

May 27, 2015

A Special Meeting for the Town Council Retreat was held on the above date at 2:00 p.m. at Holy Cross Episcopal Church, all requirements of the Freedom of Information Act having been satisfied.

Present were: Pat O'Neil, Mayor
Jerry Kaynard, Mayor Pro-Tem
Sarah Church, Councilmember
Chauncey Clark, Councilmember
Susan Middaugh Councilmember
Mary Jane Watson, Councilmember
Council-Elect: Mark Howard and Rita Langley

Mayor O'Neil called the meeting to order at 2:05 p.m. and stated the press and public had been notified in accordance with State law. There were four members of the public present, including one member of the media. Mayor O'Neil thanked Holy Cross Church for their hospitality to use their meeting facility. Rector Chris Warner introduced himself to Council, as Very Reverend John Burwell had retired. He welcomed Town Council and visitors, and said they are happy to provide this service to the Town. Mayor O'Neil stated the purpose of the meeting was for an overview of the municipal government, including projects completed in FY2015, and projects scheduled for FY2016.

Mayor O'Neil asked Administrator Benke to begin with the government overview. Mr. Benke stated that typically the retreat organization begins in November/December so Council can have the opportunity to form a strategy and goals for the forthcoming fiscal year, as the budgeting process begins in early January. Because it is late in the season, the current Council thought to have this retreat in late May to introduce new Council to governmental operations.

The government overview consisted of the form of government and Committee structure, the Departments of the Town, and the Municipal Budget.

The Municipal projects for FY2016 were reviewed. They consist of: Town Hall construction, Citadel Street tennis courts, Dune walk-overs, Accreted Land Management Plan, traffic management program, traffic camera, Recreation Department, digitizing Town files, re-codification of Town ordinances, website renewal, and remediation of 1610 Middle Street. Water & Sewer projects consist of the disaster mitigation grant, Poe Avenue and Citadel to Station 17 wastewater line replacement, Commercial District wastewater and water lines, Inflow and Infiltration Project (Phase II), Federal grant application for submersible pumps, rate study, Charleston Water System Contract adjustments, capital improvement plan update and cost recovery policy development.

Municipal projects completed in fiscal year 2015 were: Fiscal year 2014 general obligation bond, Sullivan's Island Elementary School Lease Agreement, Dune walk-overs at Station 18-1/2, 21 and 22 Street, State Revolving Fund 2014 Loan Phase I Inflow and Infiltration Project, Commercial District Phase

I of Town Hall construction project, initiated construction of Citadel Street tennis courts, design and construct Station 16 Nature Trail; open Sullivan's Island segment of Battery 2 Beach Bike Route; design, bid and build ladder truck; submit grant application, design, bid and build rescue boat; Tort Liability Policy review; design, bid, and build Sullivan's Island Elementary School Sidewalk; Accreted Land Tree Survey; Poe Avenue Water line replacement, and Well #2 repairs.

Following this overview, Councilmembers, Council-Elect and staff had general discussion.

Motion was made by Councilman Clark, seconded by Councilwoman Middaugh, to adjourn at 4:30 p.m., carried unanimously.

Respectfully submitted,



Ellen Miller