



**Town of Sullivan's Island, South Carolina**  
**Public Facilities Committee**  
**Meeting Minutes**  
**Thursday, September 12, 2024**

1. **Call to Order & Freedom of Information Act Requirements:** The Public Facilities Committee of Council met at 8:30 a.m. on Thursday, September 12, 2024 at Town Hall, all requirements of the Freedom of Information Act having been satisfied. Present were Council Committee members Carl Hubbard (Chair), Ned Higgins, and Gary Visser. Staff members present were Jason Blanton, Charles Drayton, Rebecca Fanning, Assistant Fire Chief Amanda Hawver, Town Administrator Joe Henderson, Fire Chief Anthony Stith, Bridget Welch, and Max Wurthmann. There were three (3) members of the public present and one (1) member of the media.

Chair Hubbard called the meeting to order at 8:30 a.m., and stated the press and public were duly notified pursuant to State Law.

2. **Public Comment**

3. **Approval of the May 30, 2024, Public Facilities Committee Meeting**

**Motion was made by Gary Visser, seconded by Ned Higgins, to approve the May 30, 2024 Public Facilities Committee Meeting Minutes, passed unanimously.**

4. **Discussion and Update of Beach Boardwalk Repairs and Replacement Project**

Rebecca Fanning discussed the priority updates, which staff has deemed as improvements to Station 24 and retrofitting the Station 18 path to make it ADA accessible. Others will be assessed moving forward to see what the next project will be. Mr. Henderson requested the Committee propose to staff what they would like staff to move forward with.

**Motion was made by Mr. Visser, seconded by Mr. Higgins, to recommend to Council to direct staff to begin examination of cost and appropriate construction for Stations 24 and 18 and to proceed with the Greenbelt application for a grant for Station 24, passed unanimously.**

## 5. Discussion and Update of Historical Signs

Mr. Henderson stated the two new signs for Officer's Quarters will be installed at each end of the street once the signs have been completed and delivered. We already have the encroachment permit needed from DOT and will be installed next Tuesday. The movie theater sign is also being made by the installation location will need to be reevaluated. The Thompson Park sign will also be installed once it is ready.

## 6. Discussion of Friends of Battery Logan clearing update

Yardworks have been chosen to begin clearing vegetation less than six inches in diameter. Ms. Fanning mentioned neighboring residents and owners will be notified. The project is expected to take two days once everyone is notified.

## 7. Review Feasibility of burying power lines either throughout the Island or in certain spaces where trees are subject to severe pruning by Dominion. What is the process?

Mr. Henderson stated the Town has been in touch with Dominion and needs the Committee and Council to decide if they want to do an island-wide comprehensive survey or if they want to select high priority areas to focus on. This will direct the Request for Bids. The budget available to the Town is between \$180,000-\$200,000 and either plan would be within budget.

**Motion was made by Mr. Higgins, seconded by Mr. Visser to recommend to Council that the RFP include a comprehensive island-wide study for the feasibility of burying power lines, passed unanimously.**

## 8. Update of Old Town Hall building and sub-committee recommendations

The subcommittee has been chosen and are going on a walk through later today. They will then decide on meeting dates and come to Council with recommendations on how to move forward.

## 9. Discussion of TA Grant Fund for Non-Traditional Transportation Improvements

Mr. Drayton stated the application has been submitted but a decision has not been made.

## 10. Discussion of the Landscaping and Lighting of the Restored Historic Shallow Well Buildings on Jasper Boulevard

Mr. Henderson stated the restoration has been completed on the buildings and is looking to the Committee as to whether or not further landscaping is requested. There are currently solar lights on the buildings, but hardwiring lights is a possibility for an underdetermined (but relatively low) cost. Mr. Visser stated we are not able to landscape around the buildings because they are in the DOT right-of-way. He also feels there is room for improvement. Mr. Henderson suggested better solar lights and maybe requesting volunteer planting be done, similar to the landscaping done on the causeway.

## 11. Battery Gadsden Moisture Issues

Chair Hubbard reviewed the issues that Battery Gadsden has with moisture and wanted suggestions on how these could possibly be addressed during the HALO performances in October. Leah Edwards from HALO requested starting using the space on October 7. Mr. Henderson requested a full list of requirements for clean up and said staff can review and determine how best to assist. There was a discussion about what is immediately needed versus what long term fixes would help.

Mr. Henderson reminded everyone the new Beach Fire Permit rules will go live on [sic] Monday, September 30, 2024. Fires will be limited to three areas (Stations 22, 25, and 30) and there will only be two allowed each night on Friday, Saturday, and Sundays. People can apply for fires the week of, rather than two weeks in advance.

He also discussed the transition from Nixle to Everbridge. Residents that were getting emails from Andy should get a message on how to sign up for Everbridge to continue receiving notifications.

## 12. Adjourn

**Motion was made by Gary Visser, seconded by Ned Higgins, to adjourn the meeting at 9:14 a.m., passed unanimously.**

Respectfully submitted,



Bridget Welch