

**TOWN OF SULLIVAN'S ISLAND  
WATER AND SEWER COMMITTEE OF COUNCIL  
MEETING MINUTES  
Thursday, October 25, 2018  
8:45 a.m.**

**1. Call to Order & Freedom of Information Act Requirements:**

The Water and Sewer Committee of Council met at 8:45 a.m. on Thursday, October 25, 2018 at the Water and Sewer Department, all requirements of the Freedom of Information Act having been satisfied. Present were Council Committee members Mark Howard, Rita Langley and Bachman Smith, IV (Chair). Staff members present were Andy Benke, Greg Gress and Courtney Liles. There were no members of the public or media present.

Chair Smith called the meeting to order at 8:45 a.m., and stated the press and public were duly notified pursuant to State Law.

**2. Communications/Additional Items from WWTF Manager, Greg Gress:**

Rate Study & Cost Recovery Program- A Resolution to change water and sewer monthly base charge calculation method from meter size to residential equivalent units (REU) for FY19 was approved by Council at the September 25, 2018 Council meeting.

**3. Discussions/Motions:**

- a. Approval of Minutes- September 20, 2018.

**Motion was made by Councilmember Langley, seconded by Councilmember Howard, to approve the Water and Sewer Committee Minutes from September 20, 2018, carried unanimously.**

- b. Rate Study Draft Report-

**Motion was made by Councilmember Langley, seconded by Councilmember Howard, to approve the Raftelis Draft 2018 Water and Wastewater Rate Study dated October 4, 2018, carried unanimously.**

- c. Financing/Paying for various projects- Greg Gress provided the Committee and staff with a handout showing current and potential projects and cost amounts (Attachment 1). The total project balance of the Wastewater Treatment Plant, I&I Phase II, Poe & Citadel, and Submersible Pump Station Floodproofing combined is \$21,808,569.17, which exceeds total funds available. A few items that come out of

the General Fund are: lot sale funds, the new pumper truck for the fire department, and also the fire station repairs. Contracts have been signed for the Wastewater Treatment Plant project in the amount of \$11,819,829.00 and I&I Phase II in the amount of \$6,115,092.00, therefore, those are hard numbers.

Contracts have also been signed for the Poe & Citadel project in the amounts of \$404,433.00 and \$98,500.00. The project total of \$879,952.00 includes the CCOD1 (Commercial Overlay District) sewer line extension of Sta. 20.5 from about Central to Middle St. project approximated at \$377,019.00 which is based on linear feet. \$500,000.00 of the total Poe & Citadel project has been approved by Council to come out of the General Fund. The submersible pump station floodproofing project is estimated at \$3,500,000.00. A funding option for the submersible pump station floodproofing project is applying for a grant through the South Carolina Rural Infrastructure Authority. This project is placed on hold until further financing options are explored. A finance meeting of Council will be held in the near future.

The Committee unanimously approved the Wastewater Treatment Plant project added scope items 1-14 (Attachment 2-highlighted).

- d. Comply with Codification Review suggestions as to water shut-offs due to unpaid bills. (on hold until after the Poe Avenue/Citadel Street sewer line replacement and budget season)

**4. Review of Active and Pending Projects:**

The current status of active and pending projects (a. through j. below) was reviewed.

- a. Poe Avenue/Citadel Street Sewer Line Replacement
- b. Wastewater Treatment Plant Retrofit- Design Phase
- c. Charleston CPW/ICW Water Main
- d. CCOD1 (Commercial Overlay District) sewer line extension on Sta. 20.5 from about Central to Middle St.
- e. CWS contract revisions
- f. Station 17 Water Utility Site & CWS Pumping Station
- g. I&I Final Phase (Included in Wastewater Plant and Infrastructure up-fits)
- h. Private Sewer Lateral Policy for I&I Reduction
- i. Submersible Pumps (Included in Wastewater Plant and Infrastructure up-fits)
- j. ASR: Aquifer Storage and Recovery

5. **The next Water and Sewer Committee Meeting is scheduled for:** Thursday, November 15, 2018 8:45 a.m. at Sullivan's Island Town Hall (normal meeting would be Thanksgiving Day).

6. **Adjournment:**

**Motion was made by Councilmember Langley, seconded by Councilmember Howard, to adjourn at 9:39 a.m., carried unanimously.**

Respectfully submitted,



Courtney Liles