

D. Old Business (Staff update available)

1. Update on Station 24 boardwalk preliminary drawings
2. Update of Old Town Hall building and sub-committee (M. Wurthmann and C. Drayton)

Mr. Drayton stated they are still working on getting a quit claim deed for the property.

Public Comment:

- Laura Schroeder, 204 Station 19 – supports the SC250 banners and would like more information about the costs of installation and upkeep of the Log Fort.

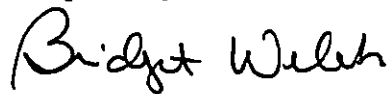
3. Discussion and update of Station 24 Greenbelt Application (R.Fanning)

E. Public Comment

F. Adjourn

Motion was made by Laura Schroeder, seconded by Carl Hubbard, to adjourn the meeting at 11:00 a.m., passed unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Bridget Welch". The signature is written in a cursive, flowing style.

Bridget Welch

be planted from both Dominion and SCDOT, but those have not been given to us yet. The preferred place for the trees would be on public land, but they will likely have to be in the DOT right-of-way and not somewhere that will interfere with infrastructure projects or with utilities both above and below ground. She showed maps of some potential areas, but they are subject to change. A Sable Palmetto is featured on the SC state flag and was also used to build the fort at the Battle of Sullivan's Island, but planting Dwarf Palmetto trees is a cheaper, slightly easier option. The trees look very similar, but the Dwarf Palmettos do not require stabilization and the roots do not run as deep. She then took questions from the Committee. Mr. Drayton also mentioned trees would not be placed in parking spaces in the DOT rights-of-way. Ms. Schroeder requested view obstruction be considered for safety reasons.

5. Discussion of Boat Trailers on Town Property (G. Meadows and C. Drayton)

Zoning Administrator Charles Drayton stated there currently are about 11 boat trailers parked on public property located along Middle Street, along with some others at various locations. Staff has come up with five possible solutions as suggestions, as follows:

1. Re-zone the areas as public facilities and create public boat parking – this would take time to be reviewed and moved through Council. It would also cost money for upkeep and enforcement.
2. Move the boats to the already existing public facilities behind Battery Logan
3. Remove all boats and trailers from Town properties - this would likely move them into the DOT rights-of-way, potentially creating safety concerns.
4. Create new regulations that prohibit trailer parking on Town property and the DOT rights-of-way, encouraging residents to park on private property.
5. Ignore this problem and do not address the concerns.

Currently the Town has not given anyone permission to park there, and they have not actively been removing trailers.

Public Comment:

- **Chris Kronzer, 1611 Middle Street** – stated many other Town properties have been cleaned up in the past few years, and he would like to see the property on Thompson Avenue cleaned up as well. He suggested looking into a self-storage option for the Town.

Police Chief Glenn Meadows stated one safety concern could potentially be that the trailers cause more accidents when parked in the right-of-way. It also takes up parking spaces. He stated it is easier to patrol if the boats and trailers are all parked in one area. He felt creating regulations for how they can park might make it look nicer.

There was more discussion among the Committee, and they also asked questions about the different options presented. Chief Stith feels if a lot is created, it would need to be residents only. The Battery Logan option will not be available for at least a year. The Committee feels it would be best to have the boats removed in the meantime, but they would like to see about restricting DOT parking first.

Public Comment:

- **Mike Walsh, 2530 P On Ave** – suggested “Home of Fort Moultrie since 1776” or “Site of the Battle of Sullivan’s Island, June 28, 1776.” He also reviewed the reasons for the slogan, to recognize the role of the Battle of Sullivan’s Island in the American Revolution and to recognize Sullivan’s Island as the first stop on the Liberty Trail. Would also like the added sign to be permanent.
- **Kimberly Brown, 2118 Pettigrew St** – supports “History Lives Here” and likes the idea of having banners on utility poles.

Ned Higgins also likes “History Lives Here.” Mr. Henderson stated they will need a permit from SC DOT for installing the monument sign, but not for signs on utility poles. He also said this would be paid for out of the \$50,000 that has already been designated for SC250. Laura Schroeder voiced support for “History Lives Here since 1776” and making the sign permanent. Mr. Walsh would like something on the sign that links it to the American Revolution. Chair Hubbard suggested adding the SC250 logo as part of the sign. Bill Marshall suggested possibly adding images of the Battle to some of the signs.

There was some discussion about the possibility of adding a welcome sign at Breach Inlet. Council had previously approved a sign, and DOT requires that it be fully breakaway construction, which Mr. Henderson provided renderings of the image.

Motion was made by Carl Hubbard, seconded by Laura Schroeder, to authorize staff to move forward with the South Carolina Department of Transportation in seeking a permit for a sign at Breach Inlet, passed 2-1, with Mr. Higgins opposing.

Motion was made by Carl Hubbard, seconded by Laura Schroeder, to forward to Council consideration of “History Lives Here” and History Lives Here since 1776,” passed unanimously.

