



Town of Sullivan's Island

Sullivan's Island, South Carolina

Business License Application Form

Sullivan's Island Building Department
2056 Middle Street

Phone: (843)883-5727
Sullivan's Island South Carolina

sullivansisland.sc.gov

The business license is due May 1st and expires April 30th.

Section 10-1: Every person engaged or intending to engage in any calling, business, occupation or profession listed in the rate classification index portion of this ordinance, in whole or in part, within the limits of the Town of Sullivan's Island, South Carolina, is required to pay an annual license fee and obtain a business license herein provided. (11-17-80, SI; 12-15-92)

NEW LICENSE: YES ☐ NO ☐ YEAR _____
RENEWAL: YES ☐ NO ☐

**** ANY TRADE REQUIRED TO HOLD A STATE LLR LICENSE MUST PROVIDE A CURRENT COPY OF THIS LICENSE****

BUSINESS NAME: _____ DBA: _____

FEIN or SS NUMBER: _____ SC LLR LICENSE#: _____

EMAIL ADDRESS: _____ PHONE NUMBER: _____

PHYSICAL ADDRESS: _____
CITY STATE ZIP

MAILING ADDRESS: _____
CITY STATE ZIP

RESPONSIBLE PERSON: _____ EMAIL: _____
PHONE NUMBER: _____

BUSINESS DESCRIPTION:

AVOID A PENALTY:

This application must be completed and returned with full payment on or before April 30th of each year. A 5% penalty will be added each month for any unpaid renewals. If you are no longer in business, please complete the required forms provided by the Town of Sullivan's Island.

Staff Contact: Christina Oxford, Building & Planning Department Assistant
Phone Number: (843)883-5727; Email: coxford@sullivansisland.sc.gov

For your convenience, you may return this application by mail, email, or in person. Payment may be made online through the BS&A portal, but Town staff must receive the completed application and all required documents before payment is submitted. License fees are based on your rate class, which is determined by the NAICS code for your business type. Rate-class information is available at www.sullivansisland.sc.gov. For questions about your rate class or license fees, call 843-883-5727.

TOWN OF SULLIVAN'S ISLAND BUSINESS LICENSING RATES

Class:	Resident:	Non-Resident:	Resident:	Non-Resident:
1	\$ 70.00	\$140.00	\$ 2.75	\$5.50
2	\$ 80.00	\$160.00	\$ 3.00	\$6.00
3	\$ 90.00	\$180.00	\$ 3.25	\$6.50
4	\$ 100.00	\$200.00	\$ 3.50	\$7.00
5	\$ 110.00	\$220.00	\$ 3.75	\$7.50
6	\$ 120.00	\$240.00	\$ 4.00	\$8.00
7	\$ 130.00	\$260.00	\$ 4.25	\$8.50
8.1	\$ 120.00	\$240.00	\$ 4.50	\$9.00
8.2	Set by state statute			
8.3	MASC Telecommunications			
8.4	MASC Insurance			
8.51	\$ 12.50 + \$12.50 per machine			
8.52	\$ 12.50 + \$180.00 per machine			
8.6	\$ 175.00 plus \$5.00 -OR- \$12.50 per table		\$ 3.40	\$6.80
9.91	\$ 175.00	\$350.00	\$ 3.40	\$6.80
9.92	\$ 1,000.00	\$2,000.00	\$ 9.00	\$18.00

I (we) do hereby certify that the information given in this application is true. That the gross income is accurately reported or estimated for a new business without any unauthorized deduction, and that all assessments and personal property taxes due and payable to the Town have been paid. I understand that issuance of a Town business license does not relieve me of the responsibility of meeting all Town of Sullivan's Island Zoning and Building Code requirements, and that I am subject to all provisions of the business license ordinance of the Town of Sullivan's Island. I also understand and authorize the Town of Sullivan's Island and its Agents to utilize all information on this application for the purpose of obtaining a business license and ensuring that all other Federal, State and Local Laws are followed. See attached rate schedule.

GROSS INCOME (SULLIVAN'S ISLAND ONLY) FOR BUSINESSES WITH ANNUAL LICENSE: _____

OR FOR CONTRACTORS, CONTRACT VALUE AND PROJECT ADDRESS: _____

PRINT NAME

SIGNATURE

DATE