



TOWN OF SULLIVAN'S ISLAND CONTRACTOR'S ORDINANCE

Section 5-12 Requirements for New Construction and Improvements

The following are requirements for construction and improvements for which a permit and/or a business license are required. A signed copy of this documents must accompany all applications for a business license.

- A. The contractor or owner acting as the contractor will be solely responsible for the enforcement of these guidelines among all workers and sub-contractors on the jobsite and areas adjoining the jobsite. (10-09-04)
- B. CONSTRUCTION HOURS: Construction hours apply to all contractors, sub-contractors, landscapers, suppliers and vendors.

Monday through Friday- 8:00 am to 6:00 pm

Saturday- 10:00 am to 4:00 pm

No work will be allowed on Sundays or the following holidays:

January 1st-New Year's Day; Memorial Day (last Monday in May); July 4th- Independence Day; Labor Day (First Monday in September); Thanksgiving Day (Fourth Thursday in November); and December 25th (Christmas Day) (4-22-04)

(Exception) Approval for performing emergency repairs may be granted for working outside of the hours stated above. A home owner or members of their immediate family may perform maintenance or work on their own property at any time provided all other Sullivan's Island ordinances are being adhered. (10-19-04)

(Exception) Notwithstanding the above, approval for work outside of the construction hours set forth above may be granted by the Chair of the Public Facilities Committee and the Town Administrator for construction by or for the benefit of Federal, State, County, Town or governmental agencies to promote public safety or the public interest. (9/17/2013)

- C. Silt fencing must be installed on all property lines for new construction or substantial improvements. **Only one break in the silt fencing will be allowed at the property access point. Access to the property must be limited to one access, maximum 16 feet in width at the site of the proposed driveway.** Adequate protection must be provided for the water meter and sewer cleanouts. Hose bibs must be located a minimum of 10 feet from the water meter. Hose bib must be mounted to a 4"X4" minimum post, 3 feet in height above grade. (10-19-04)
- D. Adequate litter receptacles (dumpsters) must be provided and used. Dumpsters must be delivered and picked up during normal construction hours as stated in 5-12B. Timely disposal

- must be made. Job sites must be policed daily and any loose debris must be placed in a receptacle to prevent debris from blowing onto the jobsite, neighboring properties or public property. (10-19-04)
- E. Construction materials, supplies, dumpsters and equipment must be placed on the building site. The SCDOT right-of-way is for parking of vehicles only. Any other use of the right-of-way or road must be approved in advanced by SCDOT and the Town of Sullivan's Island. The approval must be in writing and a copy of the approval must be available for inspection at the construction site. Any damage done to the road or right-of-way's will be the responsibility of the contractor and must be repaired before a Certificate of Occupancy or a Certificate of Completion is issued. (10-19-04)
 - F. Property owners must be clearly defined at all times during construction. The markers may only be removed after a Certificate of Occupancy is issued. Markers will extend a minimum of 12 inches above grade at all times during construction. (10-19-04)
 - G. Fires will not be permitted. (10-19-04)
 - H. Loud and/or offensive language or music is not permitted. (10-19-04)
 - I. Firearms are not allowed. (10-19-04)
 - J. Litter/construction material disposal roadside is not permitted. Any construction site must dispose of all construction debris in an approved landfill. Disposal of hazardous materials must be coordinated with SCDEHC. The Town of Sullivan's Island must be notified immediately of the discovery of any hazardous materials. (10-19-04)
 - K. Parking for all construction personnel must be on the job site. Adjoining properties may not be used for parking and/or access to the job site. Streets where parking is prohibited may not be used for parking of construction personnel or the storage of construction equipment or materials. (10-19-04)
 - L. The contractor responsible, at the contractor's expense, for the repair/replacement of any property damages, public or private, by construction equipment, personnel, sub-contractors, suppliers or machinery-to include roadways, right-of-way's, water and sewer lines or meters and adjoining properties surrounding the construction site. Construction personnel or equipment must not block any street or impede the flow of traffic on any street at any time. (10-19-04)
 - M. Portable toilets are required on all new construction or substantial improvement sites. Portable toilets or adequate toilet facilities will be required on site for all construction for which a permit is required. Portable toilets will be located in an inconspicuous location and away from adjoining homes. (10-19-04)
 - N. Contractor is prohibited from enclosing any water meter, sewer tap cleanout or fire hydrant by erecting a fence, wall or other barrier (including vegetation) that would inhibit personnel from performing their duties. Clear access must be provided to water, sewer and fire personnel at all times. (10-19-04)

- O. Paint, cement, chemicals and silt are prohibited from entering any storm water drainage ditch, swale, culvert or inlet. No ditch, swale, culvert, or inlet may be filled, blocked or destroyed without obtaining prior permission from SCDOT and the Town of Sullivan's Island. (10-19-04)
- P. Road right-of-way may be planted with grass only. Plants, shrubs, trees, landscape berms, landscape irrigation, etc. are strictly prohibited in the right-of-way. (10-19-04)
- Q. Any and all new construction or substantial improvements a sign statin the address of the site, the contractor of record and contact phone number must be erected to be visible form the street. The address must be displayed with 4 inch or larger letters. In addition to the sign board a permit board/box must be available for contractor permits and sub-contractor permits. Permits must be protected from weather and must be readily accessible. Total sign square footage shall not exceed 32 sq. ft. for all signs on the property as stated in section 21-44. (10-19-04)
- R. Trees: Signs are not allowed to be affixed to any tree in any manner. Trees or limbs over 6 inches in diameter require a permit for removal. Trees over 16 inches in diameter and Palmettos are protected trees and must be treated as such. An adequate barrier must be installed and maintained to protect the canopy and root system. No equipment, materials or vehicles can be inside the barrier at any time. No fill will be allowed inside the barrier until a certified arborist has be consulted and permission for fill is granted by the Zoning Administrator or his agent. (10-19-04)

I (print name) _____ have received a copy of and agree to abide by the above requirements for construction.

Contractor Signature: _____ Date: _____

Company Name: _____

Contractor phone number: _____ Email address: _____