



**Town of Sullivan's Island, South Carolina**  
**Public Facilities Committee**  
**Meeting Minutes**  
**Thursday, February 8, 2024**

1. **Call to Order & Freedom of Information Act Requirements:** The Public Facilities Committee of Council met at 8:45 a.m. on Thursday February 8, 2024 at Town Hall, all requirements of the Freedom of Information Act have been satisfied. Present were Council Committee members Carl Hubbard (Chair), Ned Higgins, and Gary Visser. Staff members present were Jason Blanton, Charles Drayton, Assistant Fire Chief Amanda Hawver, Joe Henderson, Fire Chief Anthony Stith, and Bridget Welch. There were no (0) members of the public present and no members of the media.

Chair Hubbard called the meeting to order at 8:45 a.m., and stated the press and public were duly notified pursuant to State Law.

2. **Discussion and update of Boardwalk Repairs and Replacement**

Joe Henderson provided a detailed status report for boardwalk repairs at Station 26 ½, which is waiting on the metal handrail. Station 22 ½, currently adding footers, building the frame and also needs finalized placement of this boardwalk due to property line issue and Kings Grant title. Station 21 will be the next boardwalk to begin construction which has much needed replacement.

3. **Discussion of Additional Historical Signage**

Chair Hubbard discussed the historical sign verbiage for Marshall Reservation that will be installed at Thompson Park.

**Motion was made by Gary Visser, seconded by Ned Higgins, to adopt the signage for Marshall Reservation as proposed with placement where other signs are already located in Thompson Park, passed unanimously.**

**4. Discussion of Battery Logan clean-up**

Correspondence was received from the “Friends of Battery Logan” group asking if the Town had funds available for Battery Logan maintenance/clean up. Mr. Henderson mentioned the maintenance does basic landscaping occasionally along the back wall and could possibly be done again. He would like the group to specify what they are looking to clean up and to what scale. Cutting down the larger trees will expose more of the structure. He also suggested doing the project in phases. Mr. Henderson and Chief Stith stated small projects can be handled by Town maintenance but anything larger would need to be contracted out. It was also suggested the Committee reach out to the group for clarification.

**5. Update of old Town Hall building. What measures to be taken to clean the interior of building?**

Lab results showed there are no hazardous mold levels currently in the building. Mr. Henderson and others photographed some of the inside to draft an RFP for a contractor to begin work on clean up and repair. Staff will do a final review before a company comes in, remove hazardous materials, unusable equipment, and construction like drop ceilings, partitions, shelving, etc. It will be put out for bid in the next few weeks.

Mr. Henderson updated the Committee about the Old Bridge Restoration project, stating we have received storm water permits from Charleston County and we are waiting on drawings from the engineers. Once completed, they will be submitted to Council and then begin the bidding process. Hopefully, this project and Phase 2 of the Nature Trail construction will be going on this summer.

The Sanders Brothers company has begun work on cleaning ditches and storm water pipes at Station 25, and then move to Stations 16, then 19, then 28 ½, and 31. This may cause temporary road closures during construction.

**6. Adjourn**

**Motion was made by Gary Visser, seconded by Ned Higgins, to adjourn the meeting at 9:25 a.m., passed unanimously.**

Respectfully submitted,



Bridget Welch