

**TOWN OF SULLIVAN’S ISLAND, SOUTH CAROLINA  
PLANNING COMMISSION  
REGULAR MEETING MINUTES  
Wednesday, December 10, 2014**

A regular meeting of the Town of Sullivan’s Island Planning Commission was held at 6:30 p.m., Wednesday, December 10, 2014 at Town Hall, 2050-B Middle Street, all requirements of the Freedom of Information Act having been satisfied. Present were Commission members Chair Gary Visser, Vice-Chair Hal Currey, Sydney Cook, Rusty Bennett, Carl Hubbard, Carlsen Huey and Manda Poletti. Staff members present: Zoning Administrator Henderson, Asst. to Administrator Darrow and Building Official Robinson.

**I. Call to Order.** Chair Visser called the meeting to order, stated press and public were duly notified pursuant to state law and all Commissioners were present. No public or media present.

**II. Approval of Agenda**

**MOTION: Mr. Huey moved to approve the December 10, 2014 agenda; seconded by Mr. Bennett. MOTION UNANIMOUSLY PASSED.**

**III. Approval of Minutes**

**MOTION: Mr. Currey moved to approve the November 12, 2014 minutes as presented; seconded by Ms. Poletti. MOTION UNANIMOUSLY PASSED.**

**IV. Correspondence & General Public Comments – None**

**V. Items for Information**

**1. National Flood Insurance Program (NFIP – Sullivan’s Island Program for Public Information)**

Building Department staff requests Commission review of information relating to the NFIP and the Town’s participation in the Community Rating System (CRS), with consideration of strategies for establishing a Program for Public Information Committee (PPI).

Staff Report (Zoning Administrator Henderson & Building Official Robinson):

- Briefly reviewed NFIP, current federal legislative changes to the flood insurance program, the role of flood plain management community outreach and the Town’s NFIP community rating (CRS), noting credits are given for the Island having its own individualized/tailored community outreach program. The CRS rating directly impacts island-wide flood insurance premiums through discounts.
- While the Island participates in Charleston County’s NFIP community outreach, there are unique flood plain management considerations for Sullivan’s Island. Staff submitted there is added value in Sullivan’s Island establishing an island-specific Public Information Committee (PPI).

Commission and Staff discussed potential elements of a PPI program, some ideas being:

- Establishing island-specific publications (flyers/e-newsletter, etc.) to help residents understand how the NFIP legislation changes impact island homes;
- Workshops regarding FEMA grant opportunities to bring pre-FIRM homes into compliance;
- Identifying ways to assist residents navigating through the process of a FEMA grant program.

**MOTION: Mr. Huey moved to establish the Planning Commission as the Town's Public Information Committee (PPI) for the National Flood Insurance Program (NFIP); seconded by Mr. Currey. MOTION UNANIMOUSLY PASSED.**

**2. Staff Update on Town Projects: Staff provided an oral update on various Town projects for Commission's information (no action taken)**

**Next Meeting – (6:30pm) Wednesday, January 14, 2015 at Town Hall**

There being no further business, the meeting adjourned at approximately 7:30p.m. (Mr. Huey motioned; Mr. Hubbard seconded; unanimously passed).

Respectfully submitted,  
Lisa Darrow  
Asst. to Administrator

Approved at the Wednesday, January 14, 2015 Planning Commission Meeting