00	\$ 115,000.00	\$ 115,000.00
20									Total	\$ 169,000.00	\$ 169,000.00	\$ 210,000.00	\$ 210,000.00	\$ 210,000.00	\$ 210,000.00
21															
22									4.2000 Professional Services - Engineering						
23									Rate Study				\$ -	\$ -	\$ -
24									ASR Study				\$ 40,000.00	\$ 70,000.00	
25									Legal	\$ 3,198.50		\$ 11,171.53	\$ -	\$ 20,000.00	
26									Water System Modeling/Design			\$ -	\$ -	\$ -	
27									Design future years water line replacement			\$ -	\$ -	\$ -	
28									Miscellaneous Engineering	\$ -		\$ -	\$ 5,000.00	\$ 10,000.00	
29									GIS Mapping			\$ -	\$ -		
30	12.4.3100 Property & Equipment				\$ 46,000.00	\$ 46,000.00	\$ 55,000.00		Total	\$ 25,277.10	\$ 3,198.50	\$ 8,340.00	\$ 75,000.00	\$ 30,000.00	
31	12.4.3110 Property & Equipment <\$5,000				\$ -	\$ -	\$ -		Reserve Offsets			\$ 40,000.00	\$ 70,000.00	\$ 30,000.00	
32	12.4.3510 Lease Payments/Vehicle replacements	\$ 36,998.85	\$ 36,998.85		\$ 44,371.00	\$ 44,371.43	\$ 46,172.00		Total			\$ 325,867.65	\$ 356,700.00	\$ 351,700.00	
33															

All increases or decreases are referenced to budgeted numbers from FY23
Equipment replacements from reserves = 1-Dump Truck, 1- Mower, 1- Meter Reader Utility Vehicle

