

**TOWN OF SULLIVAN'S ISLAND**  
**WATER AND SEWER COMMITTEE OF COUNCIL**  
**MEETING MINUTES**  
**Thursday, March 22, 2018**  
**8:45 a.m.**

**1. Call to Order & Freedom of Information Act Requirements:**

The Water and Sewer Committee of Council met at 8:45 a.m. on Thursday, March 22, 2018 at Town Hall, all requirements of the Freedom of Information Act having been satisfied. Present were Council Committee members Mark Howard, Rita Langley and Bachman Smith, IV (Chair). Staff members present were Greg Gress, Jason Blanton and Courtney Liles. There were no members of the public or media present.

Chair Smith called the meeting to order at 8:48 a.m., and stated the press and public were duly notified pursuant to State Law.

**2. Communications/Additional Items from WWTF Manager, Greg Gress:**

Greg provided the preliminary Water and Sewer FY 2019 budget to the Committee and Staff and reviewed information/answered questions.

**3. Discussions/Motions:**

- a. Approval of Minutes- **Motion was made by Councilmember Howard, seconded by Councilmember Langley, to approve the Water and Sewer Committee Minutes from February 22, 2018, carried unanimously.**
  
- b. Poe Avenue/Citadel Street sewer line replacement- the original sewer line in this area is from 1951. The life-cycle for a sewer line is roughly fifty (50) years. The original design for this sewer line replacement project started in 2013. The plan is to remove the Poe Avenue sewer line that runs through properties from Palmetto Street to Hennessy Street and replace and relocate the sewer line to the right-of-way on Poe Avenue down to Station 14 and Middle Street. This would require an encroachment permit from SCDOT and also a land disturbance permit. The anticipated start date of this project is late April, with it lasting approximately three (3) months. The holiday traffic-flow impacts will be considered. Mayor O'Neil, Town Administrator Andy Benke, Town Attorney Larry Dodds, Water and Sewer Manager Greg Gress and Water and Sewer Committee Chair Bachman Smith IV met with residents who had concerns regarding a current un-specified easement where the sewer line runs. Since the entire system is gravity-fed, there is a section of pipe that needs to be re-angled. In order for this work to be done, removal of trees and another of other items along the property lines on that

block is necessary. The Town has agreed to re-sod as well as install a fence for those properties affected.

- c. Sullivan's Island Water and Sewer Department Capital Improvements Plan FY18 to FY 22 (attached): **Motion was made by Councilmember Langley, seconded by Councilmember Howard, to approve the Sullivan's Island Water and Sewer Department Capital Improvements Plan for FY18 to FY22 as presented to the Committee, carried unanimously.**
- d. Comply with Codification Review suggestions as to water shut-offs due to unpaid bills. (on hold)

4. **Review of Active and Pending Projects:**

The current status of active and pending projects (a. through l. below) was reviewed. The items with an asterisk are potential sources of additional revenue.

- a. Wastewater Treatment Plant Retrofit- Design Phase
- b. CWS Contract Revisions\*
- c. Station 17 Water Utility Site & CWS Pumping Station\*
- d. Rate Study & Cost Recovery Program\*
- e. I&I Phase II
- f. Private Sewer Lateral Policy for I&I Reduction
- g. Pre-Disaster Mitigation Grant for Submersible Pumps
- h. ASR: Aquifer Storage and Recovery

5. **The next Water and Sewer Committee Meeting is scheduled for:** Thursday, April 26, 2018, 8:45 a.m. at Sullivan's Island Town Hall. All future Water and Sewer Committee Meetings will begin at 8:45 a.m. until further notice.

6. **Adjournment:**

**Motion was made by Councilmember Howard, seconded by Councilmember Langley, to adjourn at 9:40 a.m., carried unanimously.**

Respectfully submitted,



Courtney Liles