



Town of Sullivan's Island, South Carolina
Public Facilities Committee
Meeting Minutes
Monday, September 5, 2023

1. **Call to Order & Freedom of Information Act Requirements:** The Public Facilities Committee of Council met at 10:00 a.m. on Monday, September 5, 2023, at Town Hall, all requirements of the Freedom of Information Act having been satisfied. Present were Council Committee members Carl Hubbard (Chair), Ned Higgins, and Gary Visser. Staff members present were Town Administrator Andy Benke, Charles Drayton, Assistant Fire Chief Amanda Hawver, Fire Chief Anthony Stith, Bridget Welch, and Max Wurthmann. There were no (0) members of the public present and no members of the media.

Chair Hubbard called the meeting to order at 10:00 a.m., and stated the press and public were duly notified pursuant to State Law.

2. **Discussion of Boardwalk Repairs and Replacement**

Report from Maintenance regarding beach access boardwalks, Stations 21 and 22 ½ need immediate attention.

Town Administrator Andy Benke stated a new boardwalk will be built at 26 ½, which will be the longest at about 1,000 feet. Some Greenbelt Grant money will aid in payment. Station 22 ½ (850 ft) and Station 21 (960 ft) boardwalks are also up for reconstruction. Once the engineer provides the probable cost of construction, it will be brought to Council for approval and if approved, construction can possibly start in December.

3. **Discussion of Additional Historical Signage**

- Battery Thompson (Draft sent)
- Officers' Row Sr.
- Officers' Row Jr.
- Historic Cemetery on Myrtle
- Site of the Fort's Recreation Center
- Post Pump House and Reservoir Just East of Station 17
- Concrete footings near Benke-Lowe Landing

- Improved Sign for site of Cove Bridge
- Communications Bunker
- Battery 520 Bunker Houses on I'On
- Marshall Reservation
- Post Headquarters
- Commissary Building
- Quartermaster's Building

Chair Hubbard stated the Battery Thompson, Battery Logan, Battery Gadsden, and the Bandstand signs should be ready to install soon. Battery Thompson and Gadsden's will likely be wall mounted and the other two on a pedestal. Locations were discussed and will be decided later. Mr. Benke stated these four signs have already been approved in the budget, bringing the total number of signs to seven. Mr. Visser requested suggestions for the next four.

Mr. Benke suggested a contract amendment with the Town's current landscaping company, Yellowstone, if they decide to add anything around the Pump Houses that are nearing completion. He also stated because they are so close to the DOT right-of-way, it may require an encroachment permit if anything besides grass goes in. Fire Chief Anthony Stith suggested minimal landscaping and Zoning Administrator Charles Drayton agreed, as well as possibly adding accent lighting. Chair Hubbard agreed and suggested waiting until the contractors have finished their work before making decisions.

4. **Discussion of Island Maintenance**

Chief Stith stated there were no new updates regarding Island Maintenance.

5. **Pump Houses are still waiting on slate for roofing. The Tree Commission has requested Tree Funds for landscaping.**

6. **Adjourn**

Motion was made by Gary Visser, seconded by Ned Higgins, to adjourn the meeting at 10:15 a.m., passed unanimously.

Respectfully submitted,

Bridget Welch