SEWER EXPENDITURES
DRAFT
BUDGET FY24

1			FY20	FY21	FY22	FY23	FY23	FY24	(+/-) %	(+/-) \$
2		SEWER 114	ACTUAL	ACTUAL	ACTUAL	PROJECTED	BUDGETED	PROPOSED	to	Amount to
		DESCRIPTION						BUDGET	BUDGET	Budget
###	114.0100	Salaries	\$ 202,919.07	\$ 267,466.69	\$ 280,941.08	\$ 284,266.97	\$ 333,515.41	\$ 357,393.26	7.2%	\$ 23,878
4	114.0200	Social Security	\$ 14,586.96	\$ 18,938.43	\$ 20,076.20	\$ 20,566.34	\$ 25,513.93	\$ 27,340.58	7.2%	\$ 1,827
5	114.0210	Health Insurance	\$ 25,284.91	\$ 36,929.83	\$ 41,334.29	\$ 37,385.64	\$ 54,996.96	\$ 53,676.44	-2.4%	\$ (1,321)
6	114.0220	Retirement	\$ 28,858.04	\$ 39,624.73	\$ 46,491.96	\$ 47,991.77	\$ 58,565.31	\$ 66,332.19	13.3%	\$ 7,767
7	114.0300	Gas & Oil Vehicles	\$ 4,782.07	\$ 4,675.99	\$ 6,853.34	\$ 6,861.53	\$ 7,000.00	\$ 7,000.00	0.0%	\$ -
8	114.0310	Diesel-Fuel	\$ -	\$ -	\$ 9,075.27	\$ 5,029.25	\$ 3,990.00	\$ 3,990.00	0.0%	\$ -
9	114.0320	Diesel Equip Maint & Repairs	\$ 9,272.21	\$ 162.05	\$ 11,717.33	\$ 20,021.07	\$ 7,000.00	\$ 7,000.00	0.0%	\$ -
10	114.0400	Maint & Repairs Vehicles	\$ 5,698.87	\$ 366.34	\$ 2,967.28	\$ 1,839.46	\$ 5,000.00	\$ 5,000.00	0.0%	\$ -
11	114.0600	Supplies & Materials	\$ 11,834.38	\$ 11,630.45	\$ 15,296.01	\$ 9,469.63	\$ 11,025.00	\$ 11,025.00	0.0%	\$ -
12	114.0610	Tools	\$ 7,376.14	\$ 880.28	\$ 1,978.08	\$ 2,392.31	\$ 2,215.00	\$ 2,215.00	0.0%	\$ -
13	114.0620	Office Supplies	\$ 11,289.01	\$ 6,943.48	\$ 9,326.09	\$ 10,681.74	\$ 9,409.00	\$ 9,409.00	0.0%	\$ -
14	114.0630	Lab Supplies	\$ 6,618.30	\$ 5,766.65	\$ 9,203.43	\$ 7,513.84	\$ 8,032.50	\$ 8,150.00	1.5%	\$ 118
15	114.0700	Telephone	\$ 5,855.48	\$ 8,179.29	\$ 6,225.50	\$ 6,563.36	\$ 6,238.00	\$ 6,238.00	0.0%	\$ -
16	114.0900	Power & Electricity	\$ 45,711.16	\$ 46,159.29	\$ 73,874.36	\$ 64,330.24	\$ 62,727.00	\$ 62,727.00	0.0%	\$ -
17	114.1000	Insurance	\$ 28,426.09	\$ 33,087.23	\$ 36,676.99	\$ 52,482.72	\$ 27,000.00	\$ 30,000.00	11.1%	\$ 3,000
18	114.1100	Equipment Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
19	114.1200	System Repairs&Main	\$ 74,715.95	\$ 30,774.33	\$ 16,887.48	\$ 31,865.84	\$ 77,250.00	\$ 77,250.00	0.0%	\$ -
20	114.1201	Sludge Disposal	\$ 71,075.57	\$ 56,385.74	\$ 22,426.24	\$ 13,924.20	\$ 42,000.00	\$ 25,000.00	-40.5%	\$ (17,000)
21	114.1202	Grit Disposal	\$ 1,207.35	\$ 3,859.77	\$ 8,085.43	\$ 5,493.48	\$ 1,627.50	\$ 1,627.50	0.0%	\$ -
22	114.1203	Uniforms and Clothing	\$ 1,148.66	\$ 543.16	\$ 225.26	\$ 1,478.57	\$ 2,200.00	\$ 2,200.00	0.0%	\$ -
23	114.1210	capital Improvements	\$ 25,210.30	\$ 11,210.36	\$ 32,487.09	\$ 2,230.51	\$ 100,000.00	\$ 100,000.00	0.0%	\$ -
24	114.1211	Admin. Bld. Expenses	\$ 761.06	\$ 251.00	\$ -	\$ 450.64	\$ 1,200.00	\$ 1,200.00		\$ -
25	114.1220	Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
All inc	114.1230	Collection System I&I Monitoring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Equip	114.1300	Dues & Certifications	\$ 2,105.00	\$ 5,040.15	\$ 3,043.05	\$ 4,094.94	\$ 8,100.00	\$ 8,100.00	0.0%	\$ -
28	114.1400	Training & Seminars	\$ 4,940.22	\$ 2,436.84	\$ 1,054.21	\$ 4,599.89	\$ 6,000.00	\$ 6,000.00	0.0%	\$ -
29	114.1900	Prof. Ser. - Audit	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0.0%	\$ -
30	114.2000	Prof. Ser. - Eng.	\$ 42,305.50	\$ 1,470.00	\$ 4,200.00	\$ 8,437.50	\$ 5,000.00	\$ 5,000.00	0.0%	\$ -
31	114.3000	Miscellaneous	\$ 303,201.36	\$ 394,417.14	\$ 170,653.46	\$ -	\$ 1,124.82	\$ 1,124.82	0.0%	\$ -
32	114.3100	Prop. & Equipment	\$ 102.83	\$ 2,500.00	\$ -	\$ 52,941.22	\$ 46,000.00	\$ 55,000.00	19.6%	\$ 9,000
33	114.3110	Prop & Equip <\$5,000	\$ 77,424.00	\$ 33,534.55	\$ 29,369.00	\$ -	\$ -	\$ -		\$ -
34	114.3500	Admin. of Sewer bond	\$ 2,639,553.02	\$ 9,244,123.56	\$ 1,946,050.82	\$ 88,408.89	\$ 87,000.00	\$ 87,000.00	0.0%	\$ -
35	114.3510	Lease Payments	\$ 358,482.35	\$ 674,678.68	\$ 275,218.40	\$ 101,672.16	\$ 115,475.00	\$ 115,475.00	0.0%	\$ -
36	114.3600	Wastewater analysis	\$ 2,600.00	\$ 3,534.00	\$ -	\$ 12,402.94	\$ 12,500.00	\$ 12,500.00	0.0%	\$ -
37	114.3700	Chemicals (cl2,so2,)	\$ -	\$ 2,534.58	\$ 2,709.09	\$ 58,868.88	\$ 30,600.00	\$ 47,600.00	55.6%	\$ 17,000
38	114.8900	Bad Debt Expense	\$ 88,257.96	\$ 86,954.28	\$ 88,258.04	\$ -	\$ -	\$ -		\$ -
39			\$ 101,672.15	\$ 101,672.15	\$ 101,672.16	\$ -	\$ -	\$ -		\$ -
41		SUBTOTAL - SEWER	\$ 4,218,603.82	\$ 11,152,058.87	\$ 3,289,704.78	\$ 1,081,265.53	\$ 1,275,305.42	\$ 1,319,573.80	3.5%	\$ 44,268
42										\$ -
43										\$ -
44		ADMINISTRATIVE								\$ -
45	ACCT #	DESCRIPTION								\$ -
46	119.0100	Admin. Salaries	\$ 49,183.58	\$ 50,463.86	\$ 41,262.77	\$ 51,907.06	\$ 53,225.28	\$ 56,684.92	6.5%	\$ 3,460
47	119.0200	Social Security	\$ 3,618.00	\$ 3,690.95	\$ 3,033.41	\$ 3,838.00	\$ 4,071.73	\$ 4,336.40	6.5%	\$ 265
48	119.0210	Hospital Insurance	\$ 4,138.33	\$ 5,024.61	\$ 4,187.72	\$ 5,337.03	\$ 5,071.21	\$ 6,985.15	37.7%	\$ 1,914
49	119.0220	Retirement	\$ 7,579.34	\$ 8,326.80	\$ 6,787.77	\$ 9,110.10	\$ 9,346.36	\$ 10,520.72	12.6%	\$ 1,174
50		Admin-Office Supplies								\$ -
51		Bond Interest expense								\$ -
52		Transfer to Gen. Fund								\$ -
53		Transfer to Water Fund								\$ -
54		Transfer to Special Rev								\$ -
55		TOTAL ADMINISTRATIVE	\$ 64,519.25	\$ 67,506.22	\$ 55,271.67	\$ 70,192.18	\$ 71,714.59	\$ 78,527.19	9.5%	\$ 6,813
56										\$ -
57		GRAND TOTAL - SEWER	\$ 4,283,123.07	\$ 11,219,565.09	\$ 3,344,976.45	\$ 1,151,457.71	\$ 1,347,020.00	\$ 1,398,100.99	3.8%	\$ 51,081
58										\$ -
59		Reserve for Anticipated capital Outlays	\$ 112,000.00	\$ 112,000.00	\$ 112,000.00	\$ 112,000.00	\$ 112,000.00	\$ 112,000.00	0.0%	\$ -