Motion was made by Carl Hubbard, seconded by Laura Schroeder, to recommend to Council to change the bottom of the banners to add something on the bottoms of the banners, some reference to Sullivan’s Island in the form of a map or some type of drawing. Since the idea of banners had not been presented to Council yet, the motion was amended.

Motion was made by Carl Hubbard, seconded by Laura Schroeder to forward to Council for its consideration of banners acknowledging Sullivan’s Island participation in the American Revolution to include drawings brought forward by staff, giving us several options to look at, passed unanimously.

4. Replacement of Palmetto Trees (R. Fanning)

Rebecca Fanning reviewed the history of the removed trees, stating around 250 trees were removed due to safety issues posed to power lines, etc. South Carolina DOT, Dominion Energy, and the Town have all pledged \$25,000 towards replacing the trees and has partnered with Coastal Community Foundation for the project. There will be restrictions on where the trees can

Later in the meeting, Mr. Marshall reviewed the location with the Committee and stated he supports the location being near the library. He also thinks the site is large enough to accommodate the Fort as seen in the renderings provided but is open to making it smaller. He also took questions from the Committee.

Public Comment:

- **Barbara Spell, 1702 Atlantic Ave** – would like to see a budget for the Fort and thinks residents that live near the area should be notified of the project plans.
- **Melanie Burkhold, 1660 Atlantic Ave** – would like the project to stick to the budget allocated and for the project to be discussed with the elementary school. She also wonders about liability concerns and if doing a wall instead of a fort is feasible.

Ms. Schroeder supports the SC250 celebration but suggested having a weekend event instead of building the Fort. She also thinks traffic in the area may be an issue.

Motion was made by Laura Schroeder to abandon the idea of the Palmetto Log Fort, failed 1-2, with Carl Hubbard and Ned Higgins opposing.

Motion was made by Carl Hubbard, seconded by Ned Higgins, to forward to Council for consideration of Battery Gadsden as the site for a Palmetto Log Fort replica in conjunction with SC250, passed 2-1, with Laura Schroeder opposing.

Motion was made by Carl Hubbard, seconded by Ned Higgins to go forward and recommend to Council to have staff accept bids to improve the concrete at Battery Gadsden Cultural Center for consideration to remove the broken concrete there and replace it with some type of surface whether it be gravel or dirt or grass, to make it safer than it is now and take bids, passed unanimously.

Motion was made by Carl Hubbard, seconded by Laura Schroeder, to have staff look into at improving the parking in and around Battery Gadsden Cultural Center and the Library in conjunction with SC250, passed unanimously.

Motion was made by Carl Hubbard, seconded by Ned Higgins, to have staff look into using the sand at Breach Inlet to incorporate temporarily into the possibility of building a Palmetto Log Fort at the Library site at the Battery Gadsden Cultural Center, passed unanimously.

3. Discussion of Welcome Signs onto the Island (J. Henderson)

Director of Resilience and Natural Resource Management Rebecca Fanning read the suggestions that have been submitted for a new slogan to be put above the current Town welcome sign.



**Town of Sullivan's Island, South Carolina
Public Facilities Committee
Meeting Minutes
Thursday, December 18, 2025**

A. Call to Order & Freedom of Information Act Requirements: The Public Facilities Committee of Council met at 10:00 a.m. on Thursday, December 18, 2025, at Town Hall, all requirements of the Freedom of Information Act having been satisfied. Present were Council Committee members Ned Higgins, Carl Hubbard (Chair), and Laura Schroeder. Staff members present were Charles Drayton, Rebecca Fanning, Town Administrator Joe Henderson, Police Chief Glenn Meadows, Fire Chief Anthony Stith, and Bridget Welch. There were six (6) members of the public present and no (0) members of the media.

B. Chair Hubbard called the meeting to order at 10:00 a.m., and stated the press and public were duly notified pursuant to State Law.

C. New Business (Possible Action Item)

1. Approval of the November 20, 2025 Public Facilities Committee meeting minutes

Motion was made by Ned Higgins, seconded by Carl Hubbard, to approve the November 20, 2025 Public Facilities Committee meeting minutes, passed unanimously, with Laura Schroeder abstaining.

2. SC250 discussion for Palmetto Log Fort and surrounding site improvements (J. Henderson and C. Drayton)

Chair Hubbard stated they are still scouting out the location for the Fort, and they are also hoping to make some improvements to the parking area at Battery Gadsden during the project.

Town Administrator stated he had met with Bill Marshall and Brett Bennett to discuss the Fort since the last meeting. They are still deciding on the exact size and location. He showed examples of the areas that need improvements in the parking lot. They are currently waiting for bids for each phase of the project before moving forward. They do not have the exact square footage for the structure yet, but Mr. Walsh feels it would be approximately 18 feet high. This will be a temporary exhibit, likely staying for 18 to 24 months.