

TOWN OF SULLIVAN'S ISLAND
SOUTH CAROLINA
PLANNING COMMISSION MINUTES
Wednesday, April 9, 2008

The regular meeting of the Town of Sullivan's Island Planning Commission was held at 6:40pm on Wednesday, April 9, 2008 in Town Council Chambers, 1610 Middle Street all requirements of the Freedom of Information Act having been satisfied. Present were Commission members Chairman Hal Currey; Vice-Chairman John Winchester, Nicky Bluestein, Aussie Geer, Anne Osborne Kilpatrick, Bobby Thompson and Elaine Fowler; Zoning Administrator Kent Prause and Asst. to Administrator Lisa Darrow.

I. Call to Order. Chairman Currey called the meeting to order, stated the press and public were duly notified pursuant to state law and commented that the meeting is starting ten (10) minutes because the Commission's Workshop just prior to this meeting, on the Town's Comprehensive Plan, ran long.

II. Approval of Agenda

MOTION: Ms. Kilpatrick a motion to approve the agenda; seconded by Mr. Winchester; MOTION UNANIMOUSLY PASSED.

III. Approval of Minutes

March 12, 2008 Workshop/Special Commission Meeting
March 12, 2008 Regular Commission Meeting

MOTION: Ms. Kilpatrick made a motion to approve the minutes from the two meetings on March 12, 2008, as presented: Workshop/Special Meeting and Regular Commission Meeting; seconded by Mr. Winchester; MOTION UNANIMOUSLY PASSED.

IV. General Correspondence and General Public Comment - None

V. New Business:

1. Town Comprehensive Plan – 10 year Review of Needs & Goals

The Commission made revisions to the following Plan Elements: Introduction; Population; Economic; some broad inputs for Transportation (draft version is Exhibit A).

2. Plat approval – 3118 Marshall Boulevard

Staff Comments (Kent Prause, Zoning Administrator)

- Staff was provided a plat for 3118 Marshall Boulevard (Owners, Libby O. and William L. Walker, Jr) by E.M. Seabrook, Jr. Surveying which was represented to be a re-survey of the existing lot.
- The following department heads reviewed the plat and reported no concerns: Zoning Administrator, Building Official and Water & Sewer Manager.
- Staff recommends approval provided plats include inclusion of customary disclosure language the Town places on all plats (Approval of this plat is not intended to, nor does it constitute, reconciliation of conflicting boundaries or approval of zoning code infractions, if any exist).

Commission requested Town compare the previous plat of record with the proposed resurvey plat for any visible boundary discrepancies.

MOTION: Ms. Fowler made a motion to approve the final plat for the resurvey of 3118 Marshall contingent upon the following: inclusion of customary disclaimer information by Town and after Staff review of the existing plat of record for variations of boundaries; seconded by Mr. Winchester; MOTION UNANIMOUSLY PASSED.

VI. Unfinished Business

1. Review and Approval of Rules of Procedures

Chairman Currey noted that Ms. Fowler and Zoning Administrator Prause planned to provide some amended language for Article V(2) of the Rules of Procedure regarding plat review.

Zoning Administrator Prause suggested inclusion of the following language: Delete all of Section 2. Plats as written and insert: "All plats shall be subject to review and approval by the Commission in accordance with the provisions of applicable state laws and local ordinances." **The final revised version of the document is attached as Exhibit B.**

MOTION: Ms. Kilpatrick made a motion to approve the Rules of Procedure as amended in Exhibit B attached hereto; seconded by Ms. Fowler; MOTION UNANIMOUSLY PASSED.

2. Accreted Land Management Consultant Services RFQ – Status

Chairman Currey reported that Council has selected a consulting firm to negotiate the scope of work and contract for services, which is currently ongoing.

3. Master Community Commercial (CC) District Plan Consultant Services RFP – Status

Chairman Currey reported that he and Vice-Chair Winchester attended the Special Council meeting on April 1, 2008 where the Selection Committee narrowed the field of candidates from nineteen (19) to six (6). The next steps in this process are interviews, scheduled for the beginning of May.

There being no further business, the meeting was adjourned (motion by Ms. Kilpatrick; seconded by Mr. Winchester; unanimously passed) at 8:00 p.m.

Respectfully submitted,

Lisa Darrow
Asst. to Administrator

To be approved at the May 14, 2008 Regular Planning Commission Meeting