



**Town of Sullivan's Island, South Carolina
Water and Sewer Committee of Council
Meeting Minutes
Thursday, April 25, 2024**

1. Call to Order & Freedom of Information Act Requirements:

The Water and Sewer Committee of Council met at 8:45 a.m. on April 25, 2024 at Town Hall, all requirements of the Freedom of Information Act having been satisfied. Present were Council Committee members Justin Novak (Chair), Jody Latham, and Gary Visser. Staff members present were Town Administrator Andy Benke, Water and Sewer Manager Greg Gress, Jason Blanton, Rebecca Fanning, Joe Henderson, and Bridget Welch. There were no (0) members of the public and no (0) members of the media present.

Chair Justin Novak called the meeting to order at 8:50 a.m., and stated the press and public were duly notified pursuant to State Law.

2. Public Comment

3. Communications/Additional Items from WWTF Manager, Greg Gress

a. Construction updates as to the Lift Stations and WWTP

Greg Gress stated DHEC has put the dredging permit on hold pending further information from the engineer. Mr. Henderson stated DHEC wants the project to be advertised as well as notifying all property owners within a 200-foot radius of the project.

4. Discussion/Motions:

a. Approval of Minutes from the March 28, 2024 Committee Meeting

Motion was made by Mr. Visser, seconded by Ms. Latham, to approve the minutes from the March 28, 2024 Committee Meeting, passed unanimously.

b. FY2025 Budget Overview

Mr. Gress reviewed the budget and took questions from the Committee. He also provided a summary of and explanation of any changes from FY 2024. Notably, there is about \$70,000

worth of laboratory equipment that needs to be replaced for the lab to stay certified. He also commented on the meter replacement project that has been ongoing and the potential of changing to AMI system. He also reviewed the salary changes and the need for some equipment replacements.

Comptroller Jason Blanton elaborated on the depreciation in the budget and answered questions from the Committee. There was further discussion about the protocol should something happen to the Town's main water supply pipeline, which is that staff will manually switch over the secondary system. This situation may also call for switching off irrigation meters.

The Committee then discussed revenue for the department and got some clarification regarding the fluctuating interest revenue.

Motion was made by Chair Novak, seconded by Mr. Visser, to approve to pass this budget along to Council at Workshop with the understanding that there may be changes in anticipated interest earned that would offset reserve funds, passed unanimously.

- c. Rates discussion and consideration of a 4th tier
- d. Discussion FY 2023-2027 CIP Plan and Funding for AMI Meters (Greg Gress recommendations)

5. Review of Active and Pending Projects:

- a. CWS contract revisions
- b. Written Cost Recovery Program
- c. Private Sewer Lateral Policy for I&I Reduction
- d. Pump/Lift Stations
 - i. Protection using rip-rap
- e. W & S Ordinance clean-up
- f. Update Capital Improvement Plan

6. Set the date for the next W&S Committee Meeting

- a. The next Sullivan's Island W&S Committee meeting will be held on Thursday, May 23, 2024 at 8:45 a.m.

7. Adjourn

Motion was made by Ms. Latham, seconded by Mr. Visser, to adjourn the Water and Sewer Committee meeting at 9:51 a.m., passed unanimously.

Respectfully Submitted,



Bridget Welch