SEWER REVENUE
DRAFT
BUDGET FY24

###	ACCT.#	DESCRIPTION	FY20 ACTUAL	FY21 ACTUAL	FY22 ACTUAL	FY23 PROJECTED ACTUAL	FY23 BUDGETED	FY24 PROPOSED REVENUES	(+/-) % to BUDGET
4	113-0005	Sewer Bond Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
6	113-1000	Transfer From CIP Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
7	113-2000	Transfer fr. Depreciation Fd.	\$ -	\$ -	\$ -	\$ 46,000.00	\$ 46,000.00	\$ 55,000.00	
8	113-3300	Intrest earned	\$ 7,936.73	\$ 4,594.11	\$ 1,415.02	\$ 16,333.64	\$ 1,000.00	\$ 1,000.00	0.0%
9	113-4110	Sewer Service Charges	\$ 1,026,601.00	\$ 1,233,597.78	\$ 1,204,611.00	\$ 1,272,998.20	\$ 1,292,020.00	\$ 1,334,100.99	3.3%
10	113-4111	Penalties	\$ 2,934.32	\$ 4,155.00	\$ 3,460.00	\$ 3,146.43	\$ 5,500.00	\$ 5,500.00	0.0%
11	113-4112	Administrative Account Fees	\$ 350.00	\$ 400.00	\$ 400.00	\$ 492.86	\$ 1,300.00	\$ 1,300.00	0.0%
12	113-4300	Tie-in fees & Installations	\$ 3,550.00	\$ 700.00	\$ 41,880.63	\$ 4,400.00	\$ -	\$ -	
13	113-4500	Service Calls	\$ -	\$ 40.00	\$ -	\$ -	\$ 500.00	\$ 500.00	0.0%
14	113-4600	Inspection Fees	\$ 2,600.00	\$ 4,200.00	\$ 2,880.00	\$ 4,192.86	\$ 1,500.00	\$ 1,500.00	0.0%
15	113-4610	Repairs Caused by Others	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	113.4800	Federal Grant Revenue	\$ -	\$ -	\$ -				
16	113-4900	Miscellaneous	\$ -	\$ -	\$ -	\$ 324.75	\$ 200.00	\$ 200.00	0.0%
17	113-9100	Transfer fr. Water Fd.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
18	113-9200	Transfer fr. Gen. Fd.	\$ 115,697.16	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
19	113-9300	Transfer fr. Spec. Rev.	\$ 4,156,993.08	\$ 13,135,842.41	\$ 3,951,906.72	\$ 532,028.00	\$ -	\$ -	
20	113-9900	Advalorem Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	123.9901	Proceeds-Sale of Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
21		SRF Bond Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
22		TOTAL	\$ 5,316,662.29	\$ 14,383,529.30	\$ 5,206,553.37	\$ 1,348,020.00	\$ 1,348,020.00	\$ 1,399,100.99	3.8%

