

**TOWN OF SULLIVAN'S ISLAND**  
**WATER AND SEWER COMMITTEE OF COUNCIL**  
**MEETING MINUTES**  
**Thursday, July 19, 2018**  
**8:45 a.m.**

**1. Call to Order & Freedom of Information Act Requirements:**

The Water and Sewer Committee of Council met at 8:45 a.m. on Thursday, July 19, 2018 at Town Hall, all requirements of the Freedom of Information Act having been satisfied.

Present were Council Committee members Mark Howard, Rita Langley and Bachman Smith, IV (Chair). Staff members present were Jason Blanton, Greg Gress and Courtney Liles.

There were no members of the public or media present.

Chair Smith called the meeting to order at 8:45 a.m., and stated the press and public were duly notified pursuant to State Law.

**2. Communications/Additional Items from WWTF Manager, Greg Gress:**

Poe Avenue/Citadel Street sewer line replacement update- The easement clearing has been completed and the sewer line replacement project has been advertised. The bid opening is scheduled for August 1, 2018 at 2:00 p.m. at Town Hall.

**3. Discussions/Motions:**

a. Approval of Minutes- **Motion was made by Councilmember Langley, seconded by Councilmember Howard, to approve the Water and Sewer Committee Minutes from June 28, 2018, carried unanimously.**

b. Rate Study & Cost Recovery Program- Raftelis will be presenting to Council at the August Council meeting.

The Residential Equivalent Unit (REU) approach supports Cost of Service (COS) based recovery from users and was first presented in 2016. This is an alternative to the current meter size base charges. Non-residential customers would be assigned REUs based on usage levels during peak season (May through September). Compared to residential customers peak season average monthly usage of 6,200/gallons based on FY17 customer data.

REU's for non-residential customers are rounded down to the nearest REU. REUs also applied to residential accounts service multiple units. The first unit is given a full REU. Each additional unit is counted as 0.5 REUs. FY19 bill impacts for a single family residential unit (8,000 gallons/1 REU) would decrease by 6.6% which would impact 90% of customers. For a 2-unit residential (7,500 gallons/1.5 REUs), the monthly bill would increase by 8.5% which would impact 6% of customers. For 1" non-residential

(83,800 gallons/13.5 REUs), the monthly bill would increase by 17.2% which would impact the remaining 4% of customers.

- c. Comply with Codification Review suggestions as to water shut-offs due to unpaid bills. (on hold until after the Poe Avenue/Citadel Street sewer line replacement and budget season)

**4. Review of Active and Pending Projects:**

The current status of active and pending projects (a. through l. below) was reviewed.

- a. Wastewater Treatment Plant Retrofit- Design Phase
- b. CWS Contract Revisions
- c. Station 17 Water Utility Site & CWS Pumping Station
- d. Rate Study & Cost Recovery Program
- e. I&I Final Phase (Included in Wastewater Plant and Infrastructure up-fits)
- f. Private Sewer Lateral Policy for I&I Reduction
- g. Submersible Pumps (Included in Wastewater Plant and Infrastructure up-fits)
- h. ASR: Aquifer Storage and Recovery

5. **The next Water and Sewer Committee Meeting is scheduled for:** Thursday, August 23, 2018, 8:45 a.m. at Sullivan's Island Town Hall. All future Water and Sewer Committee Meetings will begin at 8:45 a.m. until further notice.

**6. Adjournment:**

**Motion was made by Councilmember Howard, seconded by Councilmember Langley, to adjourn at 10:04 a.m., carried unanimously.**

Respectfully submitted,



Courtney Liles