All increases or decreases are referenced to budgeted numbers from FY23

SEWER EXPENDITURES
DRAFT
BUDGET FY24

JUSTIFICATION OF .3100, 3110, 3500																
ACCT.#	DESCRIPTION	FY20 ACTUAL	FY21 ACTUAL	FY22 ACTUAL	FY23 PROJECTED ACTUAL	FY23 BUDGETED	FY24 PROPOSED BUDGET		4.1200	System Repairs&Main	FY20 ACTUAL	FY21 ACTUAL	FY22 ACTUAL	FY23 PROJECTED ACTUAL	FY23 BUDGETED	FY24 PROPOSED BUDGET
6	EXISTING DEBT SERVICE	\$ 101,672.15	\$ 101,672.15	\$ 101,672.15	\$ 101,672.15	\$ 102,257.00	\$ -									
7	Equipment/Vhicle Capital Reserves	\$ 13,802.85	\$ 13,802.85	\$ 13,802.85	\$ 13,802.85	\$ 13,218.00	\$ 115,475.00							\$ -	\$ -	\$ -
8										General System Repairs	\$ 74,115.00	\$ 30,774.33	\$ 16,887.48	\$ 31,865.84	\$ 75,000.00	\$ 75,000.00
9										TOTAL	\$ 74,115.00	\$ 30,774.33	\$ 16,887.48	\$ 31,865.84	\$ 75,000.00	\$ 75,000.00
10									4.1210	capital Improvements Program						
11	Meter Reader Utility vehicle						\$ 9,000.00			Building and Grounds Repairs				\$ 4,600.00	\$ 5,000.00	\$ 5,000.00
12	2 - F150 xlt cew cab		\$ 33,000.00	\$ -	\$ -	\$ -				Repairs to lift stations				\$ -	\$ -	\$ -
13	Sewer lateral camera		\$ 26,000.00		\$ -	\$ -								\$ -	\$ -	\$ -
14	Dump Truck 5 - 6 yd				\$ -	\$ 41,000.00	\$ 41,000.00							\$ -		
15	1- F250 W/Utility Bed and pipe rack		\$ 19,000.00		\$ 21,500.00	\$ 21,500.00	\$ -							\$ -		
16	1- F350 W/crane				\$ 42,500.00	\$ 42,500.00	\$ -			I & I Monitoring						
17	New Mower						\$ 5,000.00			On Going Collection Sys Rehab and/or Replacements				\$ 85,000.00	\$ 95,000.00	\$ 95,000.00
18										Service Lateral Rehab & Replacement				\$ -		\$ -
19										Manhole Rehabilitation				\$ -		\$ -
20														\$ -		\$ -
21														\$ -		\$ -
22														\$ -		\$ -
23														\$ -		\$ -
24										TOTAL	\$ 25,210.00	\$ 11,210.00	\$ 32,487.09	\$ 2,230.51	\$ 100,000.00	\$ 100,000.00
25										4.1220	Deprecation Fund/Reserves			\$ -		
All increases or decreases are referenced to budgeted numbers from FY23										Reserve for Anticipated capital Outlays	\$ 112,000.00	\$ 112,000.00	\$ 112,000.00	\$ 112,000.00	\$ 112,000.00	\$ 112,000.00
Equipment replacements from reserves = 1-Dump Truck, 1-Mower, 1- Meter Reader Utility Vehicle														\$ -		
28										TOTAL	\$ 112,000.00	\$ 112,000.00	\$ 112,000.00	\$ 112,000.00	\$ 112,000.00	\$ 112,000.00
29	TOTAL PROPERTY & EQUIPMENT				\$ 64,000.00	\$ 105,000.00	\$ 55,000.00									
30										4.2000	Professional Services - Engineering					
31										Rate Study				\$ -	\$ -	\$ -
32	11.4.3100 Property & Equipment				\$ 46,000.00	\$ 105,000.00	\$ 55,000.00			NPDES Renewal				\$ -	\$ -	\$ -
33	11.4.3110 Property & Equipment <\$5,000				\$ -					WWTF Design						
34	11.4.3510 Lease Payments/Vehicle replacements				\$ 115,475.00	\$ 115,475.00	\$ 115,475.00			WWTF FEMA				\$ -		
35										GIS Mapping						
36										Sewer Pump Station Design					\$ -	\$ -
37										Miscellaneous Engineering	\$ 1,470.00	\$ 4,200.00	\$ 8,437.50	\$ 5,000.00	\$ 5,000.00	
38										TOTAL	\$ 42,305.00	\$ 1,470.00	\$ 4,200.00	\$ 8,090.00	\$ 5,000.00	\$ 5,000.00
39										Reserve Offsets				\$ -	\$ -	\$ -
40										Totals	\$ 253,630.00			\$ 154,186.35	\$ 292,000.00	\$ 292,000.00
41																
42																
43																